

MINUTES

of the Parish Council Meeting held on Wednesday 12th October 2022
at 8.00pm at the Room in the Rodings.

Present

Councillors B Stratton (Chairman)
 P Lawrence
 D Mapes
 C Markey
 I Milligan
 A Parmenter

District Cllr R Balcombe

Parish Clerk Karen Weare

No members of the public

97/22 Apologies for absence

None

98/22 Approval of Minutes

Cllrs agreed minutes of the meeting July 13th 2022 as a correct record. The Chairman signed for the records.

99/22 Declarations of interest in Agenda Items

None.

100/22 Public Representation

None.

101/22 District Councillor Report

1. Cllr Balcombe outlined the Epping Forest Ward Boundary change proposals. Our ward will be Rural East which covers a much larger area represented by 3 District Cllrs (currently 1). Parish Cllrs and residents are encouraged to comment on the proposals. The Parish Council considers this a backward step – the opposite of localism with population v area. The Clerk will comment on behalf of Parish Council.

2. A planning enforcement officer is now in post.

3. The rubbish collections have improved. Residents are reminded that the contractor Biffa is responsible for collections and residents should not contact EFDC about this.

102/22 County Councillor Report

No report.

103/22 Clerk's Report

- Letter of condolence sent to HM King Charles III Private Secretary.
- Request to Cllr Mclvor to replace Parish Sign before Hales Farm. Cllr Mclvor has agreed in principle to share cost with Parish Council for sign at Hales Farm and Butt Hatch. Parish Council to get quotes.

104/22 Highways

1. Cllr Millgan reported that he arranged for the fallen tree to be cut up and it has now gone.
2. Cllrs were reminded that there are two fly-tipping signs in Anchor Lane erected by EFDC who have also put one in White Roding apparently instead of the third in Anchor Lane.
3. Report 2715763 pothole outside Cockerills, Anchor Lane. Repair completed.

105/22 Heritage Finger Posts

1. Cllr Stratton advised that the contractor will not be able to finish the posts until after Christmas 2022.
2. Cllr Lawrance will draft an information sheet.

106/22 New Project

Cllrs noted that Highways Pilot has finished due to a lack of uptake. No further funding will be available from this source. This project will continue in conjunction with the Hales Farm/Butt Hatch signs.

107/22 Defibrillator

Cllr Stratton has identified a suitable site in the centre of Abbess Roding. Clerk to obtain quotes for automatic defibrillator in outdoor heated cabinet (requires electricity for heater) and request funds to be transferred from School.

108/22 Cllrs Email Addresses

Cost of gov.uk email hosting (up to 25 addresses) by Cloud Next who are an authorised provider. The gov.uk domain name will be £110 (ex VAT) every 2 years and email hosting £49.99 (ex VAT) annually. Cllrs resolved to go ahead with this subject to no further costs.

109/22 Planning

The Clerk and some Cllrs continue to have access issues with the weekly lists and the website. Cllr Balcombe will ask at District about this.

1. New applications

EPF/2079/22 The Depot, Anchor Lane

Renewal of application EPF/116/16 (granted with conditions).

Change of use B8 storage and distribution premises to a single dwelling house.

Comments - development will save historic building.

EPF/2091/22 The Depot Anchor Lane

Erection of two detached dwellings and ancillary works.

Comments – overdevelopment of site.

EPF/2138/22 The Barn House, School Lane, Birds Green

Detached oak framed cart lodge.

No comments.

EPF/2173/22 Bumblebee Barn, Woodend CM5 0NU

Proposed detached garage.

No comments.

2. Awaiting EFDC Decision

EPF/0744/22 Elms Farm Caravan 1, Berners Roding CM5 0TE

Variation to relocate 1 x mobile home following approval EPF/3022/20.

Berwick Hall SAC CASES HELD IN ABEYANCE NOW PROGRESSING

EPF/0168/20

Proposed demolition of outbuildings and construction of x 3 no. new detached dwellings with associated parking & an access road.

EPF/1098/20

Proposed demolition of outbuildings and construction of x 2 no. new detached dwellings with associated parking & an access road.

EPF/1130/22

Application for property to be listed.

3. Technical Applications

EPF/1652/22 Berners Hall Farm – change of use

EPF/1825/22 3 Roden Terrace – Lawful Development Certificate for new front porch

EPF/2104/22 Longbarns – tree work

4. EFDC Decisions

EPF/0517/22 Springfields, Dunmow Road

Proposed 2 storey extension and re-profiled roof.

Refused.

EPF/0929/22 Meadow View – approval of details on EPF/1072/19

Discharge of conditions.

EPF/1196/22 Abbess House

Alterations and extensions to an existing outbuilding.

Approved.

EPF/1824/22 3 Roden Terrace – prior approval for extension decided – not required

110/22 Finances

1. The Clerk reports the Lloyds bank transactions from 8/7/22 to 30/9/22

Treasurers opening balance	2,345.78	Online	18,000.44
Income VAT	216.82	Interest	
Transfer*	<u>500.00</u>	July	.16
Payments		August	.60
HMRC M3	17.00	September	.75
Somerscales	525.70	Transfer * (500.00)	<u>(498.49)</u>
Arrosigns	775.20	Balance	17,501.95
Clerk Jul salary	279.16		
HMRC M4	36.00		
Insurance	321.77		
Clerk Aug salary	222.47		
HMRC M5	29.20		
Book of Condolence	62.99		
Audit	25.00		
Clerk Sep sal & Q2 exp	<u>253.38</u>		
	<u>2,547.87</u>		
	514.73		

Total £18,016.68

3. Cllr Lawrance reports that she sent the Lloyds application form in response to the email but has heard nothing.

4. Cllr Osborn reports that she has received acknowledgement from Lloyds but no welcome pack.

5. Upcoming payments

HMRC PAYE M7

J Kenney (October verge cut)

111/22 Rural Affordable Housing

Housing Needs Survey latest response rate 17% (34 households).

112/22 Book of Condolence HM Queen Elizabeth II

Cllrs agreed that the placing of the Book in Abbess Church and advertising was a success thanks to all involved. Clerk to arrange for deposit at Essex Record Office and to write a letter of thanks to the calligrapher Anita Freeman.

113/22 Airfields of Britain Conservation Trust

Cllr Markey attended the unveiling of the WW2 Memorial in Anchor Lane.

114/22 Correspondence

1. Notification of change of property name in neighbouring parish from Oak Cottage to Harefield House, Abbess Road, Little Laver.

2. Essex Highways User Survey.

114/22 Information exchange/next agenda items

- Cllr Markey reports that Mr Chris Metson trimmed and disposed of the birch tree branches on the Berwick Lane triangle.
- Ride London will go ahead on May 28th 2023. The final route has not been confirmed.
- The Coronation Picnic will go ahead on Sunday 7th May 2023.
- Cllr Stratton has reported rubbish on the Essex Way.

115/22 DATES OF NEXT MEETING(s)

January 11th 2023

March 8th APM and 22nd PC

116/22 Meeting closed 9.30pm

Signed

Chairman

January 11th 2023

Unapproved