

## PARISH COUNCIL MEETING

Room in the Rodings on Wednesday 9<sup>th</sup> October 2019 at 8.00 pm

### MINUTES

Present  
Cllr B Stratton (Chairman)  
Cllr A Parmenter  
Cllr I Milligan  
Cllr D Mapes  
Cllr C Markey

Parish Clerk: Karen Weare

No members of the public

- 78/19 Chairman's Welcome**  
Cllr Stratton welcomed those present.
- 79/19 Apologies for absence**  
Cllr Metson (farming commitments) and Cllr Mrs Lawrance (illness).
- 80/19 Approval of Minutes**  
Cllrs agreed minutes of the previous meeting July 10th 2019 as a correct record.
- 81/19 Declaration of interest in Agenda Items**  
Cllr Parmenter declared an interest in planning EPF/2291/19.
- 82/19 Public Representation**  
None.
- 83/19 Cllr Mrs McEwen EFDC & ECC Report**  
Apologies received.
- Action:*  
*Clerk to ask for updates from LHP meeting September 4<sup>th</sup> and Cabinet Member for Highways re flooding for Fyfield PC.*
- 84/19 Clerk's Report**
1. Tree at Abbess Roding reported for Cllr Milligan.
  2. Water leak at Abbess Roding not reported as no longer leaking.
  3. Freedom of Information request about play areas dealt with.

**85/19 Highways**

1. LHP application.  
Ongoing see 83/19.

2. Potholes

Report 2615567 near Ingolds, School Lane, Beauchamp Roding – not priority  
Report 2625258 Fishing Lakes/Birds Green – not priority

**86/19 Heritage Finger Posts**

1. Highways Devolution Project Pilot

The Parish Council has been awarded £1,000 to be spent by 20<sup>th</sup> February 2020. The Clerk attended the EALC and Cllr Markey has taken photos of the sign at the Two Swans which will form part of the part of the report. Cllrs to note that the fingerposts remain the legal responsibility of ECC.

2. Cllr Stratton has found a carpenter prepared to make posts and fingers. Cost to be established for Two Swans (replace fingers use existing letters) and B184/School Lane, Beauchamp (missing finger). Will need to find letter supplier.

3. The signs can be listed as Heritage Assets. Abbess triangle oak, Berwick Farm plastic.

4. Boundary stones under consideration.

*Action*

*Cllr Stratton to obtain and circulate costs.*

**87/19 Parish Council Event**

Wine quiz to be arranged not to clash with other events.

*Action*

*Cllr Milligan to liaise with Mr Osborne.*

**88/19 Berners Roding Defibrillator**

*Action*

*Cllr Stratton to speak to Farm now that Harvest finished.*

**89/19 Photographic Competition**

The competition was advertised in Parish News October 2019. No entries received yet.

*Action*

*Clerk to prepare flyers to promote competition and Annual Parish Meeting. Wait for event information.*

**90/19 New Website**

The Parish Council must find an alternative to Essexinfo.net which will close in March 2020. The Clerk gave the EALC list of potential suppliers to Cllr Markey for consideration. Cllrs noted that Clerk must be able to update website.

*Action*

*Cllr Markey to look at obtaining a domain name.*

## 91/19 Planning

Cllrs to note if the Parish Council is the only objector, a representative must attend or it will not go to Committee.

### 1. Applications decided by EFDC

EPF/0585/19 Woodend Barn, Woodend Lane

Application for Listed Building Consent for amended fenestration to the rear elevation – addition of rooflights to the rear. Bed 1 en-suite and stairwell with rooflights fitted between existing rafters to preserve the original structure and character

Grant listed building consent (with conditions).

EPF/1109/19 Victory Lodge, Waples Mill Road

Application for Variation of Condition 3 “completed strictly in accordance with approved drawings” for EPF/0851/16. (Demolition of existing outbuildings and erection of an annexe).

Grant permission (with conditions).

EPF/1366/19 Victoria Lodge, Berners Hall Lane

Application for Approval of Details Reserved by Condition 2 “flood risk assessment and management and maintenance plan” for EPF/0851/16. (see EPF/1109/19 above).

Details approved.

