

Alphamstone & Lamarsh Parish Council

Chairman: Cllr Mark Brewer

Clerk: Kevin B. Money 7 Roach Vale Colchester Essex CO4 3YN

alphandlampc@gmail.com

<https://wordpress.com/pages/alphamstoneandlamarshparishcouncil.wordpress.com>

Dear Councillors

You are hereby requested to attend the forthcoming meeting of Alphamstone & Lamarsh Parish Council at

Alphamstone Village Hall on **THURSDAY 12th. DECEMBER 2024 at 7pm** for the purpose of transacting the following business:

KBMoney - Kevin B. Money Parish Clerk / RFO to the Council – 6th. December 2024

FULL COUNCIL MEETING AGENDA

018/2024 **Apologies for Absence**

019/2024 **Declarations of Interest**

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda

020/2024 **Approval of Minutes**

To approve the minutes of the Parish Council meeting held on 6th. September 2024

021/2024 **Essex County Councillor Report**

022/2024 **District Councillor Report**

023/2024 **Braintree DC Local Plan Review** - Sites submitted in Alphamstone and Lamarsh Parish.

A response by the Parish Council was sent to BDC before the deadline of 16th. August 2024

024/2024 **Public Forum Opportunity** for public participation (15 minutes maximum 3 minutes per person)

025/2024 **National Grid – Bramford to Twinstead Reinforcement**

026/2024 **Lamarsh Village Hall** - To receive an update

027/2024 **Planning Decisions made by BDC**

24/02047/HH - Park View, Lamarsh Road, Alphamstone

Two storey side and single storey front extensions. Addition of first floor to outbuilding to provide additional accommodation. Alterations to fenestration and replacement private packaged treatment plant.

Application Granted

24/02119/FUL - Daws Hall, Henny Road, Lamarsh

Erection of an agricultural barn. **Application Granted**

028/2024 **Finance**

- 1) To receive the Bank reconciliations as at 30th. November 2024
- 2) To receive the comparison of Actual to Budget 2024/25
- 3) To approve the payment of Accounts for July - December 2024 and to agree a transfer of funds to meet the Parish Council's financial requirements.

029/2024 **Budget 2025/2026. Councillors to finalise 2025-2026 budget**

030/2024 **Failure of March 2020 drainage works to cure flooding in Alphamstone Road, Lamarsh, Lamarsh Road. Alphamstone and bottom of Dark Lane, Lamarsh**

031/2024 **County Broadband** - Wayleave across Village Green

032/2024 **Speed Limits on Road from Middleton Via Henny Street and Lamarsh to Bures Hamlet**

033/2024 **Date of Next Meeting** - To set the date for next meeting

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Minutes of the Parish Council meeting held on Friday 6th. September 2024 at 7pm in Lamarsh Village Hall

Present: Cllr Brewer (Chair), Cllr Nichols, Cllr Pitman, Cllr Twinn (arrived 7.35pm), BDC Cllr D. Holland and Kevin B. Money (Parish Clerk). There were no members of the public present.

001/2024 Apologies for Absence. None was received. Cllr Schwier was not present.

002/2024 To confirm the appointment of Mr. Kevin B. Money as Parish Clerk / RFO to Alphamstone & Lamarsh Parish Council

Cllr Brewer proposed accepting the appointment of Kevin B. Money as Parish Clerk. Cllr Pitman seconded. **All Agreed**

The Chair and Clerk signed the contract of employment once item 10.3 was removed

003/2024 Declarations of Interest

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda Cllr Nichols declared an interest in item 007/2024. Cllr Pitman and Cllr Willis both declared an interest in item 009/2024

004/2024 Approval of Minutes

To approve the minutes of the Parish Council meeting held on 28th. June 2024. **All Agreed**

005/2024 Co-Option

Councillors are requested to receive written applications for the office of Parish Councillor and co-opt candidates to fill the vacancies

The Candidate/s having completed a short application form and confirmed their eligibility for the position of Councillor within the statutory rules (Local Government Act 1972 section 79).

