

ASHELDHAM & DENGIE PARISH COUNCIL

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28th September 2021

Dear Councillor,

You are summoned to join the Parish Council Meeting of ASHELDHAM AND DENGIE PARISH COUNCIL to be held on Monday 4th October 2021 in Dengie Village Hall, Manor Road, Dengie, commencing at 6.30 p.m. when the following business is proposed to be transacted.

Yours sincerely,

Sarah Sayer

Parish Clerk/RFO

Chairperson: TBA

Councillors: Cllr Nick Kelly, Cllr Mrs Lisa Brown, Cllr Mrs Sally Russell & Cllr David Henson

084/21-22 ELECTION OF CHAIR TO RUN MEETING/PREVIOUS CHAIRS RESIGNATION AND WELCOME

085/21-22 APOLOGIES FOR ABSENCE

Cllr Nick Kelly gave his apologies previously.

086/21-22 DECLARATIONS OF INTEREST

- a) To receive any declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of Interests are up to date i.e. if any changes occur, then they are updated within 28 days, on the MDC website which is linked to the Asheldham and Dengie Parish council website.

087/21-22 MINUTES OF PREVIOUS PARISH COUNCIL MEETINGS 087/21-22 MINUTES OF PREVIOUS PARISH COUNCIL MEETINGS

- a) The minutes from the meeting of the Parish Council on 5th July 2021 to be reviewed, approved and signed.
- b) The minutes from the Extra Ordinary Meeting held on 26th July 2021 to be reviewed, approved and signed.

088/21-22 CO-OPTION PROCESS

- a) Members to discuss and decide whether to re-run the co-option process that took place at the December Parish Council meeting 2020 taking into consideration the advice received from EALC and MDC - (information circulated via email).
- b) Members to acknowledge the applications received for the vacant position on the Parish Council and name the candidates so far. Members to make a decision for the cut off date for receiving applications for the co-option of a new member.

089/21-22 QUESTIONS FROM THE PRESS AND PUBLIC – FIRST SESSION

(This session should not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue)

An opportunity for members of the public to speak and raise issues.

Code of Conduct consistent with “Nolan Principles” set out in Appendix 1 and the provisions of S29(1) Localism Act 2011.

090/21-22 HIGHWAY & PUBLIC FOOTPATH ISSUES

To receive updates on outstanding highways issues *and* an opportunity for members to raise any new highways issues and make decisions accordingly.

- i) Essex Highways Devolution Pilot - to discuss and decide if Asheldham and Dengie Parish should take part. (legal agreement has already been circulated)
- ii) Update on Asheldham Bends Project being reviewed by ECC Highways and the LHP Panel.
- iii) Update - Asheldham Brook Bridge and to make any relevant decisions.
- iv) Update regarding ECC action outside St. Anne's Southminster Road.
- v) Local Streets Improvements requests can be submitted on LHP forms for the following:- Replacing bollards, refreshing lining, new footway surfacing, cleaning and tidying up of signage and removal of redundant signage. Suggestions requested.
- vi) Members to discuss and decide whether to support the letter that is being sent to Chelmsford City Council, Essex County Council and other parties battling to ensure that traffic flow in and out of the Dengie is not seriously impaired by the changes that are planned for the Burnham Road (B1012) in the aftermath of the new housing development North of South Woodham ferrals.

091/21-22 PLANNING MATTERS

- a) Planning Application(s)- To discuss and decide on the following application(s):-
 - i) None at the time of writing.
- b) Planning Application or Planning Appeal Decision(s)
 - i) FUL/MAL/21/00571 Asheldham
Construction of a chalet style rural workers dwelling.
Land At Hall Meadows Hall Road Asheldham Essex. **REFUSED**
- c) Correspondence received over the course of the month and circulated via e-mail:
 - i. List of planning applications – 27-39
 - ii. List of planning decisions and appeals – 27-39
- d) Enforcement Cases
 - i. No news received regarding the decision notice on application reference:
FUL/MAL/20/00766 Asheldham and the non-adherence pertaining to the entrance.
These items will be left on the agenda until such time news is received from Maldon District Council.

092/21-22 FINANCE

- a) To review and approve payments for September & October 2021 as per list provided.
- b) To agree Barclays bank statements to the bank reconciliation to 30th September 2021
- c) To discuss and decide whether to continue with Auditing Solutions for the internal audit for 21/22 in light that the current auditor has resigned from the company and the audit will be carried out remotely via email. A decision is required now so they can plan their work schedule accordingly.
- d) Members to sign the barclays bank mandate removing Carole Faulkner.

093/21-22 REPORT FROM DISTRICT/COUNTY COUNCILLOR

- a) To receive a report from the District Councillor.
- b) To receive a report from the County Councillor.

094/21-22 TRAINING

- a) To discuss and decide on Chairman Training from EALC for current members and other relevant training going forward.

095/21-22 SUPER FAST BROADBAND

To update members and residents and make any decisions as required.

096/21-22 DENGIE VILLAGE SIGN

- a) Update regarding any progress with the siting of the new sign and its progress.

097/21-22 CLAY SHOOTING -HALL ROAD

To receive update and to make any decisions required.

098/21/22 REVIEW CO-OPTION POLICY

- a) To review and agree the Co-option Policy.

099/21-22 COMMUNITY SUPPORT FOR CRISIS OR EMERGENCY IN THE MALDON DISTRICT

Members to note that there is a Community Support Scheme that people can make a referral to for anyone in crisis. Details are on the notice boards and the website.

100/21-22 EALC COUNCILLOR BUDDY SCHEME

EALC are enquiring whether any members would be interested in this type of scheme. (email circulated on 1/9/2021)

101/21-22 INVITATION TO ATTEND COMMEMORATION SERVICE OF ROYAL CHARTER TO MALDON.

A formal invitation for the Parish Chairman and a guest to attend a service commemorating the 850th Anniversary of the granting of the Royal Charter to Maldon. It is being held at All Saints Church, Maldon High Street, on Thursday 7th October 2021 at 4.00pm and will be followed by light refreshments in the Town Hall. RSVP required.

102/21-22 SENIOR SAFETY - 4TH OCTOBER 2021

Members to note that there is on 4th October from 10 a.m. to 4 p.m. engaging safety and health and wellbeing talks with free lunch, refreshments and entertainment at the Maldon Stadium, Park Drive, Maldon, CM9 5JQ for Free. This information will be posted on the notice boards and the Parish website.

103/21-22 QUEENS PLATINUM JUBILEE

To discuss ideas to celebrate this occasion and get ideas from residents and decide on a budget.

104/21-22 QUESTIONS FROM THE PRESS AND PUBLIC – SECOND SESSION

(This session should not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue)

An opportunity for members of the public to speak and raise issues.

Code of Conduct consistent with “Nolan Principles” set out in Appendix 1 and the provisions of S29(1) Localism Act 2011.

105/21-22 DATE OF NEXT MEETING

- a) Monday 1st November 2021 at 6.30 p.m. in Dengie Village Hall

106/21-22 CLERKS HOLIDAY

- a) To approve Clerks Holiday - 18th October to 22nd October inclusive.

107/21-22 ALL BUSINESS HAVING BEEN TRANSACTED – THE PARISH COUNCIL MEETING IS CLOSED &THE CHAIR THANKS EVERYONE FOR ATTENDING.