

MINUTES

of the Parish Council Meeting held on Wednesday 19th January 2022
at 8.00pm at the Room in the Rodings.

Present

Councillors B Stratton (Chairman)
A Parmenter (Vice-Chairman)
P Lawrance
D Mapes
C Markey
I Milligan
T Osborn

R Balcombe District Cllr EFDC (High Ongar, Willingale and The Rodings)

PC Warren Shepherd

Parish Clerk Karen Weare

No members of the public

1/22 Chairman's Welcome

2/22 Apologies for absence

None.

3/22 Approval of Minutes

Cllrs agreed minutes of the meeting October 6th 2021 as a correct record. The Chairman signed for the records.

4/22 Declarations of interest in Agenda Items

None.

5/22 Public Representation

None.

6/22 Police Report

The Parish Council warmly welcomed Warren Shepherd who is the Community Beat Officer for this area. He spoke about his role. He deals with hate crime and general nuisance particularly where it is persistent or ongoing. He encouraged residents to report low level crime so that he can build up a picture. He does not deal with hare coursing or travellers but supports other teams with general policing. He can be contacted on 42078002@essex.police.uk.

Reported crime figures for the High Ongar/Willingale ward for the previous 3 months were low at 10. He can break this figure down to a local level when he received the Parish Boundary details. Unfortunately his shift pattern does not allow him to attend the March APM.

7/22 District Councillor Report

Cllr Balcombe spoke about the redevelopment of Epping which involves a new leisure centre and changes to the car parks. The District Council had rejected the increase in car park charges. Ongar High Street will be improved to encourage footfall.

8/22 County Councillor Report

The Parish Council understands that Cllr Mclvor has recently undergone surgery.

9/22 Clerk's Report

- Parish Council minutes 2015-2019 have been accepted by Essex Records Office.
- Lloyds Bank has paid compensation of £75 to the Parish Council for poor complaint handling without agreeing that there was a system error. Subsequent discussion with the technical team, seems to have resolved the authorisation issue.
- Nether Street Depot Enforcement reported ENF/0419/21.
Cllrs discussed the ongoing planning issues at this site. Need to establish what approved planning allows. Clerk to send enforcement reply to Cllr Balcombe.

10/22 Highways

1. Fly Tipping

A resident has notified numerous fly tipping incidents to EFDC. The removal of the items seems to be rather erratic and the resident has suggested that it is not the District Council removing it. Without the incident numbers the Clerk cannot follow this up.

The resident who offered to help with cameras and signage has not responded to the follow up request for help. Due to the legal issues the Parish Council resolved this would not be pursued.

2. Black Poplar Trees

UK Power Networks CALL – 468454 – Z were arranging a site visit and would undertake work required. No action yet so Clerk will request update.

11/22 Defibrillator

1. Berners Roding

Cllr Stratton will become the Guardian to undertake report inspections the Circuit.

2. Abbess Roding

The Clerk had followed up Cllr Markey's suggestion that Leaden Roding School had excess funds to donate to other local organisations for defibrillators. The Head Teacher has confirmed the funds are available. The Clerk is in contact with the Bursar and will confirm the funds will be requested.

Cllrs discussed possible sites in the centre of Abbess. Solar powered units are now available which gives more flexibility. Cllr Parmenter will liaise with the Church. Mr Lander of Aythorpe Roding has offered to donate his time to install.

12/22 Heritage Finger Posts

1. Cllr Lawrance will complete the information notice.
2. Cllr Markey confirmed the locations on a map.
3. The cost of the project to date is £4,100 (excluding Abbess centre replacement, Two Swans and the contractor's final bill).
4. The asset register will be updated and assets do not exceed insured assets £10,000.

13/22 Boundary Markers Parish Project

Cllrs further discussed this project. The idea of finer post tops was also discussed. Carry forward.

14/22 Planning

1. New Applications since October meeting

EPF/0002/22 Elms Farm CM5 OTE

Application for Variation of Condition 3 for EPF/3022/20 – Three months extension (to April 13th) being sought due to poor ground conditions regards the moving of mobile homes. The Parish Council had no objection to this as long as the overall time scale was not extended. Clerk to comment.

EPF/2949/21 Oregon CM5 OJT

Proposed dormer to the rear elevation with bi-folding doors and Juliette balcony and internal alterations. No comments.

