

ABBESS BEAUCHAMP & BERNERS RODING PARISH COUNCIL

MINUTES

of the Parish Council Meeting held by email on Wednesday 24th June at 7.30 pm
under the Coronavirus Act and NALC advice.

Present

Councillors: Mr B Stratton (Chairman)
Mrs P Lawrance
Mr C Markey
Mr C Metson
Mr I Milligan
Mr A Parmenter

Parish Clerk Karen Weare

No members of the public.

- E28/20 Chairman's Welcome**
Cllr Stratton thanked those who were able to attend this virtual meeting to get the most important business concluded. He thanked the Clerk for keeping Cllrs informed.
- E29/20 Apologies for absence**
Cllr Mapes was unable to attend due to lack of technology.
- E30/20 Approval of Minutes**
Cllrs resolved to agree the minutes of the planning meeting February 27th 2020 and meeting January 22nd 2020. The Chairman will sign at a later date.
- E31/20 Declaration of interest in Agenda Items**
Cllr Metson declared a non-pecuniary interest in the Berwick Hall planning application.
- E32/20 Public Representation**
None.
- E33/20 Cllr Mrs M McEwen EFDC & ECC.**
The Clerk continued to liaise with Cllr McEwen during lockdown. Cllr McEwen had requested more information for the Local Highways Panel Meeting on July 11th.
- E34/20 Clerk's Report**
The information in the Newsletters March, April and May supplement these minutes. The Clerk continues to operate and decisions are made in consultation with the Chairman and Parish Cllrs as required.

E35/20

Heritage Finger Posts – Local Highways Devolution Pilot

1. Cllr Stratton reported that he is waiting for prices on the timber to go ahead with the next stage of the work.

2. Cllr Stratton was arranging to stabilise the base of the Poplars Hill post which was leaning.

E36/20

Berners Roding Kiosk

Insurance pay out agreed and replacement door ordered. The Parish Council resolved to thank Keith Daly of Essex Farms for agreeing to fit the door.

E37/20

Berners Roding Defibrillator

1. Fully funded through Cllr McEwen's ECC Locality Fund. Cllrs had approved the purchase and ongoing costs. The cabinet has been delivered but awaiting the defibrillator. Mr Jim Lander of Ace Security and Electrical Ltd has generously agreed to connect the electrics in return for a donation to Rodings Dream Team who are continuing to make scrubs, etc for the NHS and care homes.

2. Cllrs to note London Hearts will supply training.

E38/20

Planning

1. New applications received

EPF/1098/20 Berwick Hall

Proposed demolition of outbuildings and construction of 2 no. new detached dwellings with associated parking and an access road.

Comments as before.

EPF/0672/20 Abbess House, Green Hill Road

Proposed single storey attached changing/games room for existing outdoor pool and linked to existing gym and utility room.

No comments.

2. Decisions

EPF/0750/20 and 0754/LBC Leaders, Parkers Farm Lane

Withdrawn.

EPF/0925/19 Elms Farm, Waples Mill Road

Change of use of a new agricultural building to agricultural B1 & B2.

Refused.

EPF/0812/20 Elms Farm, Waples Mill Road

Change of use of agricultural land.

Refused.

EPF/2261/19 Brick Cottage, I Anchor Lane

Application for removal of condition 10

Appeal to Secretary of State. Appeal dismissed.

3. Pending Decisions

EPF/0073/19 land adj Brook Cottage, School Lane, Abbess Roding
Residential development to create x 4 no. new dwellings and four garages
Held in abeyance.

Any application marked as SAC held in abeyance relates to an application that has been identified as having the potential to result in increased vehicle movements through Epping Forest Special Area of Conservation and therefore, as explained in the Councils Position Statement <https://www.eppingforestdc.gov.uk/planning-and-building/planning-policy/epping-forest-special-area-of-conservation-sac/>), we are currently unable to issue a decision on these.

EPF/2336/19 Elms Farm, Waples Mill Road
2 year temporary siting of x 3 no mobile homes during conversion of outbuildings to dwellings.
Planning Committee July 11th.

EPF/0168/20 Berwick Hall
Proposed demolition of outbuildings and construction of 3 no. new detached dwellings with associated parking and a new access road.

E39/20

Annual Audit

1. The Parish Council qualifies as exempt from Limited Assurance Review and External Audit. Cllrs resolved to approve the Certificate of Exemption.
2. The Parish Council has a responsibility for a "sound system of internal control" (page 5/6). Cllrs resolved to approve the Annual Governance Statement.
3. The Clerk has prepared and signed the Accounting Statements (page 6/6). Cllrs resolved to approve the Accounting Statements.

The Clerk will sign the forms and arrange for the Chairman's signature.

E40/20

Finances

Cllrs noted.

1. The Clerk reports the bank balances at June 17th 2020
 - a. Lloyds Treasurers £1,341.64
 - b. Lloyds Savings £18,501.95
2. Income received since May newsletter - bank interest
3. Income expected
 - a. Insurance pay out £386.00
 - b. ECC Locality Fund Grant £1,466
 - c. ECC Verge Contract £1,734.83

4. BACS payments authorised between meetings

Auditor £25.00
X2 Connect Ltd (kiosk door) £343.20
London Hearts (defibrillator) £1,466.00

5. Cllrs to authorise BACS payments

a. K Weare salary June £194.60
b. HMRC PAYE M3 £15.40
c. A C Sutton donation £100

E41/20

Delivery Rounds

Cllr Milligan suggested a review of properties to ensure coverage for future leaflet drops. The Clerk will supply a copy of addresses in each village to Cllrs for this purpose.

E42/20

Information exchange

1. Cllr Lawrance reported that the pothole near Ingolds had not been repaired. The Clerk has updated the Report It with the photo and will ask Cllr McEwen to intervene.

2. Cllr Milligan reported that the black poplars in the centre of Abbess Roding were now affecting the electricity cables. The Clerk has reported this but will update Report It.

E43/20

Agenda Items appropriate to face to face meeting

1. Annual Parish Meeting
2. LHP Scheme LEPP 182031
3. Grant to Beauchamp Roding Church
4. Parish Council Event

E44/20

DATE OF NEXT MEETING

September TBC

Meeting closed 20.45.

Signed Chairman