

# Alphamstone & Lamarsh Parish Council

Chairman: Cllr Mark Brewer

Clerk: Kevin B. Money 7 Roach Vale Colchester Essex CO4 3YN

alhandlampc@gmail.com

NEW Website: <https://e-voice.org.uk/alpc/>

Dear Councillors

You are hereby requested to attend the forthcoming meeting of Alphamstone & Lamarsh Parish Council at **ALPHAMSTONE VILLAGE HALL** on **FRIDAY 15<sup>th</sup>. May 2026 at 6.30pm** for the purpose of transacting the following business:

*KBMoney* - Kevin B. Money Parish Clerk / RFO to the Council CiLCA – 8<sup>th</sup>. May 2026

## **ANNUAL MEETING AGENDA**

**017/2026 Election of Chair for the 2026/2027 year**

The Chairman to sign the Declaration of Acceptance of Office form

**018/2026 Apologies for Absence**

**019/2026 Election of Vice-Chair for the 2026/2027 year**

**020/2026 To re-adopt all Council policies and consider the need for any further policies to be included/reviewed**

Bio-Diversity: Code of Conduct: Complaints procedure: Co-Option policy: Document Management  
Equal opportunities policy: Financial Regulations: FOI policy: GDPR policy: Grant application form  
Internal Control policy: Internet Banking policy: IT policy: Media Relations policy: Risk Assessment:  
Standing Orders: Asset Register

**021/2026** The Council to pass a formal resolution to adopt the **General Power Competence** and this resolution must be reaffirmed at each subsequent relevant annual meeting

**022/2026 Declarations of Interest**

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda

**023/2026 Minutes**

To approve the minutes of the Parish Council meetings held on 5<sup>th</sup>. February 2026

**024/2026 Essex County Council report – Cllr P. Schwier**

**025/2026 District Councillor report – Cllr D. Holland**

**026/2026 Public Forum** A total of 15 minutes is allowed for all public participation

**027/2026 Replacement of Salt bin**

**028/2026 Street Cleaning replacement**

**029/2026 Friends of Alphamstone Church – update from Cllr S. Nichols**

**030/2026 Alphamstone Village update**

**031/2026 Lamarsh Village update**

**032/2026 Planning – including any Current Planning Applications requiring a response**

**26/00187/HH & 26/00188/LBC** - Tudor Cottage Pebmarsh Road Alphamstone

Proposed rear conservatory, oak frame pergola and alteration to rear opening.

*Due to BDC planning time restraints the following planning was sent to BDC on 20<sup>th</sup>. March 2026*

*A&LPC has no objection to this planning application*

**26/00912/LBC** - Anells Farm, Henny Back Road, Alphamstone

Installation of 8 No.solar panels to the south elevation of barn roof.

Documents can be found at

<https://publicaccess.braintree.gov.uk/onlineapplications/applicationDetails.do?activeTab=documents&keyVal=TDWDWRBF0P700>

**26/00977/FUL** - Land Adjacent Daws Hall, Henny Road, Lamarsh  
Erection of Education Centre, associated Car Park and Access.  
Documents can be found at

<https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=TE9IJIBFHNR00>

**033/2026**      **To consider and approve the change to .gov.uk** for all Council email and website addresses

**034/2026**      **Finance**

- 1) To receive the Bank reconciliations as at 30<sup>th</sup>. April 2026
- 2) To receive the comparison of Actual to Budget 2026/2027
- 3) To approve the payment of Accounts for March, April and May 2026 and to agree a transfer of funds to meet the Parish Council's financial requirements.
- 4) To appoint Ann Wood as Internal Auditor for 2026-2027 year

**035/2026**      **2025-2026 Annual Audit**

- 1) To Receive the Internal Auditors report for 2025/2026
- 2) To Receive and, if agreed, sign the Certificate of Exemption for 2025/2026
- 3) To Receive and, if agreed, sign Section 1 - Annual Governance Statement of AGAR 2025/2026
- 4) To Receive and, if agreed, sign Section 2 - Accounting Statement of AGAR 2025/2026

**036/2026**      **Items for next agenda**

**037/2026**      **Date of Next Meetings** – 3<sup>rd</sup>. September at Alphasstone VH at 6.30pm: 11<sup>th</sup>. December at Lamarsh VH at 6.30pm

**038/2026**      **Closure of the Meeting**

To close the meeting having considered and determined all items of business