

DRAFT Thornley with Wheatley Parish Council

Minutes of the Parish Council Meeting held on Monday 19 February 2024 at

7.00 pm at Thornley Old School, Thornley with Wheatley

Present: Mr M Hayhurst (Chairman)
Mrs C Ansbro (Vice-Chairman/Clerk)
Mrs G Airey (Responsible Financial Officer)
Mr H Roper
Mr P Hallett

In Attendance: Two Members of Thornley Community Space

24.2.01 Apologies for Absence

There were no Apologies for absence.

24.2.02 Declarations of Interest

Mr Hayhurst had declared an interest in Agenda Item 9 b) – Planning Application in respect of Bradleys Farm – retention of unauthorised dwelling and amended description.

24.2.03 Minutes of the Parish Council meeting held on 13 November 2023

The Minutes of the meeting held on 13 November 2023 were approved and signed by the Chairman.

24.2.04 Presentation from Representatives of Thornley Community Space

Copies of an email from Thornley Community Space providing an update on what priority work the Charity was considering to improve facilities at the School were circulated to Councillors in advance of the presentation. Community Space Representatives were then invited to explain their plans in more detail. Councillors were keen to understand how the School was being used and how income was being generated/obtained. Regular bookings including the domino evenings and book club continued and there were further groups/events planned during the coming year. The Representatives explained that they applied for as many funding opportunities as they could, or they were eligible for, but responses were sometimes slow and funding not always approved. With regard to the work to upgrade the single grade windows and improve the heating system grant funding would be needed and would be explored. It was suggested that promoting the Charity's work and the availability of the School for use may bring forward additional people to help or use the facility and other ideas for generating funding.

The Charity Representatives were thanked for their attendance and they left the meeting.

Councillors debated the information that had been provided. It was concluded that if the Charity could obtain quotes for the different options to provide a heating system which the PC could consider, the PC may be able to contribute to the cost of installation.

RESOLVED To recommend that the Charity obtains quotes for the different options to provide a heating system, which the PC could consider, with a view to the PC being able to contribute towards the cost of installation.

Action - Parish Clerk

24.2.05 Clerk's Report

The information provided in the Clerk's Report was noted.

24.2.06 Accounts

a) Transaction Statement as at 5 February 2024 and Excel Spreadsheet from 9 November 2023 to-date showing details

The Transaction Statement and Spreadsheet were reviewed and agreed as correct. The Chairman signed the appropriate section of the Statement and Mr Hallett signed the supporting Spreadsheet.

As the next meeting of the PC is scheduled to be held in May 2024 Councillors have an agreement to allow delegated powers to the RFO/Clerk to approve any urgent payments and to the Chairman to deal with any urgent items of business, all of which would be reported at the next meeting.

b) Invoices for signature

The Chairman checked and signed off three invoices that had been paid prior to the meeting relating to the purchase of a Christmas Tree, the refresh of the planters and payment to Bowland with Leagram in respect of the upkeep of the War Memorial. He also approved and signed for payment the invoice for the hire charge for the School for this evening's meeting.

c) Expenditure against Budget 2023/2024

Mrs Airey introduced the Budget Comparison Statement. It was noted that payment of the annual rent for the land had been received after the report had been generated. Councillors reviewed and accepted the Statement.

d) Draft Budget 2024/2025

Mrs Airey outlined the proposed budget for 2024/2025, minor adjustments had been made to the figures allocated to a small number of headings to take account of any increases. Councillors considered the Draft Budget and it was approved.

RESOLVED to accept and approve the Draft Budget for 2024/2025

24.2.07 Register of Title for Thornley School

Due to changes in the information provided by the PC on the Register of Title for Thornley School it had become necessary to update the document and notify the Land Registry. The Chairman agreed to explore what was required.

RESOLVED The Chairman agreed to explore what was required to update the Register of Title document.

Action - Chairman

24.2.08 Parish Councils' Liaison Committee draft Minutes 8 November 2023 and Agenda for meeting held on 1 February 2024

The Minutes of the meeting on 8 November 2023 and the Agenda for the meeting to held on 1 February 2024 were noted.

24.2.09 Planning Applications and any updates

- a) Meadowcroft, Clough Lane, Chipping No 3/2023/1005 — Proposed two storey extension to rear (north) elevation to replace existing and engineering works to alter ground levels
- b) Bradleys Farm, Four Acre Lane No 3/2023/1047 — Retention of unauthorised dwelling and amended description
- c) The Steading, Up Bedlam Road No 3/2023/1027 - Proposed installation of a small velux window in the roof of the south elevation to mirror the position of the existing north elevation
- d) Forty Acre Farm, Forty Acre Lane No 3/2023/0959 — Change of use of land for siting of two shepherd's huts for use as holiday accommodation and accommodation for inhouse cooking courses
- e) Curtis House, Chipping Road No 3/2023/1014 — Proposed change of use from one dwelling into two

The above applications have been considered by the PC and comments sent to the Clerk via email in order to meet the consultation timescales. No objections were raised in respect of these applications and RVBC was notified within the required periods. Mr Hayhurst had declared an interest in application b) and was therefore excluded from commenting. Applications have been put on the Agenda in order to record the action taken.

Councillors were also informed that the planning application regarding Lea Barn – Proposed conversion of agricultural barn to one holiday let No 3/2023/0101 had been refused.

24.2.10 Date and Time of next meeting

It was agreed that the next meeting would be held on Monday 13 May 2024 commencing at 7 pm at Thornley Old School. This would also be the potential date for the Annual Parish Meeting.

The meeting closed at 8.25 pm.

Signed _____ Date _____