

Alphamstone & Lamarsh Parish Council

Chairman: Cllr Mark Brewer
 Clerk: Kevin B. Money 7 Roach Vale Colchester Essex CO4 3YN
 alphandlampc@gmail.com
 Website: <https://e-voice.org.uk/alpc/>

Dear Councillors

You are hereby requested to attend the forthcoming meeting of Alphamstone & Lamarsh Parish Council at

Alphamstone Village Hall on **THURSDAY 4th. September**

2025 at 7pm for the purpose of transacting the following business:

KBMoney - Kevin B. Money Parish Clerk / RFO to the Council – 29th. August 2025

AGENDA

056/2025 Apologies for Absence

057/2025 Declarations of Interest

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda

058/2025 Minutes

To approve the minutes of the Parish Council meetings held on 30th. May 2025

059/2025 Essex County Council report – Cllr P. Schwier

060/2025 District Councillor report – Cllr D. Holland

a) **Speed Limits on Road from Middleton Via Henny Street and Lamarsh to Bures Hamlet**

061/2025 Public Forum A total of 15 minutes is allowed for all public participation

062/2025 Lay by at Bells Hill – update from Cllr S. Willis

063/2025 Salt bins need to be addressed also. Remove, repair, replace and fill.

064/2025 Braintree District Council - PSPO Vehicular Nuisance Consultation

065/2025 Councillors to discuss street naming and rural signage – Cllr S. Willis

066/2025 Planning – including any Current Planning Applications requiring a response

25/01629/AGR - Coppins Farm Lower Green Alphamstone Essex CO8 5HE

Application for prior notification of agricultural or forestry development- Four livestock drinking ponds. BDC is informing A&LPC that an application for a Prior Approval under the General Permitted Development Order 1995 (as amended) has been submitted.

Please note that this is for information only and due to the type of application BDC do not seek A&LPC comments - **Prior Approval Required and Given on 15th. August 2025 by BDC**

067/2025 County Broadband – Update on Agreement - Wayleave across Village Green

068/2025 Finance

1) To receive the Bank reconciliations as at 31st. August 2025

2) To receive the comparison of Actual to Budget 2025/2026

3) To approve the payment of Accounts for June, July, August and September 2025 and to agree a transfer of funds to meet the Parish Council's financial requirements.

069/2025 2026-2027 Budget – Councillors to discuss draft budget proposals

070/2025 Items for next agenda

071/2025 Date of Next Meeting - To set the date for next meeting

072/2025 Closure of the Meeting

To close the meeting having considered and determined all items of business

Alphamstone & Lamarsh Parish Council

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Tel: 07810781509: Email: alphandlampc@gmail.com

<https://wordpress.com/pages/alphamstoneandlamarshparishcouncil.wordpress.com>

Minutes of the Annual Assembly of Parishioners meeting held on Friday 30th. May 2025 at 6.30pm in Lamarsh Village Hall

Present: Cllr M. Brewer (Chair), Cllr S. Nichols, Cllr S. Willis, Cllr S. Pitman, BDC Cllr D. Holland and Kevin B. Money (Parish Clerk). There were 2 members of the public present.

1. **Apologies for absence** were received from ECC Cllr P. Schwier and Cllr B. Twinn
2. **Approval and signing of the Minutes of the Annual Parish Assembly** on 17th. May 2024
3. **Chairman's report**

Welcome everyone to our Annual Assembly. This is my Chairman's report for the year ending March 2025; my third as Chairman. I am pleased to be able to provide an update on events over the last year within the Alphamstone and Lamarsh Parish.

The council's finances remained in good order throughout the year with a healthy financial reserve at the financial year end, which we consider to be prudent in the current uncertain environment. With this in mind, it was not considered justifiable to absorb inflation, thus resulting in a 2.7% increase in the precept for 2025/26.

Bramford to Twinstead Reinforcement project

The Planning Inspectorate approved the Bramford to Twinstead Reinforcement project on 12 September 2024. Construction work on the Butlers Wood substation continued during the year, with the first transformer installed and ground works being constructed to accommodate a second transformer. Works (temporary haul roads) within the Parish are expected to commence towards the end of 2025, with project completion anticipated in 2028; a year later than originally expected. As a council, we are mindful of the expected significant increase in both LGV and HGV traffic movements that this project brings and the potential impact that this could have on the narrow roads and lanes within the parish. Whilst National Grid and its contractors are obliged to keep such traffic movements to constructed temporary haul roads, we urge parishioners to bring to the Parish Council's attention any deviations from these obligations so that we hold National Grid to account.

