



Children & Young People's Network VCS Reps Agreement

Your Role:

To act as spokesperson for the voluntary and community sector in B&NES by voicing the views, issues and experience of the sector and the local communities.

To influence policies, strategies and services on behalf of the Children & Young People's Network and the wider VCS community

As a representative of the Children & Young People's Network on the

_____ you agree to:

- Sign up to the Children & Young People's Network Mission Statement and use it as a basis for your activities as a representative.
- Adopt the principles of the Children & Young People's Equality Statement
- Aim to always reflect the current views, issues and experiences of the wider VCS when making contributions to the discussions of any strategic board and make a clear definition of the occasions when you can only rely on personal experience or limited consultation.
- Read documents, draft strategies, consultation documents, etc. and generally keep informed of the work of your designated strategic board
- **Attend:**
 - quarterly meetings of both the Reps and the CYP Network
 - regular meetings of your designated strategic board
 - additional strategic and stakeholder meetings called by that board

If you are unable to attend any of the above let the NW Co-ordinator know as soon as possible

- Forward all non-sensitive documents, agendas, associated papers and meeting notes to the NW Co-ordinator.
- Take notes at the meetings to enable you to report back to the NW on the key messages of the meeting and any instances of your input and influence on behalf of the NW
- Highlight any issues/information requiring urgent attention so it can be disseminated as soon as possible.
- Promote the work of the sector and opportunities for partnership working.
- Declare all voluntary sector interests and any professional or public interests (e.g if you are a trustee or stakeholder in any other organisation)

P.T.O

The Children & Young People's Network agrees to:

- Provide ongoing support
- Disseminate information provided by the Representatives to members of the Children & Young People's Network in their preferred format
- Maintain mechanisms to canvas the opinion of the wider VCS and keep Representatives updated
- Act as liaison between Representatives and Chairs of strategic boards if there are problems surrounding their representative function.

Agreed (Representative) _____ date _____

Organisation _____

Signed (on behalf of the CYPN) _____ date _____