

ABBESS, BEAUCHAMP & BERNERS RODING PARISH COUNCIL

MINUTES

of the Annual Parish Council Meeting held on Wednesday 15th May 2024
at 7.30pm at the Room in the Rodings.

Present

Councillors	B Stratton (Chairman)	Parish Clerk	Karen Weare
	C Markey		
	T Osborn		
	A Parmenter		

Cllr Ray Balcombe
PC Warren Shepherd (left meeting after his report)

No members of the public

45/24 Retiring Chairman's Welcome

Cllr Stratton welcomed those present.

46/24 Apologies for absence

Cllr Milligan (holiday)
Cllr Lawrance (unwell)

47/24 Acceptance of Office

Cllrs present signed the forms. Cllrs Lawrance and Milligan still to sign.

48/24 Election of Chairman

Cllr Stratton proposed by Cllr Markey and seconded by Cllr Osborn. Elected unopposed.
Cllr Stratton signed acceptance of office as Chairman.

49/24 Election of Vice-Chairman

Cllr Markey proposed by Cllr Parmenter and seconded by Cllr Osborn. Elected unopposed.

50/24 Approval of Minutes

Cllrs resolved to agree minutes of the meeting March 20th 2024 as a correct record. The Chairman signed for the records.

51/24 Declarations of interest in Agenda Items

None.

52/24 Areas of Responsibility

Berners Roding defibrillator guardian – Cllr Stratton
Abness Roding defibrillator guardian – Robert Osborn

53/24 Register of Members Interests

All Cllrs to sign Register of Members Interest forms to EFDC and website. Any changes to be notified within 28 days.

- Bruce Stratton
- Ian Milligan
- Tamsin Osborn.
- Chris Markey
- Andrew Parmenter

Forms required

- Pip Lawrance

54/24 Election Expenses forms

The Clerk will send Nil expenses forms to EFDC for Cllrs.

55/24 Public Representation

None.

56/24 Police Report

PC Shepherd reported on scams and statistics.

There had been an increase in courier fraud. This where the scammer phones the victim and persuades them to hand over their cash to a courier. Recently one potential target phoned the Police and the scammer was caught "in the act".

The February to May 10th crime statistics were
12 calls – 7 recorded crimes (1 incident was 4 crimes)
1 burglary and no MV thefts

Clerk will send future meeting dates.

57/24 District Council Report Rural East

Cllr Ray Balcombe was elected with Richard Morgan and Ian Hadley. He thinks he will continue to cover this area but all Cllrs will try and get to all Parishes.

Inspector Jonathon Main had spoken to PC Shepherd about speeding on the B184 and was happy to attend Parish Council meetings.

The Speedwatch Scheme was discussed but as the volunteers can only operate in a 30mph zone it was not thought to be appropriate to this Parish.

58/24 Essex County Council Report

Cllr Jaymey McIvor sent his apologies that he could not attend.

59/24 Clerk's Report

The Clerk continued to be frustrated by the ECC Highways Report It Scheme. She only received notification that a defect had been inspected if she sent the request. It was the necessary to find the location on the map to see what it was and the outcome. It was obvious that the same issue was being reported several times and it was a concern that ECC did not seem to realise this on inspection.

The Clerk gave Cllr Stratton details of how the level of the defibrillator battery could be assessed as requiring replacement.

The Clerk had been advised by that a gov.uk website could not be redirected to a org.uk website (evoice). Cllr Markey agreed to look at removing the link or moving the contents.

60/24 Annual Governance and Accountability Return 2023/2024

1. Peacock Management Services carried out the internal audit. No issues arising. The return and supporting paperwork were made available.
2. Cllrs resolved to accept the return in full.
3. RFO and Chairman signed Certificate of Exemption Part 2 (page 3 of 6) for submission to external auditor no later than 30th June 2024.
4. Section 1 Annual Governance Statement (page 5 of 6). Chairman and Clerk signed.
5. Section 2 – Accounting Statements (page 6 of 6) signed by Clerk and Chairman.

The Clerk will publish the required information on the website and advertise the public rights.

61/24 Summer Picnic

Cllr Osborn reported that all in hand.

Invitations given out for distribution by Cllrs. Cllrs to update Cllr Markey with any changes to distribution rounds.

62/24 Village Gateways

1. Posts and signs have been delivered to Clerk.
2. Funding from Cllr Mclvor withdrawn as project not completed in time. He will apply for funding as soon as next round is available.
3. Applying for the licences has not been straightforward. Waiting for response. Cllr Balcombe will see if he can progress matters.

63/24 Planning

1. New applications

EPF/0733/24 2 Frayes Chase, CM5 0JX 10/4/24

Single storey rear extension. Under consultation.

EPF/0781/24 Meadow View CM5 0JJ 16/4/24

Approval of conditions EPF/0146/24 (technical)

2. Open Applications

EPF/2288/23 Elms Farm Equine Livery Yard

Renewal of Permission for 2 livery yard mobile homes for 2 year temporary siting at Elms Farm. Under consultation.

EPF/2091/22 The Depot, Anchor Lane (resubmission of EPF/1477/17)

Two dwellings. Under consultation.

EPF/0172/24 Berwick Hall, Abbess Roding

Demolition of 3nr existing outbuilding and erection of 2nr dwellings on land serving Berwick Berners Hall (sic) etc.

3. EFDC Decisions

EPF/0555/24 adj Brook Cottage

Variation to Condition 2. Approved with conditions.

Cllrs still concerned that original plans not on website. There was still an issue with the gateway.

EPF/0375/24 Elms Farm, Berners Roding

Prior Notifications for 2 detached barns for the use of Agriculture. Refused 21/3/24. *insufficient justification to be considered reasonably necessary...*

EPF/0490/24 Little Oaks, Beauchamp Roding

Construction of a 2 storey brick and render side extension continuing the established architectural language. Refused 24/4/24. Parish Council comments taken into account. *Incongruous form of development harmful to the existing character of the original building and that of the surrounding area.*

EPF/1704/23 Woodyhyde, Anchor Lane (resubmission of EPF/0734/23)

Conversion of existing stable building to 1 no residential building.
Decision recommended - awaiting S106 Agreement.

EPF/0504/24 Kenvin Lodge, Abbess Roding CM5 OPA 11/3/24

Notification of proposed works to trees in a conservation area. Technical.
Decided.

EPF/117/24 Badgers Brook, Abbess Roding

Conversion of existing conservatory into habitable accommodation. Approved.

64/24 Finances

1. The Clerk reports the Lloyds bank transactions from 1/4/2024 to 30/4/24. Attached.
2. Cllr Osborn signed the bank statement to confirm balance £2,040.81.
3. Cllrs resolved at a separate meeting to increase the Clerk's salary by £250 backdated to April 1st 2024.

65/24 Co-option to fill Ordinary Vacancy

Cllrs discussed possible candidates and approach to them.

66/24 Correspondence

- Thank you letter received for donation from Essex & Herts Air Ambulance
- Thank you letter received for grant from Abbess Roding Church
- Thank you letter received for grant from Beauchamp Roding Church

67/24 Information exchange/next agenda items

- Road Closures

School Lane, Abbess (Affinity Water) June 4th - 7th

Between Sparrows and Falkiners, Abbess Road, Abbess (Affinity Water) July 8th – 10th

- Ride London Sunday 26th May

68/24 DATE OF NEXT MEETING(s)

Wednesday July 10th 2024

October 2nd 2024

January 22nd 2025

March 5th 2025 APM

March 26th 2025 PCM

69/24 CLOSED MEETING 9.20 pm

Signed Chairman
July 10th 2024

Unapproved