Lamarsh/Alphamstone Road works completed

After a number of years of discussion with Essex Highways to address the flooding in Alphamstone Road, and despite the Parish Council's desire and insistence to be involved in the design and decision-making process for any flood alleviation scheme, Essex Highways went ahead and resurfaced Lamarsh Road in February between Burnt House and Lower Mead; installing culverts to divert surface water off the road and into the ditches on both sides of Lamarsh Road. We have yet to experience prolonged heavy rainfall to see whether these measures will help prevent the flooding that has occurred in Alphamstone Road.

Cooks Green (Dark) Lane drainage

Dark Lane's drainage problem was partially addressed during the year. Having been informed in February 2022 that the 11 gullies in Dark Lane would be added to the quarterly maintenance schedule they were finally jetted in November 2024 and again in February 2025. The pipeline taking water from the bottom gully of Dark Lane to the ditch opposite High House still needs to be repaired, Essex Highways having identified a blockage and fractures in the pipe in April 2024. A date for the work to be carried out has still to be set.

Alphamstone Village Green Wayleave

Progressing the retrospective wayleave agreement between the Parish Council and County Broadband, which ran its fibre optic cables across the Alphamstone Village Green, has been slower to complete than had been expected but I believe is now close to finalisation.

Speed limits

Supported by the Parish Council, District Cllr D. Holland submitted a proposal to Essex Highways in January 2024 for the implementation of a 40-mph limit on the road from Middleton via Henny Street and Lamarsh to Bures Hamlet (where 30 mph limits are already in place) to replace the existing national speed limit (60 mph), requesting speed surveys to be undertaken to verify excessive speeds. The response from Highways was that having run two speed surveys on Lamarsh Hill and Bells Hill in 2023 they would not fund another survey (each speed survey costs about £350) as there were insufficient funds in the 2024/2025 year to do so and that this should be funded by the Parish Council. The Parish Council does not believe it is its responsibility to fund this and asked Cllr D. Holland to request such survey be undertaken in the 2025/2026 funding round. We are awaiting a further response.

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Community assets – Village Halls and Community-owned pub

Once again, I would like to express my thanks to Helen Neal and Kathryn Parsons as respective chairs of Lamarsh and Alphamstone Village Halls, as well as to all their committee members, for all their time and effort in ensuring that both village halls continue to be focal hubs of the two villages; with many events having taken place in both.

The Lamarsh Lion Community Pub has continued to serve the community well, although like many businesses within the hospitality sector, it will have been negatively affected by the tax/living wage changes that came into force in April 2025. As mentioned in previous years, I urge all parishioners to use and support the pub as and when they can. To not do so risks the existence of one of the community's assets.

Parish Council

We welcomed our Parish Clerk, Kevin Money, who joined the Council after the last annual assembly, formally taking up his position in September. Moreover, I thank him for ensuring a seamless transition with our previous clerk, Frankie Kilby.

I would like to thank my fellow Councillors for all their much-appreciated contributions and efforts over this period, without which the Parish Council would not function. In September, we welcomed Steven Willis as a new Councillor for the Lamarsh ward. The Parish Council is still short of one additional Councillor within the Alphamstone ward so please let me or the clerk know if you, or anyone that you might know, is interested in filling this vacancy.

Finally, I would like to say that as a Parish Council we are interested in the community's views so please write to the council via the clerk (alphandlampc@gmail.com) or come and share your views at a meeting if there is something you think the Parish Council could or should be doing. Parish Council meetings are open to the public, with an agenda item that allows residents to raise issues they want to bring to the council's attention.

