

# ABBESS, BEAUCHAMP & BERNERS RODING PARISH COUNCIL

## MINUTES

of the Annual Parish Council Meeting held on Wednesday 10<sup>th</sup> July 2024  
at 7.30pm at the Room in the Rodings.

Present

Councillors	B Stratton (Chairman)	Parish Clerk	Karen Weare
	C Markey		
	I Milligan		
	T Osborn		
	A Parmenter		

No members of the public

### **70/24 Chairman's Welcome**

Cllr Stratton welcomed those present.

### **71/24 Apologies for absence**

None.

### **72/24 Approval of Minutes**

Cllrs agreed minutes of the meeting May 15<sup>th</sup> 2024 as a correct record. The Chairman signed for the records.

### **73/24 Declarations of interest in Agenda Items**

None.

### **74/24 Public Representation**

None.

### **75/24 Rural Engagement Team Police Report**

A/Sargeant Warren Shepherd sent written report and quarterly statistics. There had been 4 residential burglaries. He would monitor and increase evening patrols.

### **76/24 District Council Report Rural East**

Apologies were received from Cllr Balcombe who had a prior meeting. He had advised the Clerk that Inspector Jonathon Main had attended an EFDC and would be arranging a meeting with Parish Cllrs and Clerks to discuss the issue of speeding on the B184. Cllrs Hadley and Morgan were also invited to the meeting but no response.

### **77/24 Essex County Council Report**

None.

#### **78/24 Clerk's Report**

1. AGAR Certificate of Exemption sent to External Auditor. Supporting paperwork to website. Notice of public rights, etc to noticeboard and website. Closes 12<sup>th</sup> July.
2. General Election material to noticeboard.
3. Essex Highways Enquiry 2625258 works completed Berners Roding.

#### **79/24 Retirement of David Mapes**

Parish Council formally recorded its thanks for Cllr Mapes contributions. Article appeared in July Parish News.

#### **80/24 Rosemary King**

Cllrs asked the Clerk to send a letter of condolence to Robin King who had been a longstanding Cllr and Chairman. Several Cllrs hoped to attend the funeral.

#### **81/24 Summer Picnic**

Fewer people attended (possibly due to Father's Day or there being no National Event) but still enjoyed. Cllrs agreed that this was a valuable community event and a Midsummer Parish Picnic would be held on June 22<sup>nd</sup> 2025 (to be confirmed).

Cllrs were aware that some residents were unable to attend due to lack of transport. This would be addressed for next year.

#### **82/24 Abbess Roding Defibrillator**

1. The defibrillator was used after an incident. The Clerk obtained free replacements pads from the manufacturer via London Hearts and the unit returned to the cabinet.
2. Cllrs were concerned that the process in place to return the unit was unreliable and agreed wording for a label for Abbess and for Berners unit plus the Beauchamp unit. Parish Clerk email address as contact. Clerk to place order.

#### **83/24 Village Gateways**

1. Progressing. Licence request now with Senior Traffic Regulation & Licencing Officer.
2. Approach Cllr Mclvor for funding.

#### **84/24 K6 Phone boxes**

1. The clerk contacted Historic England regarding List Entry 1262856. for the Abbess Roding phone box to be delisted as it did not exist. EFDC gave retrospective approval under LB/EPF/0395/05 (no documents available to view). HE will follow up.
2. Cllrs agreed that the Parish Council should apply for listing for the Berners Roding kiosk. Of the 3,600 in England, 3000 are listed. English Heritage say *"We have a robust and representative selection currently protected so it is now unlikely that we would look to at new kiosks to the National Heritage List"*.
3. Cllrs also agreed to request for local listing.

## 85/24 Planning

### 1. New applications

#### **EPF/0977/24 Greenhill Barn CM5 OJW 28/5/24**

Ground mounted solar panels ... (technical)

Comments no LBC application

### 2. Awaiting decision

#### **EPF/2288/23 Elms Farm Equine Livery Yard**

Renewal of Permission for 2 livery yard mobile homes for 2 year temporary siting at Elms Farm. Under consultation.

#### **EPF/2091/22 The Depot, Anchor Lane (resubmission of EPF/1477/17)**

Two dwellings. Clerk had checked with EFDC that application was still under consultation.

#### **EPF/0172/24 Berwick Hall, Abbess Roding**

Demolition of 3nr existing outbuilding and erection of 2nr dwellings on land serving Berwick Berners Hall (sic) etc.

### 3. EFDC Decisions

#### **EPF/0733/24 2 Frayes Chase, CM5 OJX 10/4/24**

Single storey rear extension. Refused 5/6/24.

#### **EPF/1091/24 Little Oak CM5 OPH**

Side extension. Refused 24/6/24.

#### **EPF/1704/23 Woodyhyde, Anchor Lane**

Awaiting S106 Agreement.

#### **EPF/0781/24 Meadow View CM5 OJJ 16/4/24**

Approval of conditions EPF/0146/24 (technical).

Approved.

## 85/24 Finances

1. The Clerk reported the Lloyds bank transactions from 1/5/2024 to 30/6/24. Attached.
2. A Cllr signed the bank statement to confirm balance.
3. Insurance due August 9<sup>th</sup>. Defibrillators now need to be specified on the policy.

## 86/24 Websites

Transfer of evoice to gov.uk – no progress. Nothing further heard from ICO.

## 87/24 Standing Orders and Financial Standing Orders

The National Association of Local Councils has published new draft Standing Orders (rules). This consists of **28 pages**. Cllrs agreed with the Clerk's opinion that they were unsuitable for a small Parish Council which works within the existing legislation. The Clerk will update the short version and the Financial Standing Orders.

**88/24 Co-option to fill Casual Vacancy**

Approaches were being made to various residents.

**89/24 Correspondence**

Email received from Nether Street resident calling for traffic calming after the recent collision.

**90/24 Information exchange/next agenda items**

- Ride London May 25th 2025.
- Cllrs were concerned at the poor quality of pothole repairs. Clerk to ask ECC Highways if there was a repair standard and any independent check of the completed work.

**91/24 DATE OF NEXT MEETING**

Wednesday October 2<sup>nd</sup> 2024

**92/24 MEETING CLOSED 8.35 pm**

Approved ..... October 2<sup>nd</sup> 2024

**Bank reconciliation**

30/4/24	Current balance	2,040.81		
	ECC Verge Payment	1,933.49		
	HMRC Vat	163.19	4,137.49	
	Audit	28.29		
	HMRC PAYE	50.20		
	Room in the Rodings	120.00		
	J Kenney	979.12		
	Room in the Rodings	150.00		
	Clerk salary May	254.53		
	Bouncy Castle	160.00		
	Musician	200.00		
	HMRC PAYE	58.80		
	Clerk salary Jun & Q1 exp	264.38	2,265.32	
	<b>Closing balance</b>		<b>1,872.17</b>	Agrees bank statement
	Savings account	15,692.86		
	Interest May	14.10		
	Interest June	17.90	<b>15,724.86</b>	
30/6/24	Total on hand		17597.03	