The eligible candidate/s have been invited to attend a meeting with Councillors and speak for a maximum of five minutes. Cllr Brewer proposed co-opting Steven Willis onto the Council. Cllr Pitman seconded. **All Agreed.**

Cllr Willis then signed his declaration of Acceptance of Office, E Consent form and was handed his Register of Interest form to be returned to the Clerk with 2 weeks.

Cllr Willis then took his seat as a Parish Councillor.

006/2024 Reports

Essex County Councillor – Cllr P. Schwier. No report was given

Braintree District Councillor – Cllr D. Holland

New policies are coming forward to help farmers which deal with Vegetation and wild habitat.

Biodiversity net gain. Land designated as wild life.

Natural England will pay landowner to establish pond(s) to protect great crested newts and other wildlife species.

BDC Full Council meeting proposed that the District Council asked for support of farmers and to have balanced policies especially within the Local Plan.

At Spains Hall developed a wildlife site to offer biodiversity nett gains.

ECC has just opened the Essex Local Recovery Strategy which has been published on the Alphamstone & Lamarsh Facebook page.

BDC is refreshing the local plan as a call for sites. The process has slowed down due to the new Government giving Councils more time to respond to their consultation until December 2025.

Solar panels have a working life of 25 - 40 years.

007/2024 Braintree DC Local Plan Review - Sites submitted in Alphamstone and Lamarsh Parish.

A response by the Parish Council was sent to BDC before the deadline of 16th. August 2024

Total sites submitted within the District is 13 times that which the allocation requires to build the targeted c.24,000 homes. Alphamstone & Lamarsh villages are highly unlikely to see any new sites being developed given the strategic nature of housebuilding and the expectations that houses will tend towards urban centres with existing infrastructure New timetable is due on 16th December 2024 for any follow up

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meeting. The Call for Sites requests has now closed although it doesn't necessarily mean that other sites cannot be submitted. All sites proposed in both villages a response has been sent to BDC. Further chance to make more representation after 16th December.

Cllr B. Twinn joined the meeting at 7.35pm

BDC will present sites to the planning inspectorate but the inspectorate makes the final decision.

At present only 5% of the total land is built with houses. If all sites UK wide are developed then the total land built on with houses is estimated to rise to 7%.

008/2024 Public Forum Opportunity for public participation (15 minutes maximum 3 minutes per person) No questions were asked.

009/2024 National Grid – Bramford to Twinstead Reinforcement

A decision from the Secretary of State is expected to be made on or around 12th September.

010/2024 Lamarsh Village Hall - To receive an update

A good village dog show was undertaken. Over 200 cars and 200 dogs with an estimated 500 owners and visitors attended the event.

011/2024 Planning Applications

24/01613/HH – Magnolia Barn Goulds Road Alphamstone

Remove and block up kitchen external door to north elevation of barn. Remove kitchen window to south elevation of barn. Adjust/Enlarge opening. Provide and install French casement doors/frame

RESOLVED: No comment on this planning application

24/01671/FUL - Magnolia Barn Goulds Road Alphamstone

Proposed vehicular access

RESOLVED: The Parish Council would like to make the following comments

Alphamstone & Lamarsh Parish Council (ALPC) has reviewed the planning application for the proposed new vehicular access from Goulds Road and wish to submit the following observation:

Impact of New and Existing Driveways:

In the interest of managing vehicular movements and ensuring a tidy streetscape, one possibility, if the new proposed access drive is approved, is to permanently close the existing driveway at the property boundary. This option would help avoid multiple access points and any potential safety issues arising from multiple driveways. Additionally, we recommend that suitable planting and landscaping be introduced to the area where the existing driveway is to be removed. This would enhance the site's visual amenities and prevent further use of the old access.

FOR INFORMATION ONLY

24/01713/AGR - Land Opposite Daws Hall Henny Road Lamarsh Essex CO8 5EX

Application for prior notification of agricultural or forestry development - Erection of agricultural building for storage of machinery

BDC has informed A&LPC that an application for a Prior Approval under the General Permitted Development Order 1995 (as amended) has been submitted. Details of the application are displayed on the BDC website. Please note that this is for information only and due to the type of application we don't seek A&LPC comments.

