

## ABBESS, BEAUCHAMP & BERNERS RODING PARISH COUNCIL

Clerk to the Council: Karen Weare

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Walnut Tree Cottage

Dunmow Road

Leaden Roding

Dunmow

CM6 1QA

### PARISH COUNCIL MEETING

Councillors are summoned to attend the Meeting of  
Abbess Beauchamp & Berners Roding Parish Council  
on Wednesday 9<sup>th</sup> July 2025 at 7.30pm at The Room in the Rodings  
for the purpose of transacting the following business.

K Weare

Clerk to the Council

July 2nd 2025

*The press and the public are invited to attend.*

### AGENDA

1. **Chair's Welcome**
2. **Apologies for absence**
3. **Approval of Minutes**  
Cllrs to agree minutes of the meeting May 21st 2025 as a correct record. The Chair will sign for the records.
4. **Declarations of interest in Agenda Items**
5. **Public Representation**
6. **Essex County Council Report**  
Cllr Jaymey McIvor
7. **District Council Report Rural East**  
Cllr Ray Balcombe
8. **Police Report**
9. **Clerk's Report**

**10. Annual Governance and Accountability Return 2024/2025**

The Clerk confirms that the audit papers have been lost in the post. The paperwork has been reconstructed using computer files and bank statements. The AGAR has been signed. The “making provision” notice has been advertised.

**11. Village Gateways**

The Clerk has approached Qualis for a quote to install the gateways at Abbess and Beauchamp.

**12. Highways**

Reported to ECC from May meeting

- 2979312 defective bridge byway 31 Elms Lane, Berners Roding  
Requires repair
- 2979316 defective bridge footpath 74 Beauchamp Roding  
Requires repair – temporary prohibition of use 10/6/25

2900513 blocked drain Poplar Hill (Dukes Lane), Berners Roding

Other reports

Drain tarmacked over junction Waples Mill Lane/Birds Green/Dukes Lane – multiple issues reported here

Repaired

- 2943924 School Lane carriageway defect

Closed – no action

- 2932004 overgrown vegetation around noticeboard, Green Hill, Abbess Roding.

**13. Planning**

1. New applications

None.

2. Technical applications and decision no comments required

**EPF/0894/25 Fairlands CM5 OJR**

Application for approval on planning permission EPF/0634/23 (Grade II\* Listed Building).  
Approve 26/6/25.

**EPF/0906/25 Land Adjoining Brook Cottage CM5 ONY**

Application for approval of details under permission EPF/0555/24 and EPF/0073/19.  
Approve 13/5/25.

3. EFDC Decisions

None.

4. Enforcement ENF/0098/25 FS Case 7202 03729

Field junction School Lane and B184 Beauchamp Roding.

**14. Finances**

1. The Clerk reports the Lloyds bank balances at 30 June 2025 £16,489.28  
Current £ 1,461.08 (see below)  
Savings £15,028.62 (inc June interest £10.00)

Opening balance 20/5/25		3,067.63
VAT refund		214.81
Less		
Verge contract	1.116.00	
Clerk salary May	237.90	
Venue hire	75.00	
Kiosk repairs (BS)	42.96	
Annual Audit	28.20	
Service charges June	4.25	
HMRC PAYE M3	54.60	
Clerk salary June & Q1 expenses	262.45	-1,821.36
Closing balance 30/6/25		1,461.08

2. One Cllr to sign bank statement to confirm balance.
- 3 Cllr McIvor's ECC Locality Fund - Cllr Stratton.
4. Cllr Osborn now able to authorise Lloyds payments.
5. Cllr Sherwen being added to Lloyds authorisation

**15. Vacancy for Parish Clerk**

Advertised on EALC job site.  
Cllrs to consider engaging a locum Clerk.

**16. Defibrillator Training**

Sevenside Defibs and Training offer a defibrillator familiarisation session if Cllrs are interested in offering this to the Parish.

**17. Correspondence**

- Thankyou letter received from Herts and Essex Air Ambulance for donation
- Shellow Cross Consultation

**18. Information exchange/next agenda items**

The Chair may, at their discretion, discuss and resolve any urgent matters.

**19. DATE OF NEXT MEETING(s)**

October 29 2025  
January 14 2026  
March 11 APM  
March 18 PC

**20. CLOSE MEETING**