

Alphamstone & Lamarsh Parish Council

Chairman: Cllr Mark Brewer

Clerk: Kevin B. Money 7 Roach Vale Colchester Essex CO4 3YN

Tel: 07810781509: Email: alphandlampc@gmail.com

NEW WEBSITE: <https://e-voice.org.uk/alpc/>

Minutes of the Parish Council meeting held on Friday 15th. May 2026 at 6.50pm in Alphamstone Village Hall
Present: Cllr M. Brewer (Chair), Cllr S. Nicholls, Cllr B. Twinn, Cllr S. Willis and Kevin B. Money (Parish Clerk).
There was 1 member of the public present.

017/2026 Election of Chair for the 2026/2027 year

Cllr S. Willis proposed Cllr M. Brewer to act as Chair for 2026-2027. Cllr S. Nicholls seconded. **All Agreed**
Cllr M. Brewer then signed the Declaration of Acceptance of Office form

018/2026 Apologies for Absence were received from BDC Cllr D. Holland and Cllr S. Pitman

019/2026 Election of Vice-Chair for the 2026/2027 year

Cllr M. Brewer proposed Cllr B. Twinn to act as vice-chair for 2026-2027. Cllr S. Willis seconded. **All Agreed**

020/2026 To re-adopt all Council policies and consider the need for any further policies to be included/reviewed

Bio-Diversity: Code of Conduct: Complaints procedure: Co-Option policy: Document Management
Equal opportunities policy: Financial Regulations: FOI policy: GDPR policy: Grant application form
Internal Control policy: Internet Banking policy: IT policy: Media Relations policy: Risk Assessment:
Standing Orders: Asset Register

Cllr M. Brewer proposed re-adopting the Councils policies above. Cllr S. Willis seconded. **All Agreed**

021/2026 The Council to pass a formal resolution to adopt the General Power of Competence and this resolution must be reaffirmed at each subsequent relevant annual meeting

Cllr M. Brewer proposed adopting the General Power of Competence. Cllr S. Willis seconded. **All Agreed**

022/2026 Declarations of Interest

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda
None declared

023/2026 Minutes

To approve the minutes of the Parish Council meetings held on 5th. February 2026 **All Agreed**

024/2026 Essex County Council report – No report was submitted

025/2026 District Councillor report – Cllr D. Holland. No report was submitted

026/2026 Public Forum A total of 15 minutes is allowed for all public participation

A resident spoke about the Daws Hall application

027/2026 Replacement of Salt bin. The salt bin to be purchased. The Clerk to liaise with Cllr Ben Twinn

028/2026 Street Cleaning replacement

Following Janet Penfold being unable to continue the street cleaning. A new person is required for about 5 hours per month paid.

029/2026 Friends of Alphamstone Church – update from Cllr S. Nichols

No update given

030/2026 Alphamstone Village update. No update given

031/2026 Lamarsh Village update. No update given

032/2026 Planning – including any Current Planning Applications requiring a response

26/00187/HH & 26/00188/LBC - Tudor Cottage Pebmarsh Road Alphamstone

Proposed rear conservatory, oak frame pergola and alteration to rear opening.

Due to BDC planning time restraints the following planning was sent to BDC on 20th. March 2026

A&LPC has no objection to this planning application

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26/00912/LBC - Ansell's Farm, Henny Back Road, Alphamstone

Installation of 8 No. solar panels to the south elevation of barn roof.

RESOLVED: Alphamstone & Lamarsh Parish Council has no comment to make on this application

26/00977/FUL - Land Adjacent Daws Hall, Henny Road, Lamarsh

Erection of Education Centre, associated Car Park and Access.

RESOLVED: Alphamstone & Lamarsh Parish Council has no comment to make on this application

033/2026 **To consider and approve the change to .gov.uk** for all Council email and website addresses

Cllr M. Brewer proposed changing emails and website over to .gov.uk. Cllr seconded. **All Agreed**

034/2026 **Finance**

1) To receive the Bank reconciliations as at 30th. April 2026

Councillors noted the Bank reconciliations as at 30th. April 2026

2) To receive the comparison of Actual to Budget 2026/2027

Councillors noted the comparison of Actual to Budget 2026/2027

3) To approve the payment of Accounts for March, April and May 2026 and to agree a transfer of funds to meet the Parish Council's financial requirements. **All Agreed**

4) To appoint Ann Wood as Internal Auditor for 2026-2027 year

Cllr M. Brewer proposed appointing Ann wood as Internal Auditor for 2026-2027. Cllr S. Willis seconded.

All Agreed

035/2026 **2025-2026 Annual Audit**

1) To receive the 2025/26 signed Internal Audit Report

Councillors noted the 2025/26 signed Internal Audit Report

2) To receive and sign the Certificate of Exemption – AGAR 2025/26 part 2

Cllr M. Brewer proposed to accept the Certificate of Exemption – AGAR 2025/26 part 2. Cllr S. Nicholls seconded. **All Agreed.** The Chair and RFO then signed the form

3) To receive and sign the Section 1 - Annual Governance Statement 2025/26

Cllr M. Brewer proposed completing and signing Section 1 - Annual Governance Statement 2025/26.

Cllr S. Willis seconded. **All Agreed.** The Chair and Clerk then signed the form

4) To receive and sign the Section 2 - Accounting Statements 2025/26

Cllr M. Brewer proposed to accept and sign Section 2 - Accounting Statements 2025/26. Cllr S. Nicholls Seconded **All Agreed.** The Chair and RFO then signed the form

036/2026 **Items for next agenda**

Response to planning applications: Flooding in Alphamstone:

037/2026 **Date of Next Meetings** – 3rd. September at Alphamstone VH at 6.30pm: 11th. December at Lamarsh VH at 6.30pm

038/2026 **Closure of the Meeting**

To close the meeting having considered and determined all items of business

The Chair then closed the meeting at 7.15pm.

Signed

MBrewer

Cllr Mark Brewer - Chair

3rd. September 2026