

## ABBESS, BEAUCHAMP & BERNERS RODING PARISH COUNCIL

Clerk to the Council: Karen Weare

Phone: 01279 876274

Email: parish.clerk@abbr-pc.go.uk

Walnut Tree Cottage

Dunmow Road

Leaden Roding

Dunmow

CM6 1QA

### ANNUAL PARISH COUNCIL MEETING

Councillors are summoned to attend the Meeting of  
Abbess Beauchamp & Berners Roding Parish Council  
on Wednesday 15th May 2024 at 7.30pm at The Room in the Rodings  
for the purpose of transacting the following business.

*K Weare*

Clerk to the Council

9th May 2024

*The press and the public are invited to attend.*

### AGENDA

- 1. Retiring Chairman's Welcome**
- 2. Apologies for absence**  
Cllrs to note that absences and the reason must be notified to the Clerk in advance of the meeting. The reason will be recorded in the minutes at the discretion of the Clerk.
- 3. Acceptance of Office**  
All Councillors to sign forms.
- 4. Election of Chairman**  
Chairman to sign acceptance of office as Chairman.
- 5. Election of Vice-Chairman**
- 6. Approval of Minutes**  
Cllrs to agree minutes of the meeting March 20<sup>th</sup> 2024 as a correct record. The Chairman will sign for the records.
- 7. Declarations of interest in Agenda Items**

**8. Areas of Responsibility**

Berners Roding defibrillator guardian – Cllr Stratton  
Abbess Roding defibrillator guardian – Robert Osborn

**9. Register of Members Interests**

Register of Members Interest forms to EFDC and website. Any changes to be notified within 28 days.

- Bruce Stratton
- Ian Milligan
- Tamsin Osborn
- Chris Markey

Forms required

- Pip Lawrance
- Andrew Parmenter

**10. Public Representation**

**11. District Council Report Rural East**

Cllr Ray Balcombe

**12. Essex County Council Report**

Cllr Jaymey Mclvor

**13. Clerk's Report**

**14. Annual Governance and Accountability Return 2023/2024**

1. Peacock Management Services has carried out the internal audit. No issues arising. The return and supporting paperwork are available.
2. Cllrs to resolve to accept the return in full.
3. RFO and Chairman to sign Certificate of Exemption Part 2 (page 3 of 6) for submission to external auditor no later than 30<sup>th</sup> June 2024.
4. Section 1 Annual Governance Statement (page 5 of 6). Chairman and Clerk to sign.
5. Section 2 – Accounting Statements (page 6 of 6) signed by Clerk. Chairman to sign.

The Clerk will publish the required information on the website and advertise the public rights.

**15. Summer Picnic**

Flyers for distribution by Cllrs.  
Cllrs to update Cllr Markey with any changes to distribution rounds.  
Discussion of final preparations.

**16. Village Gateways**

1. Posts and signs have been delivered to Clerk.
2. Funding from Cllr Mclvor withdrawn as project not completed in time. He will apply for funding as soon as next round is available.
3. Applying for the licences has not been straightforward. Waiting for response.

## 17. Planning

### 1. New applications

#### **EPF/0733/24 2 Frayes Chase, CM5 OJX 10/4/24**

Single storey rear extension. Under consultation.

#### **EPF/0781/24 Meadow View CM5 OJJ 16/4/24**

Approval of conditions EPF/0146/24 (technical)

### 2. Open Applications

#### **EPF/2288/23 Elms Farm Equine Livery Yard**

Renewal of Permission for 2 livery yard mobile homes for 2 year temporary siting at Elms Farm. Under consultation.

#### **EPF/2091/22 The Depot, Anchor Lane (resubmission of EPF/1477/17)**

Two dwellings. Under consultation.

#### **EPF/0555/24 adj Brook Cottage**

Variation to Condition 2. Under consultation.

#### **EPF/0172/24 Berwick Hall, Abbess Roding**

Demolition of 3nr existing outbuilding and erection of 2nr dwellings on land serving Berwick Berners Hall (sic) etc.

### 3. EFDC Decisions

#### **EPF/0375/24 Elms Farm, Berners Roding**

Prior Notifications for 2 detached barns for the use of Agriculture. Refused 21/3/24. *insufficient justification to be considered reasonably necessary...*

#### **EPF/0490/24 Little Oaks, Beauchamp Roding**

Construction of a 2 storey brick and render side extension continuing the established architectural language. Refused 24/4/24. Parish Council comments taken into account. *Incongruous form of development harmful to the existing character of the original building and that of the surrounding area.*

#### **EPF/1704/23 Woodyhyde, Anchor Lane (resubmission of EPF/0734/23)**

Conversion of existing stable building to 1 no residential building.  
Decision recommended - awaiting S106 Agreement.

#### **EPF/0504/24 Kenvin Lodge, Abbess Roding CM5 OPA 11/3/24**

Notification of proposed works to trees in a conservation area. Technical.  
Raise no objection 12/4/24.

## 18. Finances

1. The Clerk reports the Lloyds bank transactions from 1/4/2024 to 30/4/24. Attached.
2. One Cllr to sign bank statement to confirm balance.

**19. Co-option to fill Ordinary Vacancy**

The Parish Council is committed to encouraging diversity. Women, younger people and those who live in Beauchamp Roding are currently under-represented.  
Cllrs to discuss possible candidates and approach to them.  
Consider application form and/or meeting to interview candidates.

**20. Correspondence**

- Thank you letter for donation from Essex & Herts Air Ambulance
- Thank you letter for grant from Abbess Roding Church

**21. Information exchange/next agenda items**

- Road Closures

School Lane, Abbess (Affinity Water) June 4<sup>th</sup> - 7<sup>th</sup>

Between Sparrows and Falkiners, Abbess Road, Abbess (Affinity Water) July 8<sup>th</sup> – 10<sup>th</sup>

- Ride London Sunday 26<sup>th</sup> May

**22.** The Chairman may, at his discretion, discuss and resolve any urgent matters.

**23. DATE OF NEXT MEETING(s)**

Wednesday July 10<sup>th</sup>/17<sup>th</sup>/or 24<sup>th</sup>

Set dates for

October 2024

January 2025

March APM

March PC

**24. CLOSE MEETING**