

Risk Assessment Form – Alphamstone & Lamarsh Parish Council

Volunteer Litter Picking

Hazard and Risk	People at risk	Action taken – Advice Given	Risk Level	Date
No Training, Instruction and Information	Volunteer	Training on operation of litter picker provided	Low	
Animals – Domestic, farm and wild – attack	Volunteer	Do not touch loose dogs Do not enter areas where farm animals are fenced in. Avoid contact with wild animals Seek medical attention immediately if bitten or scratched	Low	
Hazardous substances – contamination, potential poisoning	Volunteer	Do not approach or remove containers which could contain/have contained Hazardous substances. Contact Parish Clerk with details of location. alphandlampc@gmail.com	Low	

Slips & Falls	Volunteer	Awareness of potential for potholes, uneven ground or rabbit holes. Take care negotiating stiles particularly when wet and muddy. Avoid collection close to river banks Do not go on to marsh/bog areas Do not walk on frozen water Work in pairs close to water	Low	
Manual Handling	Volunteer	Bags filled with debris must not be overfilled. Protective clothing must be worn, gloves, long trousers, long sleeve shirt and suitable footwear.	Low	
Electric fences - shock	Volunteer	Survey area to identify Always assume electric fences are live Avoid contact at all times	Low	
Highways – impact with vehicles	Volunteer	No children to work on highways Wear High visibility clothing Keep away from edge of road as far as possible – any doubt do not proceed Do not work on verges of highways where the speed limit exceeds 30mph Awareness of vehicles Awareness of other users e.g. pedestrians and bicycles Only litter pick on rural roads outside of peak usage.	Medium	
Lone working	Volunteer	Work in visible areas Carry a mobile phone Advise another person of your intent to carry out litter picking. Undertake litter picking with a buddy or in groups where ever possible.	Low	

Refuse, litter, broken glass – general injury	Volunteer	Pick up only general litter Do not collect medical waste or syringes. Contact Parish Clerk with details of location. alphandlampc@gmail.com	Low	
Tools/Equipment	Volunteer	Use litter pickers as supplied and trained Use sacks supplied Use suitable gloves at all times High visibility clothing should be worn at all times Use any other appropriate protection depending on equipment in use	Low	
Accidents/incidents	Volunteer	Mobile phone – ensure charged Advise another person of your intent to carry out litter picking.	Low	
Trees, shrubs and irritant/dangerous plants – Allergic reaction. Biological – Weils disease, Hep B&C, Tetanus	Volunteer	Awareness of risk and keep look out for potential hazards Awareness of dangerous/irritant plants and possible adverse reactions. Awareness of thorny/prickly plants Use gloves at all times and wash hands after contact and before eating, drinking. Awareness of risk from clinical waste, syringes, water (weal's disease-rats) All volunteers advised to have up to date tetanus.	Low	
Violence and aggression	Volunteer	Awareness of potential for aggressive or difficult people in the area If someone becomes verbally or physically abusive leave the area and refer the incident to the Parish Council and the Police.	Low	

Weather	Volunteer	Adjust programme to avoid extremes Stop work if conditions warrant Do not work if extremely cold Wear protection if working in the sun – keep in shade during the hottest part of the day	Low	
Welfare	Volunteer	Wash hand thoroughly before eating, drinking.	Low	

As a volunteer, you should wear and use any protective equipment or clothing that is provided to you in the interest of health, safety and welfare of yourself, other volunteers and members of the public.

The Parish Council will provide you with any equipment necessary to carry out your role. If you use any tools or equipment other than those provided by the Parish Council, you do so at your own risk.

Clerk & Financial Responsible Officer

Date.....

General Data Protection Regulations Litter Picking Privacy Notice

Consent to hold Contact Information:

I agree that I have read and understand Wormingford Parish Council Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Wormingford Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

alphandlampc@gmail.com

I have the right to withdraw my consent and request that my details are removed from your database.

Volunteer

Date.....

Contact telephone number

Address

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Email.....