



Ashbourne Allotment Association Limited

Committee Meeting Minutes

Date: 15th February 2023

Location: Ex-Service Men`s Club, Ashbourne

In attendance were: Barry Morrison (BM) (Chairman), Suzanne Norton (SN) (Vice Chair), John Scott (JS) (Secretary), Gill Reynolds (GR), Harry Seed (HS), Rick Plant (RP),

1.0 Apologies:

- 1.1. Max Hathaway (MH) (Treasurer), Nigel Coe (NC) (Membership secretary), Frank Jeffery (FJ), Mick Chell (MC).

2.0 Financial report: (Max).

- 2.1 JS presented the Budget as supplied by MH for the period Year Ending 31st December 2023.
 - 2.1.1 Monies in bank and available as of 13/12/2023: £4,411
 - 2.1.2 Estimated income for 2023/2024: £7,915, including rents and shop sales.
 - 2.1.3 Estimated expenditure for 2023/2024: £5,850
 - 2.1.4 Estimated surplus for projects for 2023/2024: £6,476
- 2.2 The committee agreed to go forward with the present financial plan.
- 2.3 Agreed: The committee agreed spends on new projects: Larger KV/A generator for Community Shed, bulk compost, new measuring scales for the AAA shop.

3.0 Membership (Nigel)

- 3.1 Waiting List: As of this date = 15.
- 3.2 There is 1 full plot (#18) and 2 halves (#108 & #113) available which are currently being re-let.
- 3.3 John Ball one of our tenants passed away last week, his son will continue with the tenancy.

4.0 DDDC Matters:

- 4.1 SN passed over to BM and JS the lease documents for re-signature. SN to return originals to the DDDC with copies retained by BM and JS.

5.0 Secretary (John)

- 5.1 JS: Potato and Onion sets plus Compost are due week commencing 20th February
- 5.2 JS: Shop to open from 6th March, apart from collection day for the Potato and Onion sets.



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5.3 It was noted that MC had missed the last two meetings. BM to discuss with MC

5.4 Agreed we need 2 x new committee members to share the responsibilities.

Action: JS to send out a general email.

5.5 Three questions raised at the AGM were presented for reply to the committee.

5.5.1 Can committee assign paths to plots rather than being shared between plots. The committee agreed in principle this would be advantageous, but the practicalities of ensuring its control outweighed the advantages. No further action.

5.5.2 Can we give details of the scope of our insurance. the committee felt that our insurance covered adequately our public liabilities. No further action.

5.5.3 Should we look into an easy fund raiser account. Our financial position did not lend itself to requiring a fund raiser account. No further action.

5.6 JS: raised the issue of a notice board for the site, it was felt the community shed was too far away for a lot of members to view any notices. Action: JS to investigate a notice board to fit to the Car Park table.

6.0 Plot Inspections (Harry/Frank/Rick)

6.1 Agreed: Rick and Frank to conduct future site inspections without HS.

6.2 First plot inspections will commence beginning of April.

6.3 Agreed that we need to replace existing plot numbers with new signage. Action: JS to organise.

7.0 Website update. (Gill)

7.1.GR: to continue to add the minutes to the website.

7.2 SN: asked if we should start a WhatsApp group for the AAA committee. Agreed: SN to organise

8.0 General Site Condition and Maintenance

8.1.BM: To arrange a digger to level out the AAA car park.

8.2 Hedge maintenance/trimming is not a problem at this moment in time.

9.0 Projects.

9.1 Bulk purchase of compost.

9.1.1 Agreed to purchase 20 tonnes of compost at £25 per tonne. Delivery will be at an extra cost. Agreed: price £1.50p per wheelbarrow load to AAA members.

9.1.2 Agreed that the old compost to be used first before ordering new. AAA Members will be encouraged to use up the old compost free of charge.

9.2 Agreed to send out a list of `who may be interested in a BBQ` agreed date: 3rd June.



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- 9.2 Larger generator for Community Shed: Action: BM to obtain a quote
9.3 Agreed: To purchase a heavy-duty weighing scales and new measuring 30metre tape for shop. Action: JS

10.0 AOB

- 10.1 Water: HS reported that the water supply around the site is switched off awaiting repairs to 1x pipe and 2/ leaky non-return valve. Action: HS.
10.2 HS: reported that the Hand Trolleys are being misused and causing damage to Tyres. Action JS to purchase signs: `Warning of Overloading`.
10.3 HS: requested a new notice for the car park table: `Please remove any goods/produce if not taken within 1 week` Action JS

Next meeting: 12th April 2023, Time 7pm Venue: AAA Community Shed

John Scott
19th February 2023