4. **Essex County Council report** – Cllr P. Schwier No report was given
5. **District Councillor report** – Cllr D. Holland. No report was given
6. **Lamarsh Village Hall** No report was given
7. **Alphamstone Village Hall**
 - Steep learning curve for Kathryn Parsons, having taken on Chair
 - Bookings are not doing as well as hoped for
 - Games on the green
 - Coffee mornings are doing well with big number
 - Funds are up by about £1000
 - The village hall may be changing its Charitable Status
 - Structurally the building is sound
 - Due to path problems wheel-chair users are having problems accessing the hall
 - The Parish Council wants to be more involved with the community
 - The 5 trustees are working well together

8. Public Forum

A play room has been erected in a back garden which overlooks the neighbouring gardens. The Councillors advised the resident to contact BDC Planning Enforcement officer.

The Chair then closed the meeting at 6.50pm.

Signed

4th. September 2025

Cllr Mark Brewer - Chair

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Minutes of the Parish Council meeting held on Friday 30th. May 2025 at 7pm in Lamarsh Village Hall

Present: Cllr M. Brewer (Chair), Cllr S. Nichols, Cllr S. Willis, Cllr S. Pitman and Kevin B. Money (Parish Clerk). There were no members of the public present.

038/2025 Apologies for Absence were received from ECC Cllr P. Schwier and Cllr B. Twinn

039/2025 Election of Chairman and to receive Declaration of Acceptance of Office

Cllr S. Pitman proposed Cllr M. Brewer to act as Chair for 2025-2026 year. Cllr S. Willis seconded.

All Agreed Cllr M. Brewer then signed the declaration of Acceptance of Office form

040/2025 Election of Vice Chairman and to receive Declaration of Acceptance of Office

Cllr M. Brewer proposed Cllr B. Twinn to act as Vice-Chair for 2025-2026 year. Cllr S. Nichols seconded.

All Agreed Cllr B. Twinn then signed the declaration of Acceptance of Office form

041/2025 Review and Approval of Financial Risk Assessment, Financial Regulations and Standing Orders These can be found at

<https://alphamstoneandlamarshparishcouncil.wordpress.com/policiesprocedures-ad-terms-of-reference/>

042/2025 Declarations of Interest

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda
None Declared

043/2025 Minutes

To approve the minutes of the Parish Council meeting held on 10th. April 2025. **All Agreed**

044/2025 Essex County Council report – Cllr P. Schwier No report was given

045/2025 District Councillor report – Cllr D. Holland No report was given

046/2025 Public Forum A total of 15 minutes is allowed for all public participation

No questions were asked

047/2025 Lay by at Bells Hill No update on who owns the land. A discussion on how to stop fly-tipping in the area. Cllr M. Brewer to speak with a local resident to try to resolve this issue.

048/2025 Planning – including any Current Planning Applications requiring a response

25/00899/HH - School Bungalow, Henny Road Lamarsh

Proposed creation of new domestic access.

A planning response was sent to BDC before the planning deadline

The comments can be found at

<https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SUWIU2BFHSG00>

049/2025 Decisions made by BDC affecting either Alphamstone or Lamarsh villages

25/00342/ELD - Kings Park Pebmarsh Halstead CO9 2NY

Application for an existing lawful development certificate - Use of site as Class B8 Storage & Distribution

Application Granted

050/2025 Finance

1) To receive the Bank reconciliations as at 30th. April 2025

Councillors noted the Bank reconciliations as at 30th. April 2025

2) To receive the comparison of Actual to Budget 2025/2026

Councillors noted the comparison of Actual to Budget 2025/2026

3) To approve the payment of Accounts for May 2025 and to agree a transfer of funds to meet the Parish Council's financial requirements. **All Agreed**

051/2025 County Broadband – Update on Agreement - Wayleave across Village Green

The agreement is with the legal department and am awaiting a response

052/2025 Speed Limits on Road from Middleton Via Henny Street and Lamarsh to Bures Hamlet

Nothing further to add to this issue. The Clerk to chase D. Holland

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053/2025 Website – update from Cllr S. Pitman

Cllr S. Nichols proposed changing the website hosting to e-voice.org.uk. Cllr M. Brewer seconded. **All Agreed**
The Clerk has been granted permission to set up a new website with e-voice.org.uk.

054/2025 Items for next agenda

Road Safety issues through Daws Hill (Hedges): Lay by at Bells Hill: Salt bins:

055/2025 Date of Next Meeting – 4th. September 2025 at Alphamstone village hall at 7pm

The Chair then closed the meeting at 7.55pm.