FOR INFORMATION ONLY

Planning appeals

TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER SECTION 78

Site Address: Land Between Hillrise And Stour View Bures Road Lamarsh Essex

Description of Development: Outline planning application with all matters reserved, except access, for the erection of 1 No. detached dwelling.

Planning Application Ref: 23/02970/OUT - Planning Inspectorate Ref: APP/Z1510/W/24/3345927

Appeal Start Date: 23rd. July 2024.

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An appeal has been made to the Secretary of State following Braintree District Council's refusal of the above application/s.

012/2024 Finance

12.1 To receive the latest finance reports (if available)

Councillors noted the Bank Reconciliation to 31st. August 2024

Councillors noted the Budget against Actual for 2024/2025

12.2 Cheques to be approved for payment – No payments were made

12.3 Monies Received – For Information

Cllr Brewer to ask NatWest Bank for a new mandate to get the Clerk on as the administrator and also to start to get A&LPC onto internet banking.

Councillors have discussed the need to change existing authorised signatories that include Nigel Aulton and Eugene Franco because they are no longer councillors on the Alphamstone and Lamarsh Parish Council. As a result of this Cllr Mark Brewer and Cllr Ben Twinn will be approving the mandate application because there is no one left on the Parish Council to sign to add Mark Brewer and Benjamin Twinn as authorised signatories

013/2024 Budget 2025/2026. Councillors to discuss draft budget

Councillors discussed the draft 2025/2026 budget.

014/2024 Failure of March 2020 drainage works to cure flooding in Alphamstone Road, Lamarsh, Lamarsh Road. Alphamstone and bottom of Dark Lane, Lamarsh

Cllr Brewer had a meeting with an engineer from ECC and Flowline. They have jetted all 12 gullies in Dark Lane. CCTV camera was used to make sure the gullies are clear and detected a blockage in the pipework that empties into the stream alongside the field opposite the Lamarsh Lion. Flowline have given its report to ECC Highways. It is expected that a new pipe will have to be installed and/or re-routed to avoid being blocked. ECC Highways has informed Cllr Brewer that a 3 monthly gully jetting in Dark Lane will be scheduled. Also, the gullies in Alphamstone Road were cleaned. Further work may be required should these gullies/drains not cope with future heavy rainfall..

All road problems are ECC Highways responsibility. Any issues should be forwarded onto ECC Cllr P. Schwier. Use new ECC reporting tool.

015/2024 County Broadband - Wayleave across Village Green. Clerk and Cllr Brewer to chase up.

016/2024 Speed Limits on Road from Middleton Via Henny Street and Lamarsh to Bures Hamlet

Speed limit on LHP has gone into abeyance. A lot of projects on the LHP list have been removed. LHP has no money until new financial year starts. A quiet lane for Lamarsh may be introduced.

017/2024 To discuss options for vehicular access signs (VAS) in Lamarsh.

To discuss at another meeting.

018/2024 Date of Next Meeting – Thursday 12th. December 2024 at Alphamstone Village Hall at 7pm.

