

ABBESS, BEAUCHAMP & BERNERS RODING PARISH COUNCIL

Clerk to the Council: Karen Weare

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Walnut Tree Cottage

Dunmow Road

Leaden Roding

Dunmow

CM6 1QA

PARISH COUNCIL MEETING

Councillors are summoned to attend the Meeting of
Abbess Beauchamp & Berners Roding Parish Council
on Wednesday 7th July 2021 at 8.00pm at The Room in the Rodings
for the purpose of transacting the following business.

K Weare

Clerk to the Council

July 1st 2021

The press and the public are invited to attend.

COVID

Face coverings must be worn and social distancing maintained.
If numbers attending exceed a safe limit the meeting will be postponed.

Members of the public are invited to submit written representations
to the Clerk in advance of the meeting.

AGENDA

1. **Chairman's Welcome**
2. **Apologies for absence**
3. **Approval of Minutes**
Cllrs to agree minutes of the meeting May 12th 2021 as a correct record. The Chairman will sign for the records.
4. **Uncontested Election**
Clerk to receive signed Declaration of Acceptance of Office from Cllr Milligan.
5. **Co-option**
The Parish Council will consider any applications from interested parties and vote as required.

6. Declarations of interest in Agenda Items

7. Public Representation

8. Clerk's Report

1. Welcome emails sent to Cllr Raymond Balcombe and Cllr Jaymey McIvor.
2. Thank you letters received from Friend of Rodings Primary School and Dr Walkers Church of England School for donations.
3. Annual Audit
 - a. The internal auditor has returned the records – no concerns identified.
 - b. The external auditor has acknowledged Certificate of Exemption.
 - c. The website has been updated as required.
 - d. The Notice of Public Rights has been published (website and noticeboard).
4. Highway Rangers requests,
 - a. Hales Farm re-angle sign
 - b. B184/School Lane, Beauchamp straighten chevron signs
 - c. Wayside Cottage replace Dunmow Road sign on existing posts

9. Standing Orders including Financial Standing Orders

Clerk to revise 2015 version.

10. Highways

11. Heritage Finger Posts

Cllr Stratton.

Cllr Markey proposes that the Parish Council purchases small plaques to attach to each post to record that the project was arranged by our Parish Council. The Clerk suggests that the funding from ECC is recognised.

12. Parish Project

Cllrs to discuss and agree way forward on next project.

13. Defibrillator

Cllr Stratton reports the unit was removed and replaced as arranged.

Clerk to change registration from East Anglian Ambulance Service NHS Trust to The National Defibrillator Network.

Cllr Markey to advise if cosmetic work on kiosk now complete.

14. Planning

1. New Applications

EPF/1535/21 & 1538/21 Elms Farm, Berners Roding CM5 0TE

Conversion of existing wash house into ancillary accommodation and new windows and alterations to the main dwelling (including Listed Building Consent).

Comments by June 14th.

Planning cont....

Cllrs may consider any further applications received before the meeting.

EPF/1068/21 Sparrows, Abbess Roding CM5 0JL

Proposed removal of existing garage & erection of new garage.

No comments. The Clerk notes that there is no Listed Building Consent for this application.

2. EFDC Decisions

EPF/816 & 830/21 Two Swans, Hurdle Lane CM5 0PL

First floor rear extension (and LBC).

Grant permission.

EPF/0912/21 Oregon, Dunmow Road CM5 0JT

Proposed construction of a rear dormer first floor extension, internal alterations & conversion of existing workshop into 1-bedroom annexe.

Refuse permission.

EPF/1079/21 & 1083/21 Fairlands, Anchor Lane CM5 0JR

Proposed restoration works to existing moat that lies within the curtilage of Grade II* Listed dwelling (and LBC).

Withdrawn.

3. No decision

EPF/3022/20 Elms Farm, Berners Roding CM5 0TE

Re-submission of application for three livery yard mobile homes for two year temporary siting and associated additional grazing.

EPF/0168/20 and EPF/1098/20 Berwick Hall

Held in abeyance. Deadline September 17th 2021.

EPF/0851/20 Abbess House

Conservation recommends refusal.

EPF/1072/19 Meadow View

Site investigation required (contaminated land).

EPF/0073/19 adj Brook Cottage

Held in abeyance.

15. Finances

1. The Clerk reports the Lloyds bank balances total £19,240.59

Treasurers 30/6/21 £2,240.45

Instant Online 9/6/21 £17,000.14

Finances cont

2. Income received and payments made since 1st June 2021

Balance on Treasurers 7/5/21		£ 877.46
Transfer from online	£1,000.12	
VAT refund	£ 133.98	
ECC verge contract	<u>£1,734.83</u>	£2,868.93
HMRC PAYE M1	£ 16.20	
J Kenney Services	£803.88	
Clerk May salary	£243.66	
HMRC PAYE M2	£ 22.00	
EFDC Uncontested Election	£154.95	
Auditor	£ 26.60	
Clerk June Salary & Q1 exp	<u>£238.65</u>	<u>(£1,505.94)</u>
		£2,240.45

3. Upcoming payments

HMRC PAYE M3 £19.20 (authorised)

Insurance £176.36 (August)

4. Income expected

ECC LHPP grant £1,000

16. Correspondence

- HM The Queens Platinum Jubilee June 2022.

17. Information exchange/next agenda items

The Chairman may allow urgent decisions to be made.

Ten Parish News (full edition) August deadline July 19th.

18. DATE OF NEXT MEETING(s)

October 6th 2021

CLOSE MEETING