Signed

4th. September 2025

Cllr Mark Brewer - Chair

	BANK RECONCILIATION			
Financial year ending 31.03.26				
Bank Balance as at	30.04.24	30.05.25	30.06.25	31.07.25
NatWest Bank - Current a/c	£ 3,748.85	£ 3,748.85	£ 686.74	£ 686.74
NatWest Bank - Reserve a/c	£ 1,771.52	£ 1,773.30	£ 4,278.06	£ 4,281.97
Saffron Building Society a/c	£ 2,570.07	£ 2,570.07	£ 2,570.07	£ 2,570.07
Total:	£ 8,090.44	£ 8,092.22	£ 7,534.87	£ 7,538.78
Less Unpresented cheques				
Total of unpresented cheques	£ -	£ -	£ -	£ -
Net Bank Balances as at	£ 8,090.44	£ 8,092.22	£ 7,534.87	£ 7,538.78
CASH BOOK				
Balance as at 01.04.25	£ 5,478.01	£ 5,478.01	£ 5,478.01	£ 5,478.01
Plus Receipts	£ 3,287.33	£ 3,289.11	£ 3,293.87	£ 3,297.78
Total	£ 8,765.34	£ 8,767.12	£ 8,771.88	£ 8,775.79
Less Payments	£ 674.90	£ 674.90	£ 1,237.01	£ 1,237.01
Grand Total	£ 8,090.44	£ 8,092.22	£ 7,534.87	£ 7,538.78
Difference	£ -	-£ 0.00	£ -	£ -
Bank Balance as at	31.08.25			
NatWest Bank - Current a/c	£ 686.74			
NatWest Bank - Reserve a/c	£ 4,281.97			
Saffron Building Society a/c	£ 2,570.07			
Total:	£ 7,538.78			
Less Unpresented cheques				
Total of unpresented cheques	£ -			
Net Bank Balances as at	£ 7,538.78			
CASH BOOK				
Balance as at 01.04.25	£ 5,478.01			
Plus Receipts	£ 3,297.78			
Total	£ 8,775.79			
Less Payments	£ 1,237.01			
Grand Total	£ 7,538.78			
Difference	£ -			
Bank Balance as at				
NatWest Bank - Current a/c				
NatWest Bank - Reserve a/c				
Saffron Building Society a/c				
Total:				
Less Unpresented cheques				
Total of unpresented cheques				
Net Bank Balances as at				
CASH BOOK				
Balance as at 01.04.25				
Plus Receipts				
Total				
Less Payments				
Grand Total				
Difference				

Account Name
ALPHAMSTONE & LAMARSH PARISH
COUNCIL

Account No 52438554 Sort Code 60-21-03 Page No 1 of 2



NatWest

MR KEVIN MONEY
7 ROACH VALE
COLCHESTER
CO4 3YN

Current Account

Summary	
Statement Date	04 JUL 2025
Period Covered	06 JUN 2025 to 04 JUL 2025
Previous Balance	£3,186.74
Paid In	£0.00
Withdrawn	£2,500.00
New Balance	£686.74
BIC	NWBKGB2L
IBAN	GB54NWBK60210352438554

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If you have changed your address or telephone number please let us know.

Date	Description	Paid In(£)	Withdrawn(£)	Balance(£)
06 JUN 2025	BROUGHT FORWARD			3,186.74
10 JUN	OnLine Transaction To A/C 52648435 ALPH & LAM PC BR Via Mobile Xfer		2,500.00	✓ 686.74



NatWest

Transactions-01

ALPH & LAM PC BR
Business Reserve Account

From
30/05/2025

To
31/07/2025

Account details
*******435 · 60-21-03**

Date of creation
29/08/2025

Your transactions

Date	Description	Type	Paid in (£)	Paid out (£)
31 Jul	31JUL GRS 52648435	Interest	√ £3.91	
30 Jun	30JUN GRS 52648435	Interest	£3.16	
10 Jun	From A/C 52438554	Mobile/Online Transaction	£2,500.00	
30 May	30MAY GRS 52648435	Interest	£1.60	

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Account Name
ALPHAMSTONE & LAMARSH PARISH
COUNCIL

Account No Sort Code Page No
52648435 60-21-03 1 of 2



Business Reserve Account

MRS P POTTER
7 ROACH VALE
COLCHESTER
CO4 3YN

Summary	
Statement Date	04 JUL 2025
Period Covered	05 APR 2025 to 04 JUL 2025
Previous Balance	£1,771.52
Paid In	£2,506.54
Withdrawn	£0.00
New Balance	£4,278.06
BIC	NWBKGB2L
IBAN	GB07NWBK60210352648435

Welcome to your NatWest Statement

Why file and store your statements when we can do it for you? Manage your statements online at www.natwest.com

If you have changed your address or telephone number please let us know.

