

## ABBESS, BEAUCHAMP & BERNERS RODING PARISH COUNCIL

Clerk to the Council: Karen Weare

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Walnut Tree Cottage

Dunmow Road

Leaden Roding

Dunmow

CM6 1QA

### PARISH COUNCIL MEETING

Councillors are summoned to attend the Meeting of  
Abbess Beauchamp & Berners Roding Parish Council  
on Wednesday 6 October 2021 at 8.00pm at The Room in the Rodings  
for the purpose of transacting the following business.

*K Weare*

Clerk to the Council

September 30th 2021

*The press and the public are invited to attend.*

### AGENDA

1. **Chairman's Welcome**
2. **Apologies for absence**
3. **Approval of Minutes**  
Cllrs to agree minutes of the meeting July 7th 2021 as a correct record. The Chairman will sign for the records.
4. **Co-option**  
Cllrs will resolve to co-opt Tamsin Osborn to fill the vacancy. The Register of Members interests has been completed. Declaration of acceptance of office to be signed and countersigned.
5. **Declarations of interest in Agenda Items**
6. **Public Representation**
7. **Clerk's Report**
8. **Standing Orders and Financial Standing Orders**  
The Clerk has updated the 2015 version.
  1. Cllrs to resolve to adopt the revised standing orders.
  2. Cllrs to resolve to adopt the revised financial standing orders.

**9. Highways**

Anchor Lane Fly Tipping

The Parish Council has been contacted by a resident with a CCTV camera business who has offered free and/or reduced signs and cameras and expertise. Cllrs to discuss. *This item may be discussed in private.*

Cllr McIvor has been asked to research whether any permission is required to site signs and/or cameras on ECC land.

**10. Defibrillator**

Cllr Markey reports that he has completed the cosmetic work.

Cllr Stratton inspection.

Clerk has registered with The Circuit.

**11. Heritage Finger Posts**

1. Update on Two Swans Cllr Stratton.

2. Update on Abbess Roding centre.

3. Cllr Lawrance on information notice.

4. The Clerk has almost completed the final LHP report for this project.

5. The Parish Council has been given authority by the Scheme to take responsibility for insurance for damage and/or vandalism.

*Cllrs to note that the insurance policy covers £10,000 of unspecified assets. Once the project is completed the Clerk can summarise the value of these assets.*

**12. Boundary Markers Parish Project**

Cllrs to discuss style of markers and costings.

**13. Planning**

1. New Applications since July meeting

**EPF/2247 & 2255/21 Longbarns Cottage, CM5 0NX**

Proposed shed on current driveway (and Listed Building Consent).

No comments.

**EPF/1912/21 Oaklands CM5 0PH**

Application for Lawful Development Certificate for a proposed open cart lodge.

No comments.

Not lawful.

**EPF/1822 & 1830/21 Fairlands, Anchor Lane CM5 0JR**

Construction of summer house and 12m x 5m swimming pool within the curtilage of a Grade II\* Listed dwelling.

Withdrawn.

**EPF/1791/21 Little Laver House, Abbess Road CM5 0JJ**

Demolition of existing conservatory and erection of two storey rear extension.

Grant permission.

**EPF/1765/21 Oregon CM5 OJT**

Proposed conversion of existing workshop into an ancillary one bedroom residential annexe for elderly relative.

Grant permission.

Cllrs may consider any further applications received before the meeting.

**2. EFDC Decisions**

EPF/1068/21 Sparrows, Abbess Roding CM5 OJL

Proposed removal of existing garage & erection of new garage.

Grant permission.

EPF/1090/21 South Barn, CM5 ONX

Three conservation skylights to rear.

Refuse permission.

**3. No decision**

EPF/1535/21 & 1538/21 and EPF/3022/20 Elms Farm, Berners Roding CM5 OTE

EPF/0168/20 and EPF/1098/20 Berwick Hall

EPF/0672/20 Abbess House

EPF/1072/19 Meadow View

EPF/0073/19 adj Brook Cottage

**14. Finances****1. Statement balances**

Treasurers 31/8/21 £1,602.43

Instant Online 30/9/21 £17,000.56

**2. Income received and payments made since 1<sup>st</sup> July 2021**

Balance on Treasurers 1/7/21	£ 2,240.45	Minute 76/21.2
HMRC PAYE M3	£ 19.20	
Clerk salary July	£211.63	<u>£ 230.83</u>
	£ 2,009.62	Statement 30/7/21
CAS Insurance	£176.36	
HMRC PAYE M4	£ 19.20	
Clerk salary August	£211.63	<u>£ 407.19</u>
	£ 1,602.43	Statement 31/8/21
Income ECC LHP Pilot	£ 1,000.00	
HMRC PAYE M5	£ 19.20	
Clerk salary Sep & Q2 exp	£238.15	
S H Somerscales Ltd	£321.64	<u>£ 578.99</u>
	£ 2,023.44	at 30/9/2021

**3. Upcoming payments**

HMRC PAYE M6 £19.20 (authorised)

J Kenney Services final cut

Kiosk lights bulbs

4. Signatories

- a. Mr Chris Metson to be removed.
- b. Cllr Osborn to be added with her permission

**15. Platinum Jubilee Event**

Room in the Rodings booked.  
Cllrs to discuss arrangements and funding.

**16. Stansted Airport Watch**

Letter 16 August 2021 and Press Release 6 September 2021  
Cllr Lawrance

**17. Correspondence**

**18. Information exchange/next agenda items**

The Chairman may allow urgent decisions to be made.  
Ten Parish News (full edition) December deadline November 19<sup>th</sup>.  
Budget and Precept (January 2022)

**19. DATE OF NEXT MEETING**

January 19<sup>th</sup> 2022

**CLOSE MEETING**