

# Alphamstone & Lamarsh Parish Council

Chairman: Cllr Mark Brewer

Clerk: Kevin B. Money 7 Roach Vale Colchester Essex CO4 3YN

alphanlampc@gmail.com

<https://wordpress.com/pages/alphamstoneandlamarshparishcouncil.wordpress.com>

Dear Councillors

You are hereby requested to attend the forthcoming meeting of Alphamstone & Lamarsh Parish Council at

**Lamarsh Village Hall** on **FRIDAY 30<sup>th</sup>. MAY 2025 at 7pm** for the purpose of transacting the following business:

*KBMoney* - Kevin B. Money Parish Clerk / RFO to the Council – 23<sup>rd</sup>. May 2025

## AGENDA

038/2025 Apologies for Absence

039/2025 Election of Chairman and to receive Declaration of Acceptance of Office

040/2025 Election of Vice Chairman and to receive Declaration of Acceptance of Office

041/2025 Review and Approval of Financial Risk Assessment, Financial Regulations and Standing Orders These can be found at

<https://alphamstoneandlamarshparishcouncil.wordpress.com/policiesprocedures-ad-terms-of-reference/>

042/2025 Declarations of Interest

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda

043/2025 Minutes

To approve the minutes of the Parish Council meeting held on 10<sup>th</sup>. April 2025

044/2025 Essex County Council report – Cllr P. Schwier

045/2025 District Councillor report – Cllr D. Holland

046/2025 Public Forum A total of 15 minutes is allowed for all public participation

047/2025 Lay By at Bells Hill

048/2025 Planning – including any Current Planning Applications requiring a response

25/00899/HH - School Bungalow, Henny Road Lamarsh

Proposed creation of new domestic access.

A planning response was sent to BDC before the planning deadline

The comments can be found at

<https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SUWIU2BFHSG00>

049/2025 Decisions made by BDC affecting either Alphamstone or Lamarsh villages

25/00342/ELD - Kings Park Pebmarsh Halstead CO9 2NY

Application for an existing lawful development certificate - Use of site as Class B8 Storage & Distribution

Application GRANTED

050/2025 Finance

1) To receive the Bank reconciliations as at 30<sup>th</sup>. April 2025

2) To receive the comparison of Actual to Budget 2025/2026

3) To approve the payment of Accounts for May 2025 and to agree a transfer of funds to meet the Parish Council's financial requirements.

051/2025 County Broadband – Update on Agreement - Wayleave across Village Green

052/2025 Speed Limits on Road from Middleton Via Henny Street and Lamarsh to Bures Hamlet

053/2025 Website – update from Cllr S. Pitman

055/2025 Items for next agenda

056/2025 Date of Next Meeting - To set the date for next meeting



# Alphamstone & Lamarsh Parish Council

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Tel: 07810781509: Email: [alphandlampc@gmail.com](mailto:alphandlampc@gmail.com)

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Minutes of the Parish Council meeting held on Thursday 10<sup>th</sup>. April 2025 at 7pm in Alphamstone Village Hall

Present: Cllr M. Brewer (Chair), Cllr S. Nichols, Cllr S. Willis, Cllr S. Pitman, BDC Cllr D. Holland and Kevin B. Money (Parish Clerk). There were no members of the public present.

**019/2025 Apologies for Absence** were received from ECC Cllr P. Schwier and Cllr B. Twinn

**020/2025 Declarations of Interest**

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda Cllr S. Willis and Cllr S. Pitman declared an interest in item 025/2025

**021/2025 Minutes**

To approve the minutes of the Parish Council meeting held on 6<sup>th</sup>. February 2025 **All Agreed**

**022/2025 Essex County Councillor Report.** No report was given

**023/2025 District Councillor Report**

Devolution and local Government process is rolling on at pace. 5 Unitarities are being discussed with BDC, CCC, Tendring CC all joining 1 Unitary. The debt is being shared amongst those involved.

There will be a decline in District and County Councillors attending meetings. In May '26 an elected Mayor is expected with elections to the shadow Unitary authority taking place in 2027. Being in place by April '28. Urban and rural problems are vastly different. Rural areas will not be served adequately. Strong voices for rural areas are needed. Essex is covered by 86% of countryside. Consultation is open for the elected Mayor. Government is desperately getting to streamline the planning system. With the larger authorities how can it serve local residents.

