**DUNTISBOURNES PARISH COUNCIL**

**Meeting to be held on 27th September 2022 at 7pm**

**At the Village Hall**

**Agenda/Summons to attend**

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|  |  | Introductions and Welcome |
|  |  | **Attendance to be recorded** (anticipated as Parish Councillors Rupert Lane, Jane Edwards, Eammon Cuthbert, Richard Bliss, Valerie Dyson Julian Weston & Jamie Eykyn – District Councillor Julia Judd and County Councillor Joe Harris) |
|  |  | **Apologies for absence to be recorded** |
|  |  | **Declaration of interests from Parish Councillors on matters on the agenda** |
|  |  | **Public Session** (up to 15 minutes at the discretion of the Chair of the Council) where members of the public and Councillors who have declared an interest will be invited to ask questions and raise points of interest on matters on the agenda. |
|  |  | **Council to approve the minutes of the meeting held on 8th September and 24th May 2022** |
|  |  | **Council to receive verbal report from District Councillor Judd** |
|  |  | **Council to receive verbal report from County Councillor Harris** |
|  |  | **Council to approve payment list as discussed** |
|  |  | **Council to consider highway matters including** |
|  |  | **Long Ford update and any actions that the Council wish to take**  **Council also to discuss follow up from last meeting on voluntary restricting access to the Long Ford** |
|  |  | **Local signage for heavy goods vehicle access** |
|  |  | **Stone troughs as gateway to village (Cllr Dyson) as discussed at last meeting** |
|  |  | Gloucestershire County Council are rolling out a programme of **EV charging points** across the county but quite a few of the on-street locations that have been assessed so far are proving problematic. Please suggest locations for assessment – public car parks, village hall car parks and the like where a partnership approach with the council might yield results |
|  |  | **Planning matters to be noted**/**considered** |
|  |  | **Councillors to note that the Clerk has used delegated authority to submit comments on** |
|  |  | 22/02799/Ful & 22/02800/LBC– Newbold Barn objection comments - |
|  |  | 22/02821/FUL- Brewers cottage comment of support for glass extension – |
|  |  | 22/02771/FUL & 22/02772/LBC – Church Farm – comment of support |
|  |  | 22/01443/FUL –Well Hill – Change of use - comment of support |
|  |  | 22/02633/FUL –- Construction of a wildlife pond /Church Farm objection comments |
|  |  | 22/02990/TCONR- comments of support |
|  |  | **22/03173/TCONR – new application – tree works at Field House Duntisbourne Abbots** |
|  |  | Any other planning matters may be discussed in order to inform Clerk’s use of delegated authority but the PC can not make decisions unless the matter is specified on the agenda |
|  |  | 20/04673/FUL | Provision of a new secure roadside truck stop facility, -update from D.C Judd |
|  |  | **Ealy Hill Post Box update from D C Judd** |
|  |  | **Date of next meeting Tuesday at 7.30pm (AGM** |
|  |  | **Any other business for information sharing purposes followed by close of business** |

**Duntisbourne Parish Council**

**Extraordinary meeting: Thursday September 8th 2022**

**Duntisbourne Village Hall 7 p.m.**

1 **-** Councillors present: J.Edwards [Chair]; R.Lane, V.Dyson, R.Bliss, E.Cuthbert and four members of the public.

2 - Apologies received : J.Eykyn, J.Weston

3 - Declarations of interest: none

After the sad announcement of the death of Queen Elizabeth II it was decided that, as a mark of respect, and following advised protocol it was the wishes of the meeting to adjourn.

A minute's silence was observed with a short tribute to Her Majesty.

Mrs J Edwards [Chair]

