

ABBESS, BEAUCHAMP & BERNERS RODING PARISH COUNCIL

Clerk to the Council: Karen Weare

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Walnut Tree Cottage

Dunmow Road

Leaden Roding

Dunmow

CM6 1QA

ANNUAL PARISH COUNCIL MEETING

Councillors are summoned to attend the Meeting of
Abbess Beauchamp & Berners Roding Parish Council
on Wednesday 21st May 2025 at 7.30pm at The Room in the Rodings
for the purpose of transacting the following business.

K Weare

Clerk to the Council

15th May 2025

The press and the public are invited to attend.

AGENDA

1. Retiring Chair's Welcome

2. Apologies for absence

Cllrs to note that absences and the reason must be notified to the Clerk in advance of the meeting. The reason will be recorded in the minutes at the discretion of the Clerk.

3. Election of Chairman

Chair to sign acceptance of office.

4. Election of Vice-Chair

5. Approval of Minutes

Cllrs to agree minutes of the meeting March 26th 2025 as a correct record. The Chair will sign for the records.

6. Declarations of interest in Agenda Items

Cllrs to declare any pecuniary or non-pecuniary interest in any agenda item.

A disclosable pecuniary interest is a financial interest that a Cllr, or person connected to them has which could potentially influence their judgement on Parish Council matters. You might be required to leave the room. You may not participate on any discussion of the business or any vote taken on the matter.

A non-pecuniary interest refers to an interest that is not directly related to financial gain but could still influence a member's judgement or decision making. You may participate in the discussion but may not vote.

7. Areas of Responsibility

Cllr Osborn – Events Co-ordinator

Berners Roding defibrillator guardian – Cllr Stratton

Abbess Roding defibrillator guardian – Robert Osborn

8. Register of Members Interests

Any changes to be notified within 28 days.

9. Public Representation

10. Essex County Council Report

Cllr Jaymey McIvor

11. District Council Report Rural East

Cllr Ray Balcombe

12. Police Report

13. Clerk's Report

- The Clerk apologises to Cllr Milligan that she has not had time to collate the Reports for School Lane, Abbess Roding but assures him that all requests for reports to be made were made. The process is very time consuming not helped by reports disappearing from removed from the system by ECC after inspection if no action to be taken.
- Thank you letters sent to VE Day Event supporters as requested.

14. Annual Governance and Accountability Return 2024/2025

1. Peacock Management Services has carried out the internal audit. No issues arising. The return and supporting paperwork are available.
2. Cllrs to resolve to accept the return in full.
3. RFO and Chair to sign Certificate of Exemption Part 2 (page 3 of 6) for submission to external auditor no later than 30th June 2025.
4. Section 1 Annual Governance Statement (page 5 of 6). Chair and Clerk to sign.
5. Section 2 Accounting Statements (page 6 of 6) signed by Clerk. Chair to sign.

The Clerk will publish the required information on the website and advertise the public rights.

15. VE Day Event

Post event discussion.

16. Village Gateways

Licence Granted.

Highways Permits applied for. Require details of contractor(s). Payment £150 per permit.

17. Planning

1. New applications

None.

2. Technical applications and decision no comments required

EPF/0894/25 Fairlands CM5 OJR

Application for approval of details reserved by 5 condition on planning permission

EPF/0634/23 (Grade II* Listed Building).

Under consultation 28/4/25.

EPF/0906/25 Land Adjoining Brook Cottage CM5 ONY

Application for approval of details reserved by condition 9 & 15 on planning permission

EPF/0555/24 (Variation to Condition 2 planning permission EPF/0073/19.

Under Consultation 25/4/25.

3. EFDC Decisions

EPF/0195/25 and LBC EPF/0209/25 8 Bonds Cottages

Refused 28/4/25.

18. Finances

1. The Clerk reports the Lloyds bank transactions from 1/4/2025. To follow.

2. One Cllr to sign bank statement to confirm balance.

3 Cllr McIvor's ECC Locality Fund.

19. Vacancy for Parish Clerk

20. Correspondence

- The Clerk has received a quantity of documents from Robin King's collection. The intention is to review the items and retain those of historic interest either with the Parish Clerk's records or at the Essex Record Office.
- There are changes underway at Essex Association of Local Councils which will affect the way the Association is run but should not affect the service.

21. Information exchange/next agenda items

The Chair may, at their discretion, discuss and resolve any urgent matters.

23. DATE OF NEXT MEETING(s)

Wednesday July 2nd, 9th, 16th, 23rd or 30th

Set dates for

October 2025

January 2026

March APM

March PC

Clerk to book Room in the Rodings

24. CLOSE MEETING