

ASHELDHAM & DENGIE PARISH COUNCIL

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2nd May 2019

Dear Councillor,

You are summoned to attend the **ASHELDHAM AND DENGIE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL** to be held at the **DENGIE VILLAGE HALL, MANOR ROAD, DENGIE**, on **Monday 13th May 2019** commencing at **7.00p.m.** when the following business is proposed to be transacted..

Yours sincerely,

Sarah Sayer

Parish Clerk/RFO

Councillors: Cllr A Snowdon Cllr Mrs C. Faulkner & Cllr N Kelly

All newly elected members, must prior to sitting down at the Parish Council meeting, sign a new declaration of acceptance of office, which will be provided by the Parish Clerk upon their arrival.

A G E N D A

1. ELECTION OF CHAIR

- a) New Chair to sign Declaration of Acceptance of Office

2. Co-options for two remaining vacancies on the Parish Council.

- a) Adrian Fluker
- b) No other candidate known at this point of writing the agenda.

3. ELECTION OF VICE-CHAIR

- a) New Vice Chair to sign Declaration of Acceptance of Office.

4. ELECTION OF REPRESENTATIVES

- a) Finance –
- b) Transport –
- c) Dengie Hundred Group of Parish Councils (DHGPC) –
- d) Bradwell Power Station Local Community Liaison Committee (LCLC) –
- e) Police –
- f) Tree Warden –
- g) Footpaths –
- h) Asheldham Quarry Liaison Committee (AQLC) –
- i) Highways –
- j) Personnel Committee (requires 3 people)

5. APOLOGIES FOR ABSENCE

6. DECLARATIONS OF INTEREST

- a) To receive any declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of Interests are up to date i.e. if any changes occur that they are updated within 28 days on the MDC website.

7. MINUTES OF PREVIOUS PARISH COUNCIL MEETING

To receive, approve and sign the minutes of the Parish Council meeting held on Monday 1st April 2019.

8. QUESTIONS FROM THE PRESS AND PUBLIC (This session not to exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue)

An opportunity for members of the public to speak and raise issues

- (a) Code of Conduct consistent with “Nolan Principles” set out in Appendix 1 and the provisions of S29(1) Localism Act 2011.

9. HIGHWAY & PUBLIC FOOTPATH ISSUES

To receive updates on outstanding highways issues *and* an opportunity for members to raise any new highways issues and make decisions accordingly.

- i) Update on request to Local Highways Panel for 30mph limit from triangle/bennet junction with Tillingham Road (B1021) and Foxall Road to 20mph through the Asheldham Bends.
- ii) Update regarding correspondence with Tillingham Parish Council as to whether they will jointly support Asheldham and Dengie Parish council in seeking a 40mph limit from Reddings Lane junction to the current 40mph limit in situ.

10. PLANNING MATTERS

No planning applications to review at the time of writing.

a) Correspondence received over the course of the month and circulated via e-mail:

- i. List of planning applications 14/15/16/17
- ii. List of planning decisions and appeals 14/15/16/17
- iii. (This item is on the Agenda again as it could not be discussed due to Purdah at previous meeting) Letter sent by Burnham On Crouch Town Council and reply from MDC, Members’ to note and decide whether to make a comment regarding this Correspondence.

b) Planning enforcement updates

- i. Update on correspondence with the Enforcement team requesting more details of exactly what they are enforcing and the anticipated time this will take as it has already been 2 years. Caravans etc – Land east of bungalow – 16/00421/CU

11. FINANCE

- a) To approve payments for April 2019 a list will presented at the meeting.
- b) To receive financial information, review and sign off reconciliation to end of April 2019.
- c) To sign off the end of year return covering 1st April 2018 to 31st March 2019 in readiness for internal audit and then external audit.
- d) To approve the appointment of Auditing Solutions as internal auditor at a cost of £100 or £130.00 if other Parish Councils not included or to remain with the

internal auditor Mrs Hilary Baldwin who has done in the past at no cost to the Parish Council.

12. DEFIBRILLATOR PROJECT

- a) To review and decide upon the defibrillator and defibrillator cabinet as per the quote and high recommendation given by the First Responders, following on from a meeting at Tillingham AGM. These units are used as part of the equipment in the First Responders vehicle and the First Responders will check the equipment after each use and inform the ambulance service that the equipment can go back in service once checked.
- b) To review and decide upon the exact location on the front of the Dengie Village Hall of the defibrillator. VH have advised as close to a electrical socket in the hall for ease of connection and under one of the outside lights, e.g Close to the kitchen window as possible.
- c) To review and decide on one of the quotes from electricians in regard to connection of the equipment once put up on the outside wall of Dengie Village Hall.

13. REPORT FROM DISTRICT COUNCILLOR

To receive any reports from the District Councillor.

14. VILLAGE BEACON

To update members regarding information received from the Insurance company discuss & decide a way forward regarding the beacon.

15. SECOND PUBLIC FORUM

16. “FLY THE RED ENSIGN FOR MERCHANT NAVY DAY” ON 3RD SEPT.

- a) To decide to ask the Village Hall Committee if they would like to arrange to fly the Red Ensign on the outside of the Village Hall on 3rd September to give support to this important annual anniversary of the outbreak of the Second World War but also it was the day that the SS Athenia was torpedoed just a few hours after hostilities were declared and the lost of 128 passengers and crew, although many hundreds of merchant ships and thousands of seafarers lost their lives, 3rd September became enshrined as “Merchant Navy Day”. The cost of a Red Ensign Flag/Banner to purchase and be able to put up every year would be no more than £15.00.

17. AUDIO RECORDING OF PARISH COUNCIL MEETINGS

- a) Members to discuss and decide whether or not to record the Parish council meetings and place the recording on the Parish Council website as a webcast? Asheldham & Dengie Standing orders already allow members of the public under item 3L to report – film, photograph make and audio recording but have to request permission first.

3L Subject to standing order 3(m), a person who attends a meeting is permitted to report on the meeting whilst the meeting is open to the public. To “report” means to film, photograph, make an audio recording of meeting proceedings, use any other means for enabling persons not present to see or hear the meeting as it takes place or later or to report or to provide oral or written commentary about the meeting so that the report or commentary is available as the meeting takes place or later to persons not present.

3M A person present at a meeting may not provide an oral report or oral commentary about a meeting as it takes place without permission.

18. CORRESPONDENCE

List will be provided on the evening of the meeting if any correspondence received in addition to what has previously been circulated via email and is not an agenda item.

- Clerks and Council Direct Magazine.
- European Parliamentary Election – Eastern Region (on notice board)

19. EXTERNAL MEETINGS

To receive reports on any external meeting attended by Councillors or Clerk.

20. REQUEST TO PLACE INFORMATION ON NOTICE BOARD/WEBSITE FOR VICTIM SUPPORT GROUP

- a) To discuss and decide whether the Clerk is able to place the following documents on the Parish Council notice boards and website.

21. INFORMATION EXCHANGE AND ITEMS FOR THE NEXT MEETING

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting.

22. DATE OF NEXT MEETING – will be held on Monday 1st June 2019 at 7 p.m.