**THE DUNTISBOURNES PARISH COUNCIL**

**DRAFT MINUTES**

**ANNUAL MEETING OF THE COUNCIL**

**HELD AT 7.00PM ON 24th May 2022**

**IN THE VILLAGE HALL**

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|  | **Welcome and introductions – by the Chairman** |
|  | **Election of Chairman –nomination/seconded – Council elected Jane Edwards followed by the signing of acceptance of office papers** |
|  | **Election of Vice-Chairman nomination/seconded – Council elected Rupert Lane followed by signing of acceptance of office papers** |
|  | **Attendance recorded as Parish Councillors** **Jane Edwards, Rupert Lane**, **Eammon Cuthbert**, **Valerie Dyson**, **Jamie Eykyn, Julian Weston** – District Councillor Julia Judd and 2 members of the public |
|  | **Apologies for absence recorded** County Councillor Joe Harris and Parish Councillor Richard Bliss |
|  | **Declaration of Interest for matters on the agenda were invited-** none |
|  | **Public Participation was invited -**none |
|  | **Report received from County Councillor Joe Harris which was read out by Cllr Jane Edwards and will be distributed via attachment to the minutes/email**  **Highways Local budget allocated to The Duntisbournes**   1. **Track from DA to Jack Barrow Road (Greenpits Lane)** 2. **“No HGV “signs at Perrotts Brook** 3. **Grit bin installed at Middle Duntisbournes** 4. **20mph default limit in residential areas – speed survey has been requested for The Duntisbournes** 5. **Long Ford repairs – GCC Contractors are scheduling site meeting** 6. **Closure of Long Ford to motor vehicles may be explored if there is a public appetite** 7. **Edgeworth cross roads- signage** 8. **A417 underpass – clearing and CCTV work has been set up**   **Parish Council noted**  **Clarification – Parish Council has requested repair to Long Ford -see minutes from previous meeting**  **Query Crabtree Lane location?**  **A417 underpass -specific limit of works and need for resurfacing** |
|  | **Reports received from District Councillor Julia Judd –**  **Annual report distributed via email- highlighted points**  **Noted increase in Council tax and**  **Fly-tipping and Green flying tipping increases**  **Core services cost £12.5 million (excluding Ubico company)**  **Pressure on planning dept remains**  **Car parking fees increase and “Free after Three” has ceased in Cirencester**  **£75 million borrowing for capital investment projects for social housing, green energy investments (solar farms) economic and asset development**  **Increase in spending in consultation fees**  **No bid for “Levelling Up fund” was made**  **A417 missing link –final decision to be made by end of December 2022 – works to be started by February 2023 and contractor has been appointed (Kier)**  **Monthly report distributed via email – highlighted points**  **Community speed watch update**  **HGV/SATnav conflict**  **Advisory signs can be put on private land**  **Community Governance Review (boundary review) to go to CDC tomorrow**  **Parish Council asked questions on**   1. **Borrowing levels, legality, loan source** 2. **Consultation fees/projects** 3. **Election charges seem to be reflecting two Parishes councils** |
|  | **Minutes of the previous Parish Council Meeting held on 22ND February 2022 approved** |
|  | **Council to continue delegation to Clerk of authority to make submission of comments on planning matters where no meeting of the Council is able to be held** |
|  | **Council considered if changes are required to standing orders, financial regulations, Complaints, Freedom of Information or Data protection policies procedure –** pending new model to be released |
|  | **Council considered if any changes are required to the asset register -Clerk to draft new asset register to be approved at next meeting** |
|  | **Council reviewed if any representation on outside organisations is required - none** |
|  | **Council considered if any changes are required to insurance policy for the coming year and approved renewal in the sum of £140- Clerk to confirm assets/ level of cover are covered** |
|  | **Council considered if any changes are required to banking mandate - changes to add Clerk as signatory** |
|  | **Council approved its independent internal auditor – as last year (Karen Thornton)** |
|  | **Council confirmed it wishes to renew its subscription / contracts to eg GAPTC, Open Spaces Society, P Harrison grass cutting on common land**  **PATA payroll**  **(some local residents also grass cut on a volunteer basis)** |
|  | **Council approved the financial reports and payment list as attached** |
|  | **Council approved its AGAR completion and delegate to the Chair of Council to sign the appropriate forms** |
|  | **Council agreed that its meeting schedule shall remain as 4th Tuesday of May, September (review Community Emergency Plan), November (budget/precept), March commencing at 7.00pm** |
|  | **Council received update on the Queens Platinum Jubilee events – tea party 5th June is being held – donation made of £500 from PC, Jubilee bench has now been installed by WI & PC agreed thanks for installing the bench** |
|  | **Council approved actions on the Long Ford- none** |
|  | **Council considered any outstanding planning applications –**  **Grove Piece updates are on line**  **Glebe Cottage – permitted**  **Innox Cottage -permitted**  **Equestrian Centre application has been withdrawn (verbal information)**  **Land at Jack Barrrow Lane – Highways comments noted -no decision made yet**  **Middle Duntisbourne Manor Farm – still outstanding**  **Truck stop (verbal update )**  **Greenhouse at Lavender Cottage still outstanding** |
|  | **Meeting closed at 8.05pm and was immediately followed by the Parish Assembly** |