The Chairman then closed the meeting at 9pm

Signed

Mark Brewer
Chair

12th. December 2024

	BANK RECONCILIATION			
Financial year ending 31.03.25				
Bank Balance as at	30.04.24	31.05.24	30.06.24	31.07.24
NatWest Bank - Current a/c	£ 2,990.07	£ 1,119.63	£ 1,079.81	£ 2,406.41
NatWest Bank - Reserve a/c	£ 1,746.85	£ 3,249.12	£ 3,252.73	£ 1,755.62
Saffron Building Society a/c	£ 2,517.87	£ 2,517.87	£ 2,517.87	£ 2,517.87
Total:	£ 7,254.79	£ 6,886.62	£ 6,850.41	£ 6,679.90
Less Unpresented cheques				£ 232.30
Total of unpresented cheques	£ -	£ -	£ -	£ 232.30
Net Bank Balances as at	£ 7,254.79	£ 6,886.62	£ 6,850.41	£ 6,447.60
CASH BOOK				
Balance as at 01.04.24	£ 4,706.21	£ 4,706.21	£ 4,706.21	£ 4,706.21
Plus Receipts	£ 2,548.58	£ 2,550.85	£ 3,172.06	£ 3,225.35
Total	£ 7,254.79	£ 7,257.06	£ 7,878.27	£ 7,931.56
Less Payments	£ -	£ 370.44	£ 1,027.86	£ 1,483.96
Grand Total	£ 7,254.79	£ 6,886.62	£ 6,850.41	£ 6,447.60
Difference	£ -	£ -	-£ 0.00	£ -
Bank Balance as at	31.08.24	30.09.24	31.10.24	30.11.24
NatWest Bank - Current a/c	£ 2,126.41	£ 3,846.11	£ 3,846.11	£ 3,846.11
NatWest Bank - Reserve a/c	£ 1,755.62	£ 1,759.87	£ 1,759.87	£ 1,759.87
Saffron Building Society a/c	£ 2,517.87	£ 2,517.87	£ 2,541.40	£ 2,541.40
Total:	£ 6,399.90	£ 8,123.85	£ 8,147.38	£ 8,147.38
Less Unpresented cheques	£ 1,132.30	£ 300.00	£ 300.00	£ 300.00
Total of unpresented cheques	£ 1,132.30	£ 300.00	£ 300.00	£ 300.00
Net Bank Balances as at	£ 5,267.60	£ 7,823.85	£ 7,847.38	£ 7,847.38
CASH BOOK				
Balance as at 01.04.24	£ 4,706.21	£ 4,706.21	£ 4,706.21	£ 4,706.21
Plus Receipts	£ 3,225.35	£ 5,775.60	£ 5,799.13	£ 5,799.13
Total	£ 7,931.56	£ 10,481.81	£ 10,505.34	£ 10,505.34
Less Payments	£ 2,663.96	£ 2,657.96	£ 2,657.96	£ 2,657.96
Grand Total	£ 5,267.60	£ 7,823.85	£ 7,847.38	£ 7,847.38
Difference	£ -	-£ 0.00	-£ 0.00	-£ 0.00
Bank Balance as at				
NatWest Bank - Current a/c				
NatWest Bank - Reserve a/c				
Saffron Building Society a/c				
Total:				
Less Unpresented cheques				
Total of unpresented cheques				
Net Bank Balances as at				
CASH BOOK				
Balance as at 01.04.24				
Plus Receipts				
Total				
Less Payments				
Grand Total				
Difference				

Account Name
ALPHAMSTONE & LAMARSH PARISH
COUNCIL

Account No 52438554 Sort Code 60-21-03 Page No 1 of 2



MRS P POTTER
3 PILGRIMS COURT
CUCKOO HILL
BURES
SUFFOLK
CO8 5LF

Current Account

Summary	
Statement Date	05 NOV 2024
Period Covered	05 OCT 2024 to 05 NOV 2024
Previous Balance	£3,846.11
Paid In	£200.00
Withdrawn	£200.00
New Balance	£3,846.11
BIC	NWBKGB2L
IBAN	GB54NWBK60210352438554

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If you have changed your address or telephone number please let us know.

Date	Description	Paid In(£)	Withdrawn(£)	Balance(£)
05 OCT 2024	BROUGHT FORWARD			3,846.11
21 OCT	Cheque 000894		200.00	3,646.11
29 OCT	Transfer OMPENSATION	200.00		3,846.11

Account Name
ALPHAMSTONE & LAMARSH PARISH
COUNCIL

Account No Sort Code Page No
52438554 60-21-03 1 of 2



MRS P POTTER
3 PILGRIMS COURT
CUCKOO HILL
BURES
SUFFOLK
CO8 5LF

Current Account

Summary	
Statement Date	04 OCT 2024
Period Covered	06 SEP 2024 to 04 OCT 2024
Previous Balance	£2,126.41
Paid In	£2,546.00
Withdrawn	£826.30
New Balance	£3,846.11
BIC	NWBKGB2L
IBAN	GB54NWBK60210352438554

