

## ABBESS, BEAUCHAMP & BERNERS RODING PARISH COUNCIL

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### ANNUAL PARISH COUNCIL MEETING

Councillors are summoned to attend the Meeting of  
Abbess Beauchamp & Berners Roding Parish Council  
on Wednesday 24th May 2022 at 7.30pm at The Room in the Rodings  
for the purpose of transacting the following business.

*K Weare*

Clerk to the Council

18<sup>th</sup> May 2022

*The press and the public are invited to attend.*

### AGENDA

**1. Retiring Chairman's Welcome**

**2. Apologies for absence**

The Clerk will note absences from the meeting. Cllrs to note that absences and the reason must be notified to the Clerk in advance of the meeting. The reason will be recorded in the minutes at the discretion of the Clerk.

**3. Election of Chairman**

Chairman to sign acceptance of office.

**4. Election of Vice-Chairman**

**5. Approval of Minutes**

Cllrs to agree minutes of the meeting March 22nd 2023 as a correct record. The Chairman will sign for the records.

**6. Declarations of interest in Agenda Items**

**7. Areas of Responsibility**

Berners Roding Defibrillator Guardian – Cllr Stratton

**8. Register of Members Interests**

Cllrs are requested to review their entries as changes should be notified to within 28 days.

**9. Public Representation**

**10. District Council Report**

Cllr Balcombe

**11. County Council Report**

Cllr McIvor

**12. Clerk's Report**

- Special Roadside Verges
- Lloyds Bank has "simplified" the process to amend signatories. Cllrs with no access to be added.
- New email addresses.

**13. Annual Governance and Accountability Return 2021/2022**

Peacock Management Services has carried out the internal audit. The return and supporting paperwork are available for consideration. The Clerk will answer any questions arising.

1. Cllrs to resolve to accept the return in full.

2. RFO and Chairman to sign Certificate of Exemption Part 2 (page 3 of 6) for submission to external auditor no later than 30<sup>th</sup> June 2023.

3. Section 1 Annual Governance Statement (page 5 of 6). Chairman and Clerk to sign.

4. Section 2 – Accounting Statements (page 6 of 6) signed by Clerk. Chairman to sign.

The Clerk will publish the required information

**14. Coronation Picnic**

Review of event.

**15. Operation Brazil**

Request from Essex Police - Warren Shepherd (written).

**16. Highways**

Cllr Milligan – site visit School Lane, Abbess re collapsed verges - with Cllr McIvor  
Standing water at Three Bridges

**17. Heritage Finger Posts**

Project complete.

Donations and grants	£3,300.00	
Costs	<u>(£6,846.11)</u>	insurance valuation
Net cost to Parish Council	£3,536.11	

Statutory responsibility remains with Essex County Council. ECC has agreed that the Parish Council can "adopt" them and are responsible for insurance and maintenance.

Clerk to ensure before and after photos held for each fingerpost.

**18. Road Signs Project**

Funding requested from Cllr McIvor.

**19. Abbess Roding Defibrillator**

**20. Planning**

1. New applications

**EPF/0950/23 and EPF/0957/23 LBC Longbarns Farmhouse**

Ground mounted solar panels.

Comments 31/5/23.

2. Awaiting EFDC Decision (comments closed)

**EPF/0686/23 and EPF/0690/23 LBC Nether Street Farmhouse**

Proposed side and rear extension with loft room following the demolition of existing later single storey side/rear extension with loft area.

No comments.

**EPF/0633/23 and EPF/634/23 Fairlands**

New outdoor swimming pool in grounds of a listed building together with small single storey extension and rebuilding small existing 20<sup>th</sup> century timber outbuildings.

No comments.

**EPF/0352/23 Meadow View**

Various extensions and outbuildings.

Comments-over development of the site.

**EPF/2091/22 The Depot (was EPF/1477/170)**

September 2022. Erection of 2 detached dwellings.

3. EFDC Decisions

**EPF/0227/23 Berners Hall Farm**

February 2023 Replacement grain storage building.

Decision 29/3/2023 Approve with conditions.

**EPF/0368/23 Elms Farm, Equine Livery Yard** under EPF/0818/09

Certificate of Lawful Development lunge pen

Decision 17/4/2023 Lawful.

5. Appeals

**EPF/0517/22 Springfields**

9/12/22 APP/31535

In progress.

6. EFDC Planning Pages Issues

## 21. Finances

1. The Clerk reports the Lloyds bank transactions from 1/4/2023 to 17/5/23

Treasurers		820.27	
Transfer in	2,000.00		
Precept	5,722.00	7,722.00	
EALC	179.23		
Offsite Digital	96.00*		
The Reid Rooms	252.00		
Ed Gooday	846.11		
Clerk salary M1	221.87		
Bouncy Castle	160.00		
Musician	200.00		
PAYE M1	29.80		
Transfer out	5,000.00	<u>6,985.01</u>	
Balance at 18/5/22		1,557.26	
Online		15,007.88	
April Interest		9,84	
May interest		9.26	
Net transfer		<u>3,000.00</u>	
Balance at 17/5/23		18,026.98	Total balances £19,584.24

- Deducted twice -waiting for credit

## 22. Verge Tender

ECC has increased the payment for verge contract. J Kenney Contracting has been awarded the contract for 2023. 2024 to be reviewed later in the year.

## 23. Correspondence

- Thank you letter for donation from Essex & Herts Air Ambulance
- Thank you letter for grant from Abbess Roding Church
- Clerks & Councils Direct

## 24. Information exchange/next agenda items

Ride London Sunday 28<sup>th</sup> May.

The Chairman may allow urgent decisions to be made.

## 25. PROPOSED DATE OF NEXT MEETING(s)

Wednesday July 19<sup>th</sup>.

## 26. CLOSE MEETING