**024/2025 Public Forum** A total of 15 minutes is allowed for all public participation.

No questions were asked

**025/2025 National Grid – Bramford to Twinstead Reinforcement**

An update has been received from National Grid that have fulfilled all their obligations. Landowners have been informed about National Grid vehicle movements. The project is running late with the date for completion now 2028 and not 2027. Re-wilding should take place ASAP.

**026/2025 Lamarsh Village Hall –** No update was given

**027/2025 Alphamstone Village Hall -** No update was given

**028/2025 Planning – including any Current Planning Applications requiring a response**

**25/00284/VAR -** Clovelly Henny Road Lamarsh

Variation of Condition 2 (Approved plans) of approved application 22/02627/HH granted 27.10.23 (Allowed at appeal) for: First floor extension, garage conversion, materials and fenestration changes, with double carport. Variation would allow:- Lean-to added within sheltered area with relocated door and new window to side elevation. Balcony removed & glazing moved forward to front elevation with Juliet Balcony. Window reduced in height to rear elevation. New flue to rear elevation

A&LPC responded to this planning application on 14<sup>th</sup>. March 2025. Their comments can be found at

<https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SRM5OWBFGDG00>

**25/00342/ELD -** Store at Kings Farm Bishops Lane Alphamstone Essex CO9 2NY

Application for an existing lawful development certificate - Use of site as Class B8 Storage & Distribution A&LPC responded to this planning application on 14<sup>th</sup>. March 2025. Their comments can be found at

<https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SRZI93BFGJ200>

**25/00499/HH -** Clees Hall Goulds Road Alphamstone

Replacement of existing store and water treatment plant house with new oak framed cart lodge.

**RESOLVED:** No comment on this planning application



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**25/00797/HH** - Upper Green House Goulds Road Alphamstone

Proposed two storey rear extension & addition of door to ground floor side elevation.

**RESOLVED:**

**030/2025 Decisions made by BDC affecting either Alphamstone or Lamarsh villages**

No planning decisions have been made by BDC affecting either Alphamstone or Lamarsh villages

**031/2025 Finance**

1) To receive the Bank reconciliations as at 31<sup>st</sup>. March 2025

Councillors noted the Bank reconciliations as at 31<sup>st</sup>. March 2025

2) To receive the comparison of Actual to Budget 2024/25

Councillors noted the comparison of Actual to Budget 2024/25

3) To approve the payment of Accounts for March and April 2025 and to agree a transfer of funds to meet the Parish Council's financial requirements. **All Agreed**

**032/2025 2024/2025 Annual Return**

1) To Receive the Internal Auditors report for 2024/2025

Councillors noted the Internal Auditors report for 2024/2025

2) To receive and sign the Certificate of Exemption – AGAR 2024/2025 part 2

Cllr M. Brewer proposed accepting and signing the Certificate of Exemption – AGAR 2024/2025 part 2.

Cllr S. Willis seconded. **All Agreed**

The Chairman and Clerk then signed the Certificate of Exemption – AGAR 2024/25 part 2

3) To Receive and, if agreed, sign Section 1 - Annual Governance Statement of AGAR 2024/2025

Cllr M. Brewer proposed accepting and signing Section 1 - Annual Governance Statement of AGAR

2024/2025. Cllr S. Pitman seconded. **All Agreed**

The Chair and Clerk then signed Section 1 - Annual Governance Statement of AGAR 2024/2025

4) To Receive and, if agreed, sign Section 2 - Accounting Statement of AGAR 2024/2025

Cllr M. Brewer proposed accepting and signing Section 2 - Accounting Statement of AGAR 2024/2025

Cllr S. Nichols seconded. **All Agreed**

The Chair and RFO then signed Section 2 - Accounting Statement of AGAR 2024/2025

**033/2025** Update on drainage works to cure flooding in Alphamstone Road, Lamarsh, Lamarsh Road. Alphamstone and bottom of Dark Lane, Lamarsh

The section of Lamarsh Road, Alphamstone, has been re-tarmaced in the last few months. The jetting of Dark Lane did not happen as originally scheduled in week beginning 22 February, but instead took place in the week beginning 7<sup>th</sup>. April 2025.

**034/2025 County Broadband** – Update on Agreement - Wayleave across Village Green

No update has been received. The Clerk was asked to chase up the legal department dealing with this issue.