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Date	Description	Paid In(£)	Withdrawn(£)	Balance(£)
06 SEP 2024	BROUGHT FORWARD			2,126.41
10 SEP	Cheque 000891		200.00	1,926.41
	Cheque 000893		200.00	1,726.41
11 SEP	Cheque 000892		200.00	1,526.41
16 SEP	Cheque 000886		175.12	1,351.29
26 SEP	Automated Credit PAYMENTS BTREE DC	2,546.00		3,897.29
	Cheque 000887		51.18	3,846.11

Account Name
ALPHAMSTONE & LAMARSH PARISH
COUNCIL

Account No Sort Code Page No
52648435 60-21-03 1 of 2



MRS P POTTER
3 PILGRIMS COURT
CUCKOO HILL
BURES
SUFFOLK
CO8 5LF

Business Reserve Account

Summary	
Statement Date	04 OCT 2024
Period Covered	06 JUL 2024 to 04 OCT 2024
Previous Balance	£3,252.73
Paid In	£7.14
Withdrawn	£1,500.00
New Balance	£1,759.87
BIC	NWBKGB2L
IBAN	GB07NWBK60210352648435

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Interest rate: 1.45% Gross / 1.46% AER

Date	Description	Paid In(£)	Withdrawn(£)	Balance(£)
06 JUL 2024	BROUGHT FORWARD			3,252.73
08 JUL	OnLine Transaction To A/C 52438554 ALPHAMSTONE/LAM PC Via Online Xfer		1,500.00	1,752.73
31 JUL	Interest 31JUL GRS 52648435	2.89		1,755.62
30 AUG	Interest 30AUG GRS 52648435	2.09		1,757.71
30 SEP	Interest 30SEP GRS 52648435	2.16		1,759.87

A&LPC ACTUAL AGAINST BUDGET REPORT					
		Agreed 2024/25	Total Income / spend to Dec '24	Left in Budget as at Dec '24	Anticiapted left in budget as at 31.03.25
Income	Precept	5092	£ 5,092.00		
	Other Income	0	£ -		
	Bank Interest	5	£ 39.13		
	Street Cleaning Grant	618	£ 617.60		
	VAT Refund	40	£ 50.40		
	TOTAL	5755	£ 5,799.13		
Exp.					
	Salary	2835	£ 2,139.60	£ 695.40	-£ 96.42
	Office expenses	220	£ 71.18	£ 148.82	£ 142.82
	Audit Fees	130	£ 130.00	£ -	£ -
	Donations	150	£ 150.00	£ -	£ -
	Street Cleaning	720	£ 180.00	£ 540.00	£ 60.00
	Fees & Subscriptions	200	£ 157.57	£ 42.43	£ 42.43
	Insurance	268	£ 267.62	£ 0.38	£ 0.38
	Alphamstone Village Hall	200	£ 200.00	£ -	£ -
	Lamarsh Village Hall	200	£ 200.00	£ -	£ -
	Alphamstone PCC	200	£ 200.00	£ -	£ -
	Lamarsh PCC	200	£ 200.00	£ -	£ -
	Training	20	£ -	£ 20.00	£ 20.00
	Dedham Vale AONB	100	£ 100.00	£ -	£ -
	Election costs	50	£ -	£ 50.00	£ 50.00
	Projects / Repairs	100	£ -	£ 100.00	£ 100.00
	VAT	50	£ 50.40	-£ 0.40	-£ 0.40
	Lottery/Defibs	252	£ 252.00	£ -	£ -
	TOTAL	5895	£ 4,298.37	£ 1,596.63	£ 318.81

A&LPC FINANCE DECEMBER 2024 PAYMENTS						
Income:						
		Expenditure				
Chq No.	Invoice No.	Payee	Cost	VAT	Total	A&LPC Ref. No.
897		Kevin B. Money - Clerk salary July - December '24	£ 1,482.84	£ -	£ 1,482.84	1
898	17417	EALC - Subscription 2024/25	£ 157.57	£ -	£ 157.57	2
TOTAL:			£ 1,640.41	£ -	£ 1,640.41	