

ABBESS, BEAUCHAMP & BERNERS RODING PARISH COUNCIL

MINUTES

of the Parish Council Meeting held on Wednesday 7th July 2021
at 7.00pm at the Room in the Rodings.

Held under the Covid Legislation and Guidance at the time of the meeting.

Present

Councillors B Stratton (Chairman)
A Parmenter (Vice-Chairman)
Mrs P Lawrance
D Mapes
C Markey
I Milligan

R Balcombe (High Ongar, Willingale and The Rodings)

Parish Clerk Karen Weare

One member of the public

62/21. Chairman's Welcome

63/21. Apologies for absence

None.

64/21. Approval of Minutes

Cllrs resolved to agree the minutes of the meeting May 12th 2021 as a correct record. The Chairman signed for the records.

65/21. Uncontested Election

Clerk received signed Declaration of Acceptance of Office from Cllr Milligan.

66/21. Co-option

Tamsin Osborn had been invited to apply and was interviewed. It was resolved that she should be co-opted subject to her agreement.

67/21. Declarations of interest in Agenda Items

None.

68/21. Public Representation

None.

69/21. Clerk's Report

1. Welcome emails sent to Cllr Raymond Balcombe and Cllr Jaymey McIvor.
2. Thank you letters received from Friend of Rodings Primary School and Dr Walkers Church of England School for donations.
3. Annual Audit
 - a. The internal auditor has returned the records – no concerns identified.
 - b. The external auditor has acknowledged Certificate of Exemption.
 - c. The website has been updated as required.
 - d. The Notice of Public Rights has been published (website and noticeboard).
4. Highway Rangers requests,
 - a. Hales Farm re-angle sign
 - b. B184/School Lane, Beauchamp straighten chevron signs (work carried out)
 - c. Wayside Cottage replace Dunmow Road sign on existing posts

70/21. Standing Orders including Financial Standing Orders

Clerk to revise 2015 version.

71/21. Highways

1. Cllr Balcombe reported that the Dunmow Road, Fyfield micro surfacing had finished that day. Completion work was needed.
2. Repaired potholes were deteriorating. Only action was to report again.

72/21. Heritage Finger Posts

1. Cllr Stratton reported that all the finger posts were in place, including Anchor Lane, except The Two Swans where the rotten post needed replacing in addition to the fingers. The contractor is working on it.
2. The sign in the centre of Abbess Roding was in good condition but required repainting. Clerk to ask Highway Rangers.
3. The Clerk reported that the 2021 LHP Pilot contract was in place but the ECC funding had not been received.
4. Cllr Markey proposed that the Parish Council purchases small plaques to attach to each post to record that the project was arranged by us. Cllrs resolved that for the time being an information notice would go on the noticeboard. Cllr Lawrance to design.
5. Clerk to check the insurance position.

73/21. Parish Project

Cllrs resolved that the next project would be "boundary markers" for each of the villages. Cllrs to research ideas for next meeting. Clerk to establish if ECC permission required.

74/21. Defibrillator

1. Cllr Stratton reported the unit was removed and replaced as arranged.
2. Clerk to change registration to The Circuit (National Defibrillator Network).
3. Cllr Markey to advise if cosmetic work on kiosk now complete.

75/21. Planning

1. New Applications

EPF/1535/21 & 1538/21 Elms Farm, Berners Roding CM5 OTE

Conversion of existing wash house into ancillary accommodation and new windows and alterations to the main dwelling (including Listed Building Consent).

This is a renewal of the application which was granted but expired. No comments.

EPF/1090/21 South Barn, School Lane, Abbess Roding CM5 ONX

Three Conservation skylights to rear.

No comments.

EPF/1068/21 Sparrows, Abbess Roding CM5 OJL

Proposed removal of existing garage & erection of new garage. This replaces the withdrawn application. No listed building application.

No comments.

2. EFDC Decisions

EPF/816 & 830/21 Two Swans, Hurdle Lane CM5 OPL

First floor rear extension (and LBC).

Grant permission.

EPF/0912/21 Oregon, Dunmow Road CM5 OJT

Proposed construction of a rear dormer first floor extension, internal alterations & conversion of existing workshop into 1-bedroom annexe.

Refuse permission.

EPF/1079/21 & 1083/21 Fairlands, Anchor Lane CM5 OJR

Proposed restoration works to existing moat that lies within the curtilage of Grade II* Listed dwelling (and LBC).

Withdrawn.

3. No decision

EPF/3022/20 Elms Farm, Berners Roding CM5 OTE

Re-submission of application for three livery yard mobile homes for two-year temporary siting and associated additional grazing.

EPF/0168/20 and EPF/1098/20 Berwick Hall

Held in abeyance. Deadline September 17th 2021.

EPF/0851/20 Abbess House

Conservation recommends refusal.

EPF/1072/19 Meadow View

Site investigation required (contaminated land).

EPF/0073/19 adj Brook Cottage

Held in abeyance.

76/21. Finances

1. The Clerk reports the Lloyds bank balances total £19,240.59
Treasurers 30/6/21 £2,240.45
Instant Online 9/6/21 £17,000.14

2. Income received and payments made since 1st June 2021

Balance on Treasurers 7/5/21		£ 877.46
Transfer from online	£1,000.12	
VAT refund	£ 133.98	
ECC verge contract	<u>£1,734.83</u>	£2,868.93
HMRC PAYE M1	£ 16.20	
J Kenney Services	£803.88	
Clerk May salary	£243.66	
HMRC PAYE M2	£ 22.00	
EFDC Uncontested Election	£154.95	
Auditor	£ 26.60	
Clerk June Salary & Q1 exp	<u>£238.65</u>	<u>(£1,505.94)</u>
		£2,240.45

3. Upcoming payments
HMRC PAYE M3 £19.20 (authorised)
Insurance £176.36 (August)

4. Income expected
ECC LHPP grant £1,000

77/21. Correspondence

1. HM The Queens Platinum Jubilee June 2022.
Cllrs resolved to hold a (jazz) picnic. A band will be required and the Room in the Rodings booked. This will be an informal outside event.
2. PC Warren Shepherd, Beat Officer for The Rodings, has indicated that he would like to attend Parish Council meetings to discuss Rural Policing Engagement. Clerk to invite.
3. Mr Metson who retired as a Parish Cllr at the May election, had emailed to thank the Parish Council. Cllr Stratton proposed that the Parish Council should acknowledge Chris Metson's many years of service with a small gift. Resolved.

78/21. Information exchange/next agenda items

1. Cllr Stratton will write article for August Ten Parish News (deadline 19th July).
2. Clerk to look into possibility of CCTV signage for Anchor Lane to discourage fly tipping. Liaise with Cllr Mclvor.

79/21. DATE OF NEXT MEETING(s)

October 6th 2021

MEETING CLOSED 7.50pm

Signed October 2021