

ABBESS, BEAUCHAMP & BERNERS RODING PARISH COUNCIL

Clerk to the Council: Karen Weare

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Walnut Tree Cottage

Dunmow Road

Leaden Roding

Dunmow

CM6 1QA

PARISH COUNCIL MEETING

Councillors are summoned to attend a virtual meeting by email of
Abdess Beauchamp & Berners Roding Parish Council
on Wednesday 24th June 2020 at 7.30pm for the purpose of transacting the following business.

K Weare

Clerk to the Council

June 17th 2020

*The press and the public are invited to attend
You will need to email abbrpc@gmail.com before 7.30 pm on the day of the meeting to ensure you are
included. You are requested to submit any questions or comments in advance of the meeting.*

The Parish Council is operating under Emergency Regulations and the Coronavirus Act 2020

AGENDA

1. **Chairman's Welcome**
2. **Apologies for absence**
The Clerk will note absences from the meeting.
3. **Approval of Minutes**
Cllrs to agree minutes of the planning meeting February 27th 2020 and meeting January 22nd 2020 as a correct record. The Clerk will make arrangements for the Chairman to sign
4. **Declaration of interest in Agenda Items**
5. **Public Representation**
Please email and questions/comments in advance of the meeting.
6. **Reports**
Cllr Mrs M McEwen EFDC & ECC.
7. **Clerk's Report**
The information in the Newsletters March, April and May are to read in conjunction with this agenda.

The Clerk will continue to operate. Decisions will continue to be made in consultation with Parish Cllrs.

8. Annual Parish Meeting

Carry forward.

9. Highways

LHP Scheme. Contact with Cllr McEwen re meeting 11th June.

10. Heritage Finger Posts

Cllr Stratton.

11. Berners Roding Kiosk

Insurance agreed. Replacement door ordered. Essex Farms to fit subject to harvest.

12. Berners Roding Defibrillator

Cllrs have approved purchase. Electrician required.

13. Planning

1. New applications received

EPF/1098/20 Berwick Hall

Proposed demolition of outbuildings and construction of 2 no. new detached dwellings with associated parking and an access road.

Comments by 1st July 2020

EPF/0672/20 Abbess House, Green Hill Road

Proposed single storey attached changing/games room for existing outdoor pool and linked to existing gym and utility room.

Comments by 18th June 2020.

2. Decisions

EPF/0750/20 and 0754/LBC Leaders, Parkers Farm Lane

Withdrawn.

EPF/0925/19 Elms Farm, Waples Mill Road

Change of use of a new agricultural building to agricultural B1 & B2.

Refused.

EPF/0812/20 Elms Farm, Waples Mill Road

Change of use of agricultural land.

Refused.

EPF/2261/19 Brick Cottage, I Anchor Lane

Application for removal of condition 10

Appeal to Secretary of State. Appeal dismissed.

3. Pending Decisions

EPF/0073/19 land adj Brook Cottage, School Lane, Abbess Roding

Residential development to create x 4 no. new dwellings and four garages

Held in abeyance. Explanation requested.

EPF/2336/19 Elms Farm, Waples Mill Road

2 year temporary siting of x 3 no mobile homes during conversion of outbuildings to dwellings.

EPF/0168/20 Berwick Hall

Proposed demolition of outbuildings and construction of 3 no. new detached dwellings with associated parking and a new access road.

14. Annual Audit

Cllrs have had the opportunity to read the basic information on the Parish Council's website and to ask questions or view requested items.

1. The Parish Council qualifies as exempt from Limited Assurance Review and External Audit. The Certificate of Exemption (page 3/6) must be sent to PKF Littlejohn by 1st September 2020 (revised).

Cllrs to resolve to approve the Certificate of Exemption.

2. The Parish Council has a responsibility for a "sound system of internal control" (page 5/6)

Cllrs to resolve to approve the Annual Governance Statement.

3. The Clerk has prepared and signed the Accounting Statements (page 6/6).

Cllrs to resolve to approve the Accounting Statements.

The Clerk will sign the forms and arrange for the Chairman's signature.

15. Grants and Donations

16. Finances

1. The Clerk reports the bank balances at June 17th 2020

- b. Lloyds Treasurers £1,341.64
- d. Lloyds Savings £18,501.95

2. Income received since the January meeting - bank interest only. Expecting insurance pay out; ECC Locality Fund Grant; ECC Verge Contract £1,734.83 (reminder), HMRC VAT refund £133.98.

3. Cllrs to note BACS payments authorised between meetings

Auditor £25.00
X2 Connect Ltd (kiosk door) £343.20
London Hearts (defibrillator) £1,466.00

4. Cllrs to authorise BACS payments

- a. K Weare salary June £194.60
- b. HMRC PAYE M3 £15.40
- c. K Weare office expenses April-June TBC

17. Delivery Rounds

Cllr Milligan suggested a review of properties to ensure coverage for future leaflet drops. The Clerk suggests she supplies copies of the Electoral Register for each village to the appropriate Cllrs for this purpose. Cllrs to note that the Register must not be retained once the addresses have been extracted.

18. **Correspondence**
Clerk to bring to Members' attention recently received items of interest.
19. **Information exchange/next agenda items**
The Chairman may allow urgent decisions to be made.
20. **DATE OF NEXT MEETING**

CLOSE MEETING