**035/2025 Speed Limits on Road from Middleton Via Henny Street and Lamarsh to Bures Hamlet**

Councillor D. Holland wrote to Highways Authority (HA) to undertake at least 3 speed surveys from Bures Hamlet to Middleton. HA said that having recently undertaken surveys at Bells Hill, which recorded average speeds of c.22mph, and one entering Bures' 30mph zone that they would not fund another survey (each speed survey costs about £350) as there were insufficient funds in the 2024/25 year to do so.

An email was sent to Cllr D. Holland regarding "Could an application please be sent to Local Highways Panel for a speed survey to be undertaken in the 2025-2026 funding round. The residents and Councillors of both villages would like to have the Speed Limit Proposal for Henny Road - Middleton to Bures Hamlet be undertaken and do not believe it is down to the Parish Council to fund this. What other options are open to Councillors and residents?"

**036/2025 Items for next agenda** Lay by at Bells Hill: Website update:

**037/2025 Date of Next Meeting** – Friday 30<sup>th</sup>. May 2025 at 6.30pm which is the Annual Parish

Assembly followed by the A&LPC AGM then onto a Council meeting at Lamarsh Village Hall

The Chair then closed the meeting at 9pm.

Signed

30<sup>th</sup>. May 2025

Cllr Mark Brewer - Chairman



BANK RECONCILIATION			
Financial year ending 31.03.26			
Bank Balance as at	30.04.24	30.05.25	
NatWest Bank - Current a/c	£ 3,748.85	£ 3,748.85	
NatWest Bank - Reserve a/c	£ 1,771.52	£ 1,773.30	
Saffron Building Society a/c	£ 2,570.07	£ 2,570.07	
<b>Total:</b>	<b>£ 8,090.44</b>	<b>£ 8,092.22</b>	
Less Unpresented cheques			
Total of unpresented cheques	£ -	£ -	
<b>Net Bank Balances as at</b>	<b>£ 8,090.44</b>	<b>£ 8,092.22</b>	
<b>CASH BOOK</b>			
Balance as at 01.04.25	£ 5,478.01	£ 5,478.01	
Plus Receipts	£ 3,287.33	£ 3,289.11	
<b>Total</b>	<b>£ 8,765.34</b>	<b>£ 8,767.12</b>	
Less Payments	£ 674.90	£ 674.90	
<b>Grand Total</b>	<b>£ 8,090.44</b>	<b>£ 8,092.22</b>	
Difference	£ -	-£ 0.00	
Bank Balance as at			
NatWest Bank - Current a/c			
NatWest Bank - Reserve a/c			
Saffron Building Society a/c			
<b>Total:</b>			
Less Unpresented cheques			
Total of unpresented cheques			
<b>Net Bank Balances as at</b>			
<b>CASH BOOK</b>			
Balance as at 01.04.25			
Plus Receipts			
<b>Total</b>			
Less Payments			
<b>Grand Total</b>			
Difference			
Bank Balance as at			
NatWest Bank - Current a/c			
NatWest Bank - Reserve a/c			
Saffron Building Society a/c			
<b>Total:</b>			
Less Unpresented cheques			
Total of unpresented cheques			
<b>Net Bank Balances as at</b>			
<b>CASH BOOK</b>			
Balance as at 01.04.25			
Plus Receipts			
<b>Total</b>			
Less Payments			
<b>Grand Total</b>			
Difference			



Account Name  
ALPHAMSTONE & LAMARSH PARISH  
COUNCIL

Account No 52438554 Sort Code 60-21-03 Page No 1 of 2



NatWest

MR KEVIN MONEY  
7 ROACH VALE  
COLCHESTER  
CO4 3YN

#### Current Account

Summary	
Statement Date	02 MAY 2025
Period Covered	05 APR 2025 to 02 MAY 2025
Previous Balance	£1,136.42
Paid In	£3,287.33
Withdrawn	£674.90
New Balance	£3,748.85
BIC	NWBKGB2L
IBAN	GB54NWBK60210352438554

## Welcome to your NatWest Statement

Why file and store your statements when we can do it for you? Manage your statements online at [www.natwest.com](http://www.natwest.com)  
If you have changed your address or telephone number please let us know.

