

ABBESS, BEAUCHAMP & BERNERS RODING PARISH COUNCIL

MINUTES

of the Parish Council Meeting held on Wednesday 4th January 2024
at 7.30pm at the Room in the Rodings.

Present

Councillors	B Stratton (Chairman)	Cllr J Mclvor EFDC & ECC (part meeting)
	P Lawrance	Cllr R Balcombe EFDC
	D Mapes	
	C Markey	
	T Osborn	
	A Parmenter	

Parish Clerk Karen Weare

No members of the public

1/24 Chairman's Welcome

Cllr Stratton welcomed those present.

2/24 Apologies for absence

Cllr Milligan (holiday).

3/24 Approval of Minutes

Cllrs agreed minutes of the meeting October 18th 2023 as a correct record. The Chairman signed for the records.

4/24 Declarations of interest in Agenda Items

Cllr Markey pecuniary interest agenda item 14.2 EPF/2716/23 and EPF/2717/23 LBC.

5/24 Public Representation

None.

6/24 County Council Report

Cllr J Mclvor.

1. Flooding. Short term action is being taken but there needs to be a long- term approach. Fyfield is a national flood area. There is concern that the new "dam" at Passingford Bridge will cause water to back up.
2. Ride London. No complaints were received after the event in 2003. Any concerns should be address to Cllr Mclvor.
3. Highways. A further £17.4m has been allocated to potholes. Cllr Mclvor thinks there should be a simplified approach for local issues to be completed in 2 months. Perhaps Section106 monye could be used for hotspots?
4. Cllr Mclvor agreed to allocate £500 from his Locality Fund plus £900. This is to fund the 3 Parish signs. This must be spent by the end of the financial year.

7/24 District Council Report

Cllr Balcombe

1. The district will be known as “Rural East”.
2. The Epping Leisure Centre will be completed in 2025.
3. Assisted residents at School Lane Bungalows, Abbess Roding to get the water leak mended as high priority.

8/24 Police Report

Sargeant Warren Shepherd Community Policing Team will be unable to attend the Annual Parish Meeting. PC Samantha Smith Single Point of Contact Rural Engagement Team (Epping) will attend the APM.

9/24 Clerk's Report

1. Abbess defibrillator registered on The Circuit. Need a guardian to check every month (minimum) and report status every 90 days. Cllr Osborn said that Robert Osborn would be willing to take this on. Clerk to contact Mr Osborn.
2. Thank you notes sent to Rodings Central School, Chris Metson, Essex Farms and Jim Lande for help with defibrillator installation.
3. Section 19A The Levelling Up and Regeneration Act 2023 allows Parish Councils to fund church repairs and improvements.
4. Initial enquiries re defibrillator training. St John Ambulance quote for 20 delegates £2,076 (net). Cllrs felt this cost could not be justified in view of the limited demand. Clerk to add location for defibrillators to the APM flyer.

10/24 Highways

1. School Lane, Abbess Roding. Ongoing. As gas main involved Clerk to contact Gas Company.
2. Junction Berwick Lane/B184 Nether Street. No work carried out. Clerk to email Tom Cunningham.
3. The repairs to the 7 potholes between Coopers and Dunmow Road properties have failed. Cllr Markey will send photos for Clerk to report.
4. The potholes at Elms Farm have deteriorated further.

11/24 Wheelie Bin Stickers

Positive feedback received from residents. Cllrs agreed that the stickers look effective but disappointed at number displayed. Note: remaining stock 2 x 30mph and 16 x Speed Kills.

12/24 Road Signs Project

Cllr Mclvor has agreed allocate funds £1,400 (see 6/24/4). Clerk to request cost from Arien Signs.

13/24 Abbess Roding Noticeboard Improvements to area

Cllr Osborn reported that a resident had spoken to her about the area. Cllrs resolved not to take any further action as it does not own the land.

14/24 Planning

Cllrs to note that Parish Council comments missing from Planning Applications online. Initial response from Planning Admin is that “ we do not publish comments on the website”. Update from App Comments is that comments have now been posted to the website. Cllrs expressed concerns at the planning system and asked the Clerk to write to Head of Planning Ken Williamson.

1. New applications

None.

2. Open

EPF/2288/23 Elms Farm Equine Livery Yard

Renewal of Permission for 2 livery yard mobile homes for 2 year temporary siting at Elms Farm.