EPF/3008/21 1 Frayes Chase CM5 OJX

Demolition of single storey rear projection of house. Construction of open style front porch with two storey extension to side and part single storey, part two storey extension to rear of existing house. No comments.

EPF/2986 Springfields CM5 ONT

Application for Lawful Development certificate for existing use of dwelling without compliance with agricultural tie. Technical. No comments.

EPF/2884/21 & 2879 North Acre Barn CM5 ONX

Glass single storey rear extension (and LBC).
No comments. Refused.

EPF/2878/21 & 2883 North Acre Barn CM5 ONX

Single storey rear extension. No comments. Grant permission.

EPF/2677/21 & 2679 Leaders CM5 OJJ

Proposed provision of a single storey rear extension to partially replace existing rear addition to provide additional living space at ground floor level. No comments. Refused.

EPF/2488/21 & 2486 The Old School House CM5 ONZ

Reinstatement of original windows front and back of the Old School House building.
Technical. Permission not required.

Cllrs may consider any further applications received before the meeting.

2. EFDC Decisions

EPF/2500/21 High Bank CM5 ONZ

Application for lawful Development Certificate for proposed replacement of existing windows. Lawful.

EPF/1393/21 Abbess House CM5 OPA

Proposed extension and alterations of existing outbuilding for use ancillary to the main dwelling. Refused and EPF/0620/20 disposed of.

EPF/2247 & 2255/21 Longbarns Cottage, CM5 ONX

Proposed shed on current driveway (and Listed Building Consent). Refused.

EPF/1072/19 Meadow View CM5 OJJ

Demolition of existing residential outbuildings and replace with a single dwelling house. Granted.

3. No decision

EPF/1535/21 & 1538/21 and EPF/3022/20 Elms Farm, Berners Roding CM5 OTE
EPF/0168/20 and EPF/1098/20 Berwick Hall
EPF/0073/19 adj Brook Cottage

4. New property names for information

Little Diggins (formerly New Bungalow), Diggins Farm, Birds Green (adjacent Parish)
Hunters Lodge (new dwelling) rear of Meadow View, Abbess Roding.

15/22 Finances

1. Statement balances 13/1/22 Treasurers £1,091.18 and Instant Online £17,000.00.

2. Income received and payments made since 30th September 2021

Balance on Treasurers 30/9/21 £ 2,022.44 Minute 93/21.4

Paid out

HMRC PAYE M6	£ 19.20	
Clerk salary October	£ 211.83	
HMRC PAYE M7	£ 19.20	
J Kenney Services	£1,178.10	
Stansted Airport Watch	£ 100.00	
Clerk salary November	£ 195.63	
HMRC PAYE M8	<u>£ 15.20</u>	£1,739.16

Paid in

VAT refund	£ 249.96	
Lloyds Compensation	<u>£ 75.00</u>	<u>£324.96</u>

£ 608.24 agrees statement 17/12/2021

3. Upcoming payments
 - HMRC PAYE M9 £19.20 (authorised)
 - Clerk salary Dec & Q3 exp £216.99 (authorised)
 - ICO £35.00 by dd

4. Signatories
 - a. Mr Chris Metson to be removed.
 - b. Cllr Osborn to be added

16/22 Platinum Jubilee Event Sunday 5th June

1. Cllrs resolved to accept the entertainment researched by Cllr Osborn.
 - a. Six piece jazz band 3 hours £450
 - b. Bouncy Castle (fully insured) £160
2. Bring your own picnic, chairs, etc. The Church offered the opportunity to raise funds if it wanted to run a BBQ – Cllr Parmenter. Is a stage required?
3. Clerk to advertise in Parish News (February). Clerk to prepare flyers incorporating APM.

17/22 Annual Parish Meeting March 2nd

1. Cllr Stratton to invite speaker on the history of the Parish.
2. Catering as before. No photo competition.
3. Clerk to invite RCCE on Local Affordable Housing.

18/22 Budget and Precept Demand

Cllrs reviewed the budget prepared by the Clerk reasonable estimates and uplifts and resolved to demand a precept of £5,610 (no increase). Demand signed by the Chairman and Clerk.

19/22 Correspondence

None requiring action.

20/22 Information exchange/next agenda items

Cllr Lawrance requested that a pothole near Cockerills be reported.

21/22 DATE OF NEXT MEETING

March 23rd 8.00 pm

MEETING CLOSED 10.20