EPF/1393/19 Two Swans, Hurdle Lane, Beauchamp Roding

Proposed oak framed land maintenance machinery store.

Refused.

*Cllrs noted that although Listed Building Consent was not required, one of the reasons for refusal was **detrimental impact on the setting of the Listed Building**.*

EPF/1597/19 1 Brick Cottages, Anchor Lane

Application for Lawful Development Certificate for proposed single storey side extension and outbuilding.

Lawful.

### 2. New applications received

EPF/2228/19 1 Rectory Cottages, Beauchamp Roding

Part single storey, part two storey side/rear extensions.

No comments.

### 3. Technical applications for information only

EPF/1788/19 Berners Hall Farm

Retrospective change of use to B8.

EPF/2135 & 2138/19 Wood View, Abbess Road

Approval of Details Reserved by Conditions 3 “Details of types and colours of external finishes”, 4 “Surface water disposal”, 9 “Hard and soft landscaping” and 14 “Tree protection plan and Arboricultural Method Statement” of EPF/2679/18. Change of use of an existing stable building into a single dwelling house, creating a three-bed dwelling incorporating rooms within the roof space. The new dwelling would utilise the existing vehicular access.

*Cllrs noted planning permission has not been decided on the original application.*

EPF/2261/19 Brick Cottages, 1 Anchor Lane

Application for Removal of Condition 10 "works shall be carried out in accordance with drawings for EPF/1070/17. (Removal of first floor of existing dwelling & conversion to domestic garage, & erection of a replacement single storey detached dwelling.

4. Enforcement

Cllrs are advised that EFDC reports are not in the public domain.

a. No reports received for the Parish.

b. Elms Farm Mobile Homes

No new planning permission has been submitted. Cllrs were reminded that planning permission was refused for one mobile home. This and another two were subject to enforcement action for removal before September 1<sup>st</sup> 2018. These are occupied as is the house. There are 5 on site. Cllrs expressed concern at the number of applications and lack of enforcement.

*Action*

*Clerk to write to planning and enforcement in strongest possible terms.*

5. ESS/46/19/CHL/SPO

EIA Scoping Opinion for a new sand and gravel quarry  
Land south of A1060 (Salts Green), Chalk End, Chelmsford (Roxwell Parish)  
Opinion issued.

Cllrs were concerned at the number of lorry movements and what route would be used.

*Action*

*There is no planning application. Clerk to liaise with Roxwell Parish Council.*

**92/19 Finances**

1. The Clerk reports that the bank balances –

- a. Barclays Community August 5<sup>th</sup> £7,167.73
- b. Barclays Business Premium closed July 19<sup>th</sup> 2019
- c. Lloyds Treasurers September 12<sup>th</sup> £1,856.88
- d. Lloyds Savings October 1<sup>st</sup> 2019 £10,001.64

2. Two Cllrs signed authority to close the Barclays current account.

3. Cllrs to note authorisation of BACS payments

- |             |                      |                        |
|-------------|----------------------|------------------------|
| a. CAS Ltd  | Insurance            | £176.36 (pre-meeting)  |
| b. K Weare  | salary & exp Jul-Sep | £672.72 (post meeting) |
| c. J Kenney | October verge cut    | £ TBA                  |

4. Cllrs requested a couple of days delay between email and authorisation of payment to allow for queries.

*Action*

*Clerk to decide how to minute online payments.*

**93/19 Budget**

Cllrs considered the draft 2020-2021 budget. This will be finalised at January meeting in advance of Precept demand.

**94/19 Correspondence**

1. The new property adjacent Woodview, Abbess Roding is called Choby Barn
2. The Clerk cautioned Cllrs about using private email for Council business.

**95/19 Information exchange/next agenda items only**

- Cllr Milligan alerted the meeting to the problem of hare coursing and a blue 4x4 vehicle believed to be involved.
- Police attending at incident at Scales Farm found a cannabis factory.

**96/19 DATE OF NEXT MEETINGS**

January 22<sup>nd</sup> 2020

March 4<sup>th</sup> (APM) and 18<sup>th</sup> (APCM) 2020

**MEETING CLOSED 9.45.**

Signed as a correct record ..... January 22nd 2019

Unapproved