Interest paid for this account during TAX year 2024/25 was Gross interest £27.25

Interest rate: 1.10% Gross / 1.11% AER

Date	Description	Paid In(£)	Withdrawn(£)	Balance(£)
05 APR 2025	BROUGHT FORWARD			1,771.52
30 APR	Interest 30APR GRS 52648435	1.78		1,773.30
30 MAY	Interest 30MAY GRS 52648435	1.60		1,774.90
10 JUN	OnLine Transaction From A/C 52438554 ALPHAMSTONE/LAM PC Via Mobile Xfer	2,500.00		4,274.90
30 JUN	Interest 30JUN GRS 52648435	3.16		4,278.06



In branch
0800 072 1100
saffronbs.co.uk

Saffron House
1a Market Street
Saffron Walden
Essex
CB10 1HX

ALPHAMSTONE & LAMARSH PARISH COUNCIL
7 ROACH VALE
COLCHESTER
CO4 3YN
UK

Date: 29 August 2025
Account No: 106361660

Transaction Statement

The Transaction Statement below provides a breakdown on your account.

Key terms include:

Debit - This shows the gross interest and other debits charged to the account during the statement period.

Credit - The amount that we receive.

Date	Description	Payment Due	Debit	Credit	Balance
	Opening balance				£0.00
6 Jan 2025	Deposit by Internal Transfer			£2,570.07	£2,570.07
	Closing balance				✓ £2,570.07

If you have any questions, please call us on 0800 072 1100 from 09:00 to 17:00 Monday to Friday (Wednesday from 09:30) and 09:00 to 13:00 Saturday, or visit your local branch; opening times are available online.

Yours sincerely,

Colin Field
Chief Executive Officer

A&LPC ACTUAL AGAINST BUDGET REPORT 2025-2026

		Agreed 2025/26	Total Income / spend to Sept '25	Left in Budget as at Sept '25
Income	Precept	5301	£ 2,651.00	
	Other Income	0	£ -	
	Bank Interest	50	£ 10.45	
	Street Cleaning Grant	618	£ 636.33	
	VAT Refund	0	£ -	
	TOTAL	5969	£ 3,297.78	
Exp.				
	Salary	3102	£ 1,808.46	£ 1,293.54
	Office expenses	100	£ 50.52	£ 49.48
	Audit Fees	130	£ 120.00	£ 10.00
	Donations	150	£ -	£ 150.00
	Street Cleaning	720	£ -	£ 720.00
	Fees & Subscriptions	200	£ -	£ 200.00
	Insurance	295	£ 314.97	-£ 19.97
	Alphamstone Village Hall	200	£ -	£ 200.00
	Lamarsh Village Hall	200	£ -	£ 200.00
	Alphamstone PCC	200	£ -	£ 200.00
	Lamarsh PCC	200	£ -	£ 200.00
	Training	20	£ -	£ 20.00
	Dedham Vale AONB	100	£ -	£ 100.00
	Election costs	0	£ -	£ -
	Projects / Repairs	100	£ -	£ 100.00
	Lottery/Defibs	252	£ -	£ 252.00
	TOTAL	5969	£ 2,293.95	£ 3,675.05
	VAT Reclaim		£ 10.10	
	Total Expenditure		£ 2,304.05	

A&LPC FINANCE JUNE - SEPTEMBER 2025 PAYMENTS						
Income: £3.91p Bank Interest:						
Expenditure						
Chq No.	Inv No.	Payee	Cost	VAT	Total	A&LPC Ref. No.
BACS		Kevin B. Money - Clerk salary June - September '25	£1,067.04	£ -	£1,067.04	7
TOTAL:			£1,067.04	£ -	£1,067.04	