EPF/2716/23 and EPF/2717/23 LBC Nether Street Farmhouse, Dunmow Road

Proposed side and rear extension with loft room following the demolition of the existing later single storey side/rear extension with loft area.

EPF/1704/23 Woodyhyde, Anchor Lane (resubmission of EPF/0734/23)

Conversion of existing stable building to 1 no residential building.

EPF/2648/23 The Old School, School Lane, Beauchamp Roding

Previously EPF/1400/23 refused 12/10/23

Certificate of Lawful Development for proposed demolition of an existing outbuilding and construction of one-storey annexe at the rear of the property, ancillary to the use of the dwelling house and for purposes incidental to the enjoyment of the dwelling house.

EPF/2091/22 The Depot, Anchor Lane (resubmission of EPF/1477/17)

Two dwellings.

EPF/1761/23 4 Dunmow Road

Certificate of lawful development for external wall cladding.

The Clerk was not notified of this application as it was listed under High Ongar.

3. EFDC Decisions

EPF/1725/23 Elms Farm Equine Livery Yard

Construction of new muck clamp on site of former muck heap. Approved 7/11/23.

EPF/2175/23 Oaklands, School Lane, Beauchamp Roding

Removal of original conservatory to main house with new orangery. Conversion of carport to gym, with glazed entrance and new cladding to portion of the elevation. Approve with conditions.

EPF/2300/23 Badgers Brook, School Lane, Abbess Roding

Previously EPF/1909/23 and EPF/2260/23. Notification of proposed works to trees in a conservation area. No objection.

3. Enforcement

Case 567906869 9 Bonds Cottages, Beauchamp Roding

Satellite dish on listed building.

4. Cllrs agreed that The Clerk should write to Planning in view of the number of open applications for Elms Farm to find out the overall position.

5. Clerk to check planning conditions for Brook Cottage development as the entrance bridge had been widened.

15/24 Annual Parish Meeting

Wednesday March 6th. Clerk to arrange for flyers to be printed for distribution by Cllrs

16/24 Parish Picnic

Sunday June 16th. Cllr Osborn reported that the Bouncy Castle was booked at the 2023 price. Waiting to confirm availability of musician.

17/24 Verge Contract

There is no contract in place for 2024. Clerk to contact usual contractor and another local contractor.

18/24 Budget requirements and Precept

Cllrs considered the budget projections prepared by Clerk, adjusted for grants and election costs, and resolved to demand a precept of £5,836. Demand signed by Chairman and Clerk.

19/24 Finances

Transactions period 13/10/23 to 31/12/23

Treasurers Opening Balance		1,264.81
Transfers from BB Savings	1,500.00	
HMRC VAT refund	<u>212.10</u>	1,712.10
PAYE M6	29.60	
Wheelie bin stickers	249.00	
Clerk salary Oct	353.14	
Final verge cut	1,178.10	
Email hosting	59.98	
PAYE M7	25.60	
Reimbursed expenses	43.54	
Clerk salary Nov	227.87	
PAYE M8	33.80	
Clerk salary Dec & Q3 exp	255.08	
Data Protection Fee	35.00	
HMRC M9	<u>34.00</u>	<u>(2,514.71) 462.20</u>

BB Savings 16,598.19

Less transfers to current (1,500.00)

Interest

November 23 17.77

December 23 17.23

January 24 15.63

50.63

15,148.82 agrees pro forma statement at 15/1/24

20/24 Correspondence

1. Resident distressed at badgers digging up human bones in Berners Roding churchyard. Advised badgers are protected. Waiting for response from Essex Badger Group. Graveyard managed by Epping Countryside Care?
2. BBC Radio 4 requested Cllr to discuss sewage discharges at Abbess Roding. Too short notice. Parish Council is aware of the issue and is monitoring.

3. EFDC phoned on behalf of a resident in School Lane, Abbess Roding to ask if we could put salt down on slippery path. Response no we do not have salt or resources to put salt down.

21/24 Information exchange/next agenda items

None

22/24 DATES OF NEXT MEETINGS

Wednesday March 6th Annual Parish Meeting

Wednesday March 20th Parish Council Meeting

23/25 CLOSE MEETING 9.35 pm

Approved Chairman

Unapproved