Date	Description	Paid In(£)	Withdrawn(£)	Balance(£)
05 APR 2025	BROUGHT FORWARD			1,136.42
07 APR	Automated Credit PAYMENTS BTREE DC	636.33		1,772.75
11 APR	OnLine Transaction KEVIN MONEY CLERK PAYMENT VIA ONLINE - PYMT FP 11/04/25 10 17084652509900000N		247.14	1,525.61
	OnLine Transaction KEVIN MONEY OFFICE EXPENSES VIA ONLINE - PYMT FP 11/04/25 10 17084908721969000N		60.62	1,464.99
	OnLine Transaction KEVIN MONEY CLERK PAYMENT VIA ONLINE - PYMT FP 11/04/25 10 20084743866530000N		247.14	1,217.85
	OnLine Transaction M. Lawson AUDIT VIA ONLINE - PYMT FP 11/04/25 10 10085159758053000N		120.00	1,097.85
24 APR	Automated Credit PAYMENTS BTREE DC	2,651.00		✓ 3,748.85





NatWest

## Transactions

### Your transactions

Account type: **Business Reserve Account**

Account number: **52648435**

Sort code: **602103**

Account name: **ALPH & LAM PC BR**

Date: **24 May 2025**

Showing: 24 Apr 2025 to 23 May 2025, All Transactions

Date	Type	Description	Paid in	Paid out	Balance
30 Apr 2025	INT	30APR GRS 52648435	£1.78		✓ £1,773.30

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Logged in as: Kevin Money

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## Account Details

### Manage your account

#### Your Account

Variable Term Saving

106361660 Community Saver

Alphamstone &amp; Lamarsh Parish Council

Tax status: Gross

Nominated account: 602103 52438554

[Edit account details](#) **Balance: £2,570.07**

Available: £2,570.07

Accrued interest (not paid): £19.72

Interest rate: 2.00%

[Make a payment](#)[Transfer money](#)[Transactions](#)[Future Payments](#)

#### Transactions

Period from

to



A&LPC ACTUAL AGAINST BUDGET REPORT 2025-2026				
		Agreed 2025/26	Total Income / spend to May '25	Left in Budget as at May '25
<b>Income</b>	Precept	5301	£ 2,651.00	
	Other Income	0	£ -	
	Bank Interest	50	£ 1.78	
	Street Cleaning Grant	618	£ 636.33	
	VAT Refund	0	£ -	
	<b>TOTAL</b>	<b>5969</b>	<b>£ 3,289.11</b>	
<b>Exp.</b>				
	Salary	3102	£ 741.42	£ 2,360.58
	Office expenses	100	£ 50.52	£ 49.48
	Audit Fees	130	£ 120.00	£ 10.00
	Donations	150	£ -	£ 150.00
	Street Cleaning	720	£ -	£ 720.00
	Fees & Subscriptions	200	£ -	£ 200.00
	Insurance	295	£ 377.24	<b>-£ 82.24</b>
	Alphamstone Village Hall	200	£ -	£ 200.00
	Lamarsh Village Hall	200	£ -	£ 200.00
	Alphamstone PCC	200	£ -	£ 200.00
	Lamarsh PCC	200	£ -	£ 200.00
	Training	20	£ -	£ 20.00
	Dedham Vale AONB	100	£ -	£ 100.00
	Election costs	0	£ -	£ -
	Projects / Repairs	100	£ -	£ 100.00
	Lottery/Defibs	252	£ -	£ 252.00
	<b>TOTAL</b>	<b>5969</b>	<b>£ 1,289.18</b>	<b>£ 4,679.82</b>
	<b>VAT Reclaim</b>		<b>£ 10.10</b>	
	<b>Total Expenditure</b>		<b>£ 1,299.28</b>	



	<b>A&amp;LPC FINANCE MAY 2025 PAYMENTS</b>					
	<b>Income: £1.78p Bank Interest:</b>					
		<b>Expenditure</b>				
<b>Chq No.</b>	<b>Inv No.</b>	<b>Payee</b>	<b>Cost</b>	<b>VAT</b>	<b>Total</b>	<b>A&amp;LPC Ref. No.</b>
BACS		Kevin B. Money - Clerk salary Mar '25	£ 247.14	£ -	£ 247.14	5
BACS		Clear Councils - Insurance 2025/2026	£ 377.24	£ -	£ 377.24	6
		<b>TOTAL:</b>	<b>£ 624.38</b>	<b>£ -</b>	<b>£ 624.38</b>	