

## ABBESS, BEAUCHAMP & BERNERS RODING PARISH COUNCIL

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### PARISH COUNCIL MEETING

Councillors are summoned to attend a virtual meeting of  
Abbess Beauchamp & Berners Roding Parish Council  
on Wednesday 17<sup>th</sup> March 2021 at 8.00pm  
for the purpose of transacting the following business.

*K Weare*

Clerk to the Council

March 11th 2021

*The press and the public are invited to attend.*

*You are requested to submit any questions or comments in advance of the meeting.*

**The Parish Council is operating under Emergency Regulations and Coronavirus Act 2020**

Topic: parish clerk's Zoom Meeting

Time: Mar 17, 2021 08:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/83242132099?pwd=UGJYcGNGWkpRaTZhQUdkZGw5a3hLdz09>

Meeting ID: 832 4213 2099

Passcode: e0FYJW

### AGENDA

**1. Chairman's Welcome**

**2. Apologies for absence**

The Clerk will note absences from the meeting.

**3. Approval of Minutes**

Cllrs to agree minutes of the meeting January 20th 2021 as a correct record. The Chairman will sign his copy for the record in due course.

**4. Declarations of interest in Agenda Items**

**5. Public Representation**

**6. Cllr Mrs M McEwen EFDC & ECC**

Cllrs to note that Cllr McEwen will not stand for re-election in May.

**7. Clerk's Report**

Cllrs to note that all references to Legislation and Guidance under Covid-19 provisions are subject to change. Currently the legislation regarding face to face meetings has not been renewed so they must recommence from May 7<sup>th</sup>.

1. The Parish Council election will go ahead on May 6th 2021. The Annual Parish Council Meeting must take place within 14 days of the election.

2. Reported

- a. School Lane, Abbess 2702762 & 2702764 roadworks signs
- b. The Manor House, Abbess 2701837 blocked drain

3. Precept demand made and acknowledged.

**8. Annual Parish Meeting**

The position on the legal requirement to hold an APM has not been finalised. In "normal" times the APM must be held between 1<sup>st</sup> March and 1<sup>st</sup> June.

Cllrs to feedback from March 2020 meeting.

**9. Highways**

1. Issues identified as reported since January meeting (not by Parish Clerk)

- a. School Lane, Abbess potholes
- b. School Lane, Abbess collapsed verge 3335158 (planned maintenance)

The reporting system is working but the Clerk is not convinced that the Track It and notification systems are working correctly.

2. ECC to increase drain jetting programme.

3. John Thurlow is River Roding Environment Agency Catchment Co-ordinator. I can now report Environmental Incidents.

4. Epping Forest Highway Rangers. Any minor works to be requested?

**10. Heritage Finger Posts**

Cllr Stratton.

**11. Defibrillator**

1. Cllr Markey to confirm work on kiosk now complete.

2. Email received from manufacturer re battery issue. Clerk is researching.

## 12. Planning

EPF/3074/20 2 Rectory Cottages, Beauchamp Roding CM5 0PH

Two storey side-extension and single storey side and rear extensions with internal alterations to suit. Comments.

GRANTED

EPF/2931/20 1 Frayes Chase CM5 0JX

Construction of new brick wall with metal railings over and metal gates to boundary adjacent road and return wall section. No comments.

WITHDRAWN

EPF/3022/20 Elms Farm, Berners Roding CM5 0TE

Re-submission of application for three livery yard mobile homes for two year temporary siting and associated additional grazing. Strong objection.

EPF/1722/20 duplicated by EPF/0102/21 Sparrows, Abbess Roding CM5 0JL

Removal of existing garage and erection of new garage. Comments.

*Cllrs to note Listed Building Consent would have been required.*

WITHDRAWN

## 13. Grants and Donations

1. Dr Walkers School, Fyfield has acknowledged with thanks, the offer of a one-off donation £500 which it will use to improve the outside environment for the pupils. It has requested payment is made in April 2021.

2. Cllrs to resolve amount of annual donation to,

a. Abbess Roding LCC (previously £315)

b. Beauchamp Roding PCC (previously £315)

c. Herts & Essex Air Ambulance

## 14. Finances

1. The Clerk reports the Lloyds bank balances,

Treasurers at 1/3/21 £1,347.21

Instant Online 9/2/21 £14,000.11

2. Income received and payments made since 1<sup>st</sup> January 2021

Receipts –

Interest on savings account

Vat refund p/e 31/12/20 £703.25

Payments

HMRC PAYE M9 £15.20

Clerk salary January £194.60

ICO GDPR £35.00

Clerk salary February £194.60

Friends of Historic Essex £12.00

HMRC PAYE M10 £15.40

HMRC PAYE M11 £15.40

**15. Election**

Cllrs are reminded that the election will be held on May 6<sup>th</sup>. Existing Cllrs have been asked to apply for an election pack direct to EFDC

**16. Correspondence**

Mr Brill would like to inform the Parish Council that he is now unable to report on Parish footpaths.

**17. Information exchange/next agenda items**

The Chairman may allow urgent decisions to be made.  
Ten Parish News April deadline March 19<sup>th</sup>.

**18. PROPOSED DATE OF NEXT MEETING**

APM - suspended

APCM – 12<sup>th</sup> or 17<sup>th</sup> May

**CLOSE MEETING**