

# ABBESS BEAUCHAMP & BERNERS RODING PARISH COUNCIL

## MINUTES

of the Parish Council Meeting held at the Room in the Rodings  
on Wednesday 22<sup>nd</sup> January at 8.00 pm.

Present

Councillors: Mr B Stratton (Chairman)  
Mrs P Lawrance  
Mr D Mapes  
Mr C Markey  
Mr C Metson  
Mr I Milligan

Parish Clerk Karen Weare

1 member of the public

1. **Chairman's Welcome**
2. **Apologies for absence**  
Cllr Parmenter (church event).
3. **Approval of Minutes**  
Cllrs agreed minutes of the previous meeting October 9th 2019 as a correct record. Signed by Cllr Stratton.
4. **Declaration of interest in Agenda Items**  
None.
5. **Public Representation**  
None.
6. **Reports**  
Cllr Mrs M McEwen EFDC & ECC not present.
7. **Clerk's Report**
  1. Chevron sign outside 1-6 Dunmow Road reported for Cllr Mapes 2641925,
  2. FOI request for numbers of School Crossing Patrol Officers addressed.
8. **Highways**  
LHP LEPP182031 application made 27/11/17.  
Minutes 4<sup>th</sup> September 2019 Schemes Awaiting Funding ref 11 initial validation "awaiting results of speed surveys". Cllr McEwen not present.
9. **Heritage Finger Posts**  
Highways Devolution Project Pilot £1,000 to be spent by 20<sup>th</sup> February 2020  
Cllr Stratton obtaining quote for wood for purchase and initial payment to contractor.  
*Action: Cllr Stratton to invoice by 20<sup>th</sup> February.*

**10. Parish Council Event**

Various possible events were discussed in addition to the wine quiz to be held later in the year: VE Day; hog roast; fish and chip supper; ceilidh; Essex on Tour music: Best Kept Garden.

**11. Berners Roding Defibrillator**

*Action: Cllr Stratton*

**12. Photographic Competition**

Cllr Markey reported that this had been advertised on Facebook. Clerk included in February Parish News article and will include on APM flyer.

**13. New Website**

Cllrs resolved to use the Voice website. Cllr Markey reported that various "abbrpc" domain names were available.

*Action: Clerk to request new website.*

**14. Planning**

1. Applications decided by EFDC

EPF/2135/19 Wood View, Abbess Road  
Approval of Details Reserved by Conditions 3, 4, 9 and 14.  
Partial approval.

EPF/2138/19 Wood View, Abbess Road  
Approval of Details reserved by Condition 7.  
Approved.

EPF/2261/19 Brick Cottage, I Anchor Lane  
Application for removal of condition 10  
Refused.  
Appeal to Secretary of State

EPF/2277/19 (and LBC EPF/2289/19) Elms Farm, Waples Mill Road  
Change of use from residential dwelling (C3) to offices (B1)  
Parish Council objected.  
Refuse permission.

EPF/2679/18 Wood View, Abbess Road  
Change of use of an existing stable building into a single dwelling house.  
Grant permission (with conditions).

EPF/2789/19 Wood View, Abbess Road  
Application for approval of details reserved by conditions 6, 7 & 8.  
Details approved.

2. New applications received

EPF/2336/19 Elms Farm, Waples Mill Road  
Two year temporary siting of x 3 no mobile homes during conversion of outbuildings to dwellings.  
Parish Council comment.

3. Technical applications for information only

EPF/2433/19 Bumblebee Barn, Woodend Lane

Application for approval of details reserved by condition 3 for EPF/1659/14 & EPF/2426/14.  
EPF/2550/19 Field 4898, The Asses, Woodend Lane  
Application for approval of details reserved by condition 2 on EPF/1293/16.

EPF/2798/19 Matching Airfield, Anchor Lane  
Application for approval of details reserved by conditions 3.4,5 & 6 for EPF/3018/17.

EPF/2825/19 Wood View, Abbess Road  
Application for approval of details reserved conditions 5 & 18 for EPF/2579/18.

4. Enforcement  
Cllrs are advised that detailed reports are not in the public domain. No new reports.  
Action: Clerk to check Nether Street.
5. Field 4848 The Asses now called Claremont House  
Cllrs noted that a neighbour was in contact with the Planning Dept over its handing of this application. No Parish Council action requested.

## 15. Finances

1. The Clerk reports that the bank balances –
  - a. Barclays Community August 5<sup>th</sup> £7,167.73
  - b. Lloyds Treasurers January 13<sup>th</sup> £1,352.12
  - d. Lloyds Savings January 13<sup>th</sup> £9,003.30
2. Barclays has not closed the savings account as the request was "not signed in accordance with the mandate".  
*Action: Cllr Stratton to visit branch.*
3. Income received since the October meeting –
  - a. HMRC VAT q/e 30/6/19 £133.98
  - b. HMRC PAYE refund £31.40
  - c. Lloyds interest Aug-Jan £2.30
4. Cllrs to authorise BACS payment  
K Weare salary & exp Oct-Dec £653.24
5. Cllrs resolved to pay the Information Commissioner by direct debit (saving £5 per annum). Two Cllrs signed direct debit mandate.

## 16. Precept Demand

Cllrs resolved a Precept demand of £5,500 (no increase).  
Specific Reserves to include,

- Heritage Finger Posts £2,500
- Small Projects £1,000
- Contested election £1,600
- Website £1,000
- Village Event £1,500

## 17. Arrangements for Annual Parish Meeting

Photo competition prize amounts as before.

*Action: Cllr Stratton to arrange judge, trophy, refreshments.*

*Action: Clerk to invite speakers, Paul Harrison (Ongar Police), Mike Brill (Countrycare), Andrew Parmenter (Churches), U3A, Robert Osborne (Village Hall), Ann Worley (First Aid).*

**18. Essex Association of Local Councils**

Cllrs resolved to send Joy Darby CEO a thank you card on her retirement  
*Action: Clerk to purchase and send before 31st March 2020.*

**19. Correspondence**

No items requiring action.

**20. Information exchange/next agenda items only**

- EFDC Election May 2020
- Cllr Markey alerted Cllrs to security incidents on the new Shelley Estate
- Cllr Markey noted that the website showed Cllr Metson's Declaration of Interest for each Cllr. EFDC are responsible for this.  
*Action: Cllr to check and arrange appropriate amendments.*
- Cllr Stratton reported flooding due to a blocked drain by Poplar Cottages, Poplar Hill.  
*Action: Clerk to report.*
- Flooding at Beauchamp Roding and Fyfield was worse during recent rain. The proposed flood dam at Passingford Bridge/Shonks Mill would make matters worse.

**21. DATE OF NEXT MEETINGS**

March 4<sup>th</sup> 2020 (APM) 7.30pm

March 18<sup>th</sup> 2020 (APCM) 8.00pm

MEETING CLOSED 10.05

Signed ..... Chairman

March 18